



2804 SW Sixth Street, Redmond, OR 97756 / P 541.693.5600 / F 541.638.9646 / www.hdesd.org

Board of Directors Board Minutes July 18, 2023

- Board Members** Matt McGowan, Chair; Directors Seana Barry, Gwen Carr, Anthony Georger, Edie Jones and Elizabeth Sanchez. Peggy Kinkade attempted to join virtually but had a poor wireless connection
- HDES Staff** Paul Andrews, Superintendent; Anna Higgins, Assistant Superintendent; Kira Fee, Executive Director of Special Programs/Services; Kristen Johns, Human Resources Manager; Angella La Fontaine, Assistant Director of Fiscal Services; Amy McCormack, Executive Director of EI/ECSE; Rachel Wenten-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant
- Call to Order** Matt McGowan called the July 18, 2023 board meeting to order at 5:34 pm.

Agenda Revisions

Matt announced that Peggy is out of town and is trying to connect virtually but is having connection issues. Peggy has been leading the Superintendent Evaluation process. Considering Peggy's absence and her direct involvement in the process, Matt is recommending the Superintendent Evaluation and Executive Session be postponed until the August 15 board meeting. The board members were in agreement with this change.

Election of 2023-24 Officers

Superintendent Andrews expressed his sincere appreciation to Peggy for her leadership as Chair for the past two years. She has done an excellent job. Matt opened up nominations for the 2023-24 officers.

- **Seana Barry nominated Carlos Perez as Vice Chair for 2023-24. Gwen Carr seconded the motion and it passed 6-0.**
- **Edie Jones nominated Matt McGowan as Board Chair for 2023-24. Anthony Georger seconded the motion and it passed 6-0.**

PRESENTATIONS

Financial Report

Angella reported the business office is very busy closing out the 2022-23 fiscal year as well as the 4th quarter financials. Superintendent Andrews asked Angella when they plan to close the books for the 2022-23 year. She said the books for 2022-23 will be closed by the end of August and the audit is scheduled to start the third week of September.

Program Presentations 2023-24

Superintendent Andrews explained the purpose for the program presentations is for board members to become more familiar with the many programs run by High Desert ESD. He reviewed a list of the presentations given at board meetings over the past 5 years and referenced the voting page at the back of the packet. He asked the board members to indicate the top 5 presentations they were most interested to hear about in the coming year.

DISCUSSION ITEMS

Superintendent Report

- ✓ Bargaining begins on 7/25 and they will be sharing the district's proposal at that time. Elizabeth and Peggy will join bargaining this year. A number of districts in the area have already settled.
- ✓ The governor has directed ODE to provide 50% of \$351M for EI/ECSE the first year of the upcoming biennium. They are hopeful to come up with the difference in funding during the 2nd year.
- ✓ Superintendent Andrews is recommending the board members keep the August meeting on the calendar. He is hopeful there will be a bargaining agreement to present at that time and the board members will be prepared to discuss his evaluation.
- ✓ OSBA is seeking a candidate to fill position 3 (Central Region) on the OSBA Board of Directors. The term runs through December 31, 2023.
- ✓ The City of Bend is working on an updated process for approving Multiple Use Property Tax Exemption (MUPTe) Requests. Bend-La Pine School District does not want to be the only entity approving or denying MUPTe requests.

Board Reports

- ✓ Higher Education Representative - The application period for the higher education representative position has ended. There was discussion about the best way for the Outreach Committee to connect with the applicant. The intent is to be prepared to make a recommendation to the Board in time to swear the new board member in at the August 15 meeting.
- ✓ Board Committee Assignments – The current board committees are: Finance, Superintendent Evaluation and Board Outreach. Members were asked to note their first and second choice on the Top 5 presentation selection form.
- ✓ Board Leadership Meetings – This meeting is usually the week prior to a board meeting. The purpose is for Superintendent Andrews to check in with board leadership to make sure the agenda items are relevant. They review and adjust the agenda accordingly. Shelley will draft a schedule for the meetings, which are not mandatory. She will send the schedule out for the board members to review.

ACTION ITEMS

Resolution 87-23 Annual Procedural Business

- **Gwen Carr moved to approve the 2023-24 Annual Procedural Business Resolution 87-23 as presented. Edie Jones seconded the motion. The motion passed 6-0.**

Consent Agenda

- **Anthony Georger moved to approve the Consent Agenda as presented. Gwen Carr seconded the motion. The motion passed 6-0.**
 - ✓ Personnel Report – July 2023
 - ✓ Budget and Board Minutes – June 20, 2023

Adjourn

The July 18, 2023, High Desert ESD Board of Directors Meeting adjourned at 7:00 pm.

Matt McGowan, Board Chair

Shelley Knutz, Executive Assistant