



2804 SW Sixth Street, Redmond, OR 97756 / P 541.693.5600 / F 541.638.9646 / www.hdesd.org

Board of Directors Board Minutes March 21, 2023

Board Members Board Chair Peggy Kinkade, Vice-Chair Matt McGowan, Directors Seana Barry, Gwen Carr, Edie Jones, Betsy Julian, Carlos Perez and Elizabeth Sanchez

HDESD Staff Paul Andrews, Superintendent; Rochelle Friend, Chief Financial Officer; Anna Higgins, Assistant Superintendent; Shay Mikalson, Chief Student Success Officer; Jessica Sanchez-Millar, Director of Family and Youth Partnerships; Gordon Price, Executive Director of Equity, Diversity and Inclusion; Rutila Galvan-Rodriguez, Executive Director Better Together and Shelley Knutz, Executive Assistant

Call to Order Board Chair Peggy Kinkade called the March 21, 2023 meeting to order at 5:35 pm

Family and Youth Partnerships

Rutila was honored to introduce Jessica Sanchez-Millar, Director of Family and Youth Partnerships with Better Together (BT). She has had the privilege of serving the region in both the medical and education fields for over 20 years. She highlighted three of the BT goals they have been focusing on: Strengthen connection between families, school districts and community organizations; Family and Youth Councils and Equity Access Reports. The objective is to create systems that assist school districts in collecting meaningful data and co-design opportunities for families.

Family and Youth Councils have expanded to all Central Oregon regions. There have been 65 community conversations allowing the councils to get better understanding of student's actual experiences in the school system. This data is helping to build awareness and implement best practices within each community. Jessica mentioned how grateful she is for the Oregon Community Foundation and their continued support of this work.

Shay pointed out that every district wants to be supportive of all their students and families but are not always sure of the best way to do that. Districts have found through partnerships with Better Together and Family and Youth Councils they are gaining insight and understanding of the priority populations in their schools.

Matt asked who would qualify to be a Community Facilitator. Jessica said facilitators are primarily parents or young adults who have experience in the school system. Elizabeth asked about the application process for parents. Jessica confirmed that volunteer facilitators do receive a stipend for their time. The Board thanked Jessica for her dedication to the students and families her work supports.

Financial Report

Rochelle is pleased to report the cash balance is right where it should be year to date. The Local Service Plan meetings have been going well with the districts. Her department is very busy working on the 2023-24 Budget.

Rochelle noted that Kathy McCollum has been very successful writing grants for HDESD. There are only two grants that we did not receive and one that we declined this year.

Rochelle reported HDESD received three new grant awards from ODE this month:

- ✓ \$735,000 from ODE to be used to reimburse substitutes and education assistants for training.
- ✓ \$125,000 from ODE to promote and provide community events to support educational pathways for native students and families.
- ✓ \$100,000 from ODE to provide professional development around tribal history/shared history.

DISCUSSION ITEMS

First Reading Board Policies

- GC-GD – Negotiated Agreements
- GCQB – Research – Betsy asked if it would be good to include the Institutional Review Board(IRB) Guidelines
- GCQBA – Copyrights and Patents – Betsy asked if there was a way to separate classroom lesson plans. Superintendent Andrews will add some language to allow for classroom materials developed for personal use to be used in future courses. He will also mention software and intellectual property.
- JED – Student Absences and Excuses (Rescind) – Doesn't apply to HDESD because we no longer run a school. There was discussion about keeping the policy if it isn't hurting anything. Superintendent Andrews will bring a recommendation to the next board meeting.

Policy Discussion – CM – District Annual Report

This policy speaks to the annual report ODE has required over the years in various formats. ESDs do not fall under Division 22 Standards but we do fall under Division 24. Superintendent Andrews believes the Yearly Outcomes seem to be more informative for the Board. He asked if the Outcomes are sufficient or would the Board prefer a different format. At some point, ODE may require an annual report again. Until that time, the consensus of the Board was to not waste staff time and resources to produce it.

Superintendent Report

- Innovation Spotlight – Anna introduced the i4education idea Parent Coaching with Social Emotional Learning (SEL). The process begins by defining – What is the problem? Determine if this is an unmet need or an opportunity you are trying to solve? Edie said Parent Coaching with SEL is exactly what Together for Children has been doing for years and could create a great partnership.
- Legislative Update – All bills that hadn't been heard by last week are dead. Our biggest push is funding is Regional Inclusive Services.
- Budget Update –The funding cliffs from ESSER dollars ending over the next year creates concern for Regional Inclusive Services and Career Technical Education.
- The union has appointed Jessica Jerns as their lead negotiator. They have requested and received information from Human Resources and the Business Office but bargaining hasn't formally started.
- The proposed 2023-24 Board Meeting Calendar is included in the packet for review and approval.
- The quarterly Facilities Report is also attached for the board member's review
- PACE Day will be April 13th in Sunriver.
- Cybersecurity Training for the Executive Team on April 17th.

Board Report

- Committee Reports
 - ✓ Board Outreach Committee requested the Board Member Job Description be included in the packet as a reference. It is also posted on the website.
 - ✓ Superintendent Evaluation Committee distributed the Evaluation Criteria they will use for Superintendent Andrews' 2022-23 evaluation. Starting next year, they will ask the Superintendent to share the Professional Learning activities they are using to personally improve as a superintendent. They are also interested in what professional development opportunities are being provided for employees or substitutes.

- OAESD Spring Conference will be in Sunriver May 10-12. Superintendent Andrews is looking forward to hearing from the Keynote Speaker, David Campbell. The Keynote Speaker at the banquet is Superintendent of the Year, Sara Johnson. The registration deadline is March 24. Please let Shelley know right away if you'd like to attend.

ACTION ITEMS

Resolution 82-23 – Resolution for Reimbursement

Rochelle worked with our bond counsel to create this resolution which will allow us to be reimbursed for current expenses being paid for through the general fund. Capital improvements have time restrictions so that is why this resolution is required.

- **Matt McGowan made a motion to approve Resolution 82-23, Resolution for Reimbursement. Gwen Carr seconded the motion. Motion carried 8-0.**

Approve the 2023-24 Budget Committee

- **Betsy Julian made a motion to approve the 2023-24 Budget Committee as presented. Edie Jones seconded the motion. Motion carried 8-0.**

Approve 2023-2024 Board Meeting Calendar

Peggy asked if we have always scheduled an August meeting even though we often don't meet during the month of August. The meeting is on the calendar as a place holder should it be necessary to meet. If not, we will post that the August meeting is cancelled.

- **Gwen Carr made a motion to approve the 2023-2024 Board Meeting Calendar as presented. Carlos Perez seconded the motion. Motion carried 8-0.**

Consent Agenda

- ✓ Personnel Report – February 2023
- ✓ BBBA – Board Member Qualifications
- ✓ DD – Funding Proposals and Applications
- ✓ Board Minutes – February 21, 2023
- **Carlos Perez made a motion to approve the Consent Agenda as presented. Seana Barry seconded the motion. Motion carried 8-0.**

The March 21, 2023 Board of Director's meeting adjourned at 7:15 pm.

Peggy Kinkade, Board Chair

Shelley Knutz, Executive Assistant