



We are pleased to announce that we are seeking qualified applicants for the position of
AUTISM CONSULTANT

High Desert ESD celebrates all cultures and languages and is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive considerations for employment without regards to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

POSITION(S): 1 **Autism Consultant**
32 hrs/week, Mon-Fri, 189 days per year

LOCATION: **Central Oregon Regional Program**

START DATE: August 29, 2022

SALARY RANGE: As established by bargaining agreement, 2022-23 Licensed Salary Schedule (based on experience and education). Benefits include family insurance package, sick leave, paid holidays, generous tuition reimbursement program.

QUALIFICATIONS: DEFINITION
The Regional Autism Consultant provides assessment, consultation, technical assistance and instruction to students with ASD, their families, teachers and other support staff within the High Desert Educational Service District (HDES) and seven counties served by HDES. The Autism Consultant works with children with ASD to provide intervention assistance and design educational opportunities. The employee assists regional school districts and Early Intervention/Early Childhood Special Education (EI/ECSE) programs in their efforts to meet the needs of the students with ASD.

QUALIFICATIONS
Requires a valid Oregon teaching license through Teacher’s Standard and Practices Commission (TSPC) with a special education endorsement preferred, or licensure appropriate in the field of Speech/Language Pathology, or licensure appropriate in the field of Occupational Therapy. Experience in K-12 special education and Early Intervention/Early Childhood Special Education (EI/ECSE) is required. Experience as a consultant or demonstrated ability to relate to and collaborate effectively with parents and educational staff dealing in the education of individuals with Autism Spectrum Disorder (ASD) is preferred. Experience with assessment, Individualized Family Service Plan (IFSP), Individualized Education Plan (IEP) development, and program implementation for students with autism is necessary. Please highlight additional certifications or specialties that may relate to this position i.e. experience in applied behavior analysis. Must have the ability to reach, bend, stoop, crouch, and lift up to 35 pounds. Must have access to reliable transportation, and consistent attendance is required. Applicants must have successful experience in working with culturally diverse families and communities, and/or have otherwise demonstrated a commitment to equity and strengthening engagement of a diverse community and skill in communicating with a diverse population.

Please see attached job description for additional information.

APPLICATION PERIOD: Open until filled

CONTACT: **DIRECT YOUR INQUIRES REGARDING THIS POSITION TO**
Joe Devine, 541.693.5719, joe.devine@hdesd.org

- A COMPLETE APPLICATION INCLUDES**
- Letter of interest stating how your background experience qualifies you to assume the responsibilities of this position
 - Current résumé
 - Completed application form (may be downloaded from HDES website www.hdesd.org or through Recruit & Hire site <https://highdesert.tedk12.com/hire/Index.aspx>)

DIRECT YOUR MATERIALS REGARDING THIS POSITION TO
Kristen Johns, Human Resources Specialist
High Desert ESD
2804 SW Sixth Street
Redmond Oregon 97756
Fax 541.638.9654
kristen.johns@hdesd.org

If you currently hold a regular position with HDES, you may apply by submitting a cover letter, an up-to-date resume including your current position, and an up-to-date list of references.

High Desert ESD is an affirmative action equal opportunity employer and complies with federal and state statutes that prohibit discrimination on the basis of race, color, national origin, religion, sex, age, disability or marital status. If you have a disability and need an alternate format in order to complete the employment process, you may call Human Resources at (541) 693-5600. Please leave a message describing the alternate format needed. The ESD is committed to maintaining a drug-free workplace and strictly complies with drug testing policy. Employment with HDES requires employee’s wages be paid via direct deposit to a bank account or paycard.

APPROVED: 5/23/2022

DIRECTOR OF HUMAN RESOURCES
Posting # L22-23/509

AUTISM CONSULTANT

Definition The Regional Autism Consultant provides assessment, consultation, technical assistance and instruction to students with ASD, their families, teachers and other support staff within the High Desert Educational Service District (HDESD) and seven counties served by HDESD. The Autism Consultant works with children with ASD to provide intervention assistance and design educational opportunities. The employee assists regional school districts and Early Intervention/Early Childhood Special Education (EI/ECSE) programs in their efforts to meet the needs of the students with ASD.

Qualifications Requires a valid Oregon teaching license through Teacher's Standard and Practices Commission (TSPC) with a special education endorsement preferred, or licensure appropriate in the field of Speech/Language Pathology, or licensure appropriate in the field of Occupational Therapy. Experience in K-12 special education and Early Intervention/Early Childhood Special Education (EI/ECSE) is required. Experience as a consultant or demonstrated ability to relate to and collaborate effectively with parents and educational staff dealing in the education of individuals with Autism Spectrum Disorder (ASD) is preferred. Experience with assessment, Individualized Family Service Plan (IFSP), Individualized Education Plan (IEP) development, and program implementation for students with autism is necessary. Please highlight additional certifications or specialties that may relate to this position i.e. experience in applied behavior analysis. Must have the ability to reach, bend, stoop, crouch, and lift up to 35 pounds. Must have access to reliable transportation, and consistent attendance is required. Applicants must have successful experience in working with culturally diverse families and communities, and/or have otherwise demonstrated a commitment to equity and strengthening engagement of a diverse community and skill in communicating with a diverse population.

Classification Licensed

Reports To Executive Director of Special Programs and Services or Designee

Performance Responsibilities

1. Identify learning characteristics for students with ASD to school staff and parents
2. Assist with referral process of students with suspected ASD
3. Demonstrate knowledge of behavior management and communication techniques
4. Participate on the eligibility and IEP/IFSP teams and assist with the administration of appropriate assessments to evaluate child's behavior and educational progress in determining eligibility for services
5. Provide services including consultation, coaching and/or referral to other agencies
6. Assist with the development, procedures, methods, implementation and evaluation of appropriate IEPs/IFSPs
7. Provide training to teachers, families and other staff to carry out program objectives
8. Provide families and community members with materials and information regarding ASD
9. Maintain confidential student records as required by HDESD, state and federal laws, rules and policies
10. Complete required paperwork in specified time and manner in accordance with HDESD, State and Federal laws rules and policies
11. Participate in and plan for professional growth activities in area of specialty
12. Maintain a good working relationship with EI/ECSE and district personnel and work effectively as a team member
13. Learn the operation of computers, and other equipment used in the work, as required by the position.
14. Perform the duties as required by the Teachers Standards and Practices Commission OAR 584-20-000 to 035.
15. Communicate clearly and appropriately verbally and in writing in accordance with educational standards.
16. Complete all required special education forms and processes within specific timelines.
17. May be required to bill for Medicaid reimbursement dependent upon licensure and specific services provided within the scope of the position
18. Perform other duties specified by state and federal regulations and local or regional program policy
19. Communicate appropriately and regularly through use of email
20. Respect and maintain confidential information in all situations
21. Fulfill other related duties as assigned

Terms of Employment A contract renewable annually by the Board of Directors, under the terms and conditions of the statutes and administrative rules of the State of Oregon, conditioned upon successful evaluations and the employee's maintenance of a current, valid teaching credential. Salary and benefits are established by policy and collective bargaining agreement.

Evaluation Director of Special Programs and Services