



We are pleased to announce that we are seeking qualified applicants for the position of **TITLE 1C SUMMER SCHOOL EDUCATIONAL ASSISTANT – TEMPORARY**

High Desert ESD celebrates all cultures and languages and is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive considerations for employment without regards to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

**POSITION(S):** 5 **Title 1C Summer School Educational Assistant – Temporary**  
**26 hrs/week, Mon-Thurs, 12 days total**

**LOCATION:** **Sage Elementary, Redmond**

**START DATE:** July 7, 2022 Inservice/Training – Classes July 11 – 28, 2022

**SALARY RANGE:** \$20.00/hour

**QUALIFICATIONS:** **Definition**  
The summer school educational assistant will work with summer school teachers to provide academic instructional support to Title 1C students entering grades K - 6. Emphasis will be on reading, math and language development.

**Qualifications**

Must have experience in working with English Language Learners. Reliable transportation and consistent attendance is required. Applicants must have successful experience in working with culturally diverse families and communities, and/or have otherwise demonstrated a commitment to equity and strengthening engagement of a diverse community and skill in communicating with a diverse population.

**Performance Responsibilities**

1. Assist teachers in implementing daily lesson plans and activities.
2. Monitor students during academic breaks.
3. Work cooperatively with all summer staff.
4. Fulfill other related duties as assigned.
5. Follow specified standards, policies and procedures of the building and district.

**APPLICATION PERIOD:** Open until candidate is identified

**CONTACT:** **DIRECT YOUR INQUIRES REGARDING THIS POSITION TO**  
Karina Smith, 541.693.5663 or [karina.smith@hdesd.org](mailto:karina.smith@hdesd.org)

**A COMPLETE APPLICATION INCLUDES**

- Letter of interest stating how your background experience qualifies you to assume the responsibilities of this position
- Current résumé
- Completed application form (may be downloaded from HDES D website [www.hdesd.org](http://www.hdesd.org) or through Recruit & Hire site <https://highdesert.tedk12.com/hire/Index.aspx>)

**DIRECT YOUR MATERIALS REGARDING THIS POSITION TO**

Kristen Johns, Human Resources Specialist  
High Desert ESD  
2804 SW Sixth Street  
Redmond Oregon 97756  
Fax 541.638.9654  
[kristen.johns@hdesd.org](mailto:kristen.johns@hdesd.org)

If you currently hold a regular position with HDES D, you may apply by submitting a cover letter, an up-to-date resume including your current position, and an up-to-date list of references.

High Desert ESD is an affirmative action equal opportunity employer and complies with federal and state statutes that prohibit discrimination on the basis of race, color, national origin, religion, sex, age, disability or marital status. If you have a disability and need an alternate format in order to complete the employment process, you may call Human Resources at (541) 693-5600. Please leave a message describing the alternate format needed. The ESD is committed to maintaining a drug-free workplace and strictly complies with drug testing policy. Employment with HDES D requires employee's wages be paid via direct deposit to a bank account or paycard.

APPROVED:	4/19/2022
<hr/> DIRECTOR OF HUMAN RESOURCES Posting #C22-23/110	