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## Board of Directors Board Minutes

January 17, 2023

- Board Members** Board Chair Peggy Kinkade, Vice Chair Matt McGowan, Directors Seana Barry, Anthony Georger, Edie Jones, Betsy Julian, Carlos Perez and Elizabeth Sanchez
- HDESD Staff** Paul Andrews, Superintendent; Rochelle Friend, Chief Financial Officer; Anna Higgins, Assistant Superintendent; Amy McCormack, Executive Director of Early Intervention/Early Childhood Special Education; Shay Mikalson, Chief Student Success Officer; Gordon Price, Executive Director of Equity, Diversity and Inclusion; Rachel Wente-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant
- Call to Order** Board Chair Peggy Kinkade called the January 17, 2023 meeting to order at 5:33 pm
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### PRESENTATIONS and REPORTS

#### Board Appreciation

January is Board Appreciation Month. Superintendent Andrews thanked the board members for their dedication and commitment to the children and families we serve as well as our staff. Students made cards and posters to express their appreciation. Each board member received a gift box and thank you note from HDESD. A new photo was taken to post on social media.

#### Early Intervention/Early Childhood Special Education (EI/ECSE)

Superintendent Andrews introduced Amy McCormack, Executive Director of Early Intervention/Early Childhood Special Education. Their work is directed by IDEA 2004-PL 108-446 - a federal law governing special education services and federal funding for eligible infants, toddlers, children and youth with disabilities across the country. Children and youth (ages 3-21) receive special education and related services under IDEA, Part B. Infants and toddlers with disabilities (ages birth-2) and their families receive early intervention services under IDEA, Part C.

Children receive free screenings and evaluations to determine eligibility. Those who qualify can receive support in one or more of the following areas of development:

- ✓ Social/Emotional skills
- ✓ Adaptive skills
- ✓ Cognitive skills
- ✓ Fine motor skills
- ✓ Gross motor skills
- ✓ Expressive communication
- ✓ Receptive language

These services are provided by EI/ECSE and High Desert Ray (formally CORP) staff. Children Birth through 2 receive services in their home and children 3-5 are served at one of our programs or at a community preschool. So far during the 2022-23 school year, 648 students have received services in the tri-county region.

Amy shared the Oregon EI/ECSE Child Target Outcomes for the state comparing them to our HDESD outcomes for preparing infants and toddlers for preschool and preschoolers for kindergarten. She also reviewed their program goals.

Goal 1: Improving outcomes for children who are functioning within age expectations in the acquisition and use of knowledge and skills by the time they turn 3 or exit the program and by the time they transition to kindergarten or exit the program. Both outcomes will show positive momentum by increasing the percentage closer to the state targets of 36% for B2 and 58.1% for B4.

Goal 2: The EI/ECSE program will improve in the area of inclusion for ECSE students by collaborating with community partners to develop a plan to improve and increase inclusion for ECSE students.

Amy is excited by the positive results they have realized through the work of the Early Intervention Autism Specialist and Parent Coordinator as well as the EI/ECSE Mental and Behavioral Health Consultant.

### **Financial Report**

Rochelle reported we have been able to collect on a handful of outstanding reimbursements from the state including the largest one for \$2.2M for EI/ECSE. Even though we are still waiting for \$3M in payments from ODE, Rochelle is optimistic that this will continue to improve. Angella has been finalizing staffing reports and will be meeting with the program managers to determine their staffing needs for the 2023-24 school year. The finance committee will meet later in the month to review and determine the budget assumptions our 2023-2024 budget will be based on.

## **DISCUSSION ITEMS**

### **2023-2024 Local Service Plan**

Superintendent Andrews reviewed the 2023-2024 Local Service Plan (LSP) with the board members. He reminded them that 90% of our State School Funds are returned to districts through services in the LSP. He focused on the changes that have been made to the LSP for 2023-2024. Superintendent Andrews highlighted the four Core Service areas as well as the Government Grants and Contracts and Entrepreneurial services we provide.

Superintendent Andrews also noted Driver Education Support and Grant Administration/Compliance are being added to the menu of services districts can choose to purchase with their LSP funds. Shay reviewed the Student Success Act (SSA) work where we continue to increase our support and dedication to our component districts' Integration Plan for Aligned Student Success by serving as a liaison between ODE and the districts we serve.

The LSP is being presented as an action item for the board tonight. With board approval, Superintendent Andrews will be presenting it to the component districts board members in February.

### **Superintendent Report**

- Innovation Spotlight – Anna is working with Becca Tatum on affordable and accessible quality full day early childhood learning for children 0-5 of all needs. It is important to provide responsive and inclusive care for families and children, including HDESD staff. A program that will work well for families to provide the access and support they need to continue or begin working in central Oregon.
- Superintendent Andrews will be meeting with the Bend-La Pine board members over the next few weeks to review the LSP in detail. He invited any board members who may be interested to join him.
- Demand for substitutes continue to set a record but we have a 96% licensed fill rate. Districts would like us to begin focusing on the number of classified positions that go unfilled.

- Superintendent Andrews and Amy Joynt have been meeting with each program who will be impacted by our move from the Bend Education Center(BEC) to 2500 Twin Knolls Drive when the BEC lease expires the end of June. We will retain two spaces at BEC, the network operations room and a drop in space. The general response has been positive about the new offices. It will take another year to complete the planned tenant improvements at Manzanita which will impact our refinancing plans.
- Superintendent Andrews noted the employee’s union is still without a president.

**Board Report**

- Board Outreach Committee reviewed the work that has been done previously. They recommend that the Board Member Job Description and Snapshot of HDESD be added to the board resource page on the website. This will give current board members resources to share and information to promote HDESD. Shelley will work on getting those two documents added to the website. She will also confirm all board member terms are accurate on the website.
- Finance Committee will meet the end of January to review the budget assumptions for building the 2023-2024 budget.
- The Superintendent Evaluation Committee will meet prior to the February board meeting.
- Peggy mentioned how pleased she was by the 100% board member turnout at the K-12 Legislative Forum.

**ACTION ITEMS**

**Approve 2023-2024 Local Service Plan**

- **Betsy Julian made a motion to approve the 2023-2024 Local Service Plan as presented. Carlos Perez seconded the motion. Motion carried 8-0.**

**Consent Agenda**

- ✓ Personnel Report – January 2023
- ✓ Board Policy GBED – Medical Exams/Drug Testing
- ✓ Board Minutes – December 13, 2022
  - **Carlos Perez made a motion to approve the Consent Agenda as presented. Seana Barry seconded the motion. Motion carried 8-0.**

The January 17, 2023 Board of Director’s meeting adjourned at 7:06 pm.

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Peggy Kinkade, Board Chair

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Shelley Knutz, Executive Assistant