



2804 SW Sixth Street, Redmond, OR 97756 / P 541.693.5600 / F 541.638.9646 / www.hdesd.org

Board of Directors Board Minutes July 13, 2021

- Board Members** Peggy Kinkade, Board Chair, Matt McGowan, Vice Chair, Directors Seana Barry, Gwen Carr, Betsy Julian, Bob Moore, Carol Moorehead, Carlos Perez and Elizabeth Sanchez (Elizabeth joined the meeting virtually)
- HDESD Staff** Paul Andrews, Superintendent; Rochelle Friend, Chief Financial Officer; Jayel Hayden, Chief Human Resources Officer; Anna Higgins, Chief Strategy & Innovation Officer; Amy Joynt, Special Programs Executive Director; Angella LaFontaine, Senior Business Analyst; Rachel Wenten-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant
- Call to Order** Board Chair Peggy Kinkade called the July 13, 2021 meeting to order at 5:35 pm
-

REGULAR SESSION

Oath of Office

Peggy Kinkade administered the Oath of Office to the following:

- ✓ Gwen Carr, Crook County SD
- ✓ Matt McGowan, Redmond SD
- ✓ Carlos Perez, Bend-La Pine SD

Review Business and Social Services Representatives

Peggy referenced the applications in the agenda packet for Bob Moore, Social Services Representative and Elizabeth Sanchez, Business Representative. The members had a chance to review the applications and feel fortunate to have such qualified candidates.

Vote to Appoint Business and Social Services Representatives

- **Carol Moorehead moved to appoint Elizabeth Sanchez to the Business Representative position. Carlos Perez seconded the motion. Motion carried 5-0 (only elected members can vote).**
- **Matt McGowan moved to appoint Bob Moore to another term as the Social Services Representative position. Gwen Carr seconded the motion. Motion carried 5-0 (only elected members can vote).**

Oath of Office

Peggy Kinkade administered the Oath of Office to the following:

- ✓ Bob Moore, Social Services Representative
- ✓ Elizabeth Sanchez, Business Representative

Election of 2021-22 Officers

Peggy Kinkade opened nominations for the 2021-22 officers.

- **Bob Moore moved to nominate Peggy Kinkade as Chair for 2021-22. Gwen Carr seconded the motion. Motion carried unanimously.**
- **Bob Moore moved to nominate Matt McGowan as Vice-Chair for 2021-22. Gwen Carr seconded the motion. Motion carried unanimously.**

PRESENTATIONS and REPORTS

Innovation

Superintendent Andrews introduced Anna Higgins, Chief Strategy and Innovation Officer. Anna explained the evolution of innovation at HDESD including the board's original charge, the formation of the non-profit "i4education" and the current ThinkUp! platform, which is the High Desert's current innovation process.

i4Education is educator ideas, made better by human-centered design, grounded in collaboration with local entrepreneurs. ThinkUp! is a predictable and consistent innovation process that grows the capacity of the High Desert ESD staff to increase the excellence, equity and efficiency of services we provide.

Anna shared the journey of innovation with the High Desert ESD beginning with Strategic Priorities in 2015 to i4education in 2018 and ThinkUp! in 2019. The innovation process was put on hold during the pandemic. This year we launched a 2.0 version of our innovation process. We are currently working with CatapultEd to assist us in refining culture and creating ideas.

Community Design Sprints are intended to engage the community and activate the educators. Getting educators and especially principals on board is key. There has been 1 ThinkUp! challenge this year focused on our equity work.

Fiscal Report

The business office is working on closing out the year anticipating there will be more carry-over than budgeted. Oregon passed a paid family leave tax that was to go into effect on 01/2022. That has been delayed until 01/2023 which will free up approximately \$50,000 in the budget.

We have implemented a cyber-security process that made us eligible for additional insurance coverage. In June we received a GYO (Grow Your Own) Accelerator award for \$115,385. That funding will be used to help cover summer tuition for our GYO candidates.

ACTION ITEMS

Resolution 74-21 Annual Procedural Business

Superintendent Andrews explained the Board is responsible for the board organization and annual procedural business. He offered to answer any questions.

- **Bob Moore made a motion to approve Resolution 74-21 as presented and Matt McGowan seconded the motion. Motion carried unanimously.**

Superintendent Andrews' Evaluation

Peggy reviewed the process she had followed to pull this evaluation together with a short timeline. She reviewed some of the highlights from the feedback. The Board is pleased with his leadership, especially during these trying times. The Board felt Superintendent Andrews was very helpful and flexible for providing service to our districts during COVID. All in all, he received very positive comments and scores. Superintendent Andrews appreciates Peggy pulling this together on such short notice. It was helpful to receive the board's comments.

- **Gwen Carr made a motion to approve Superintendent Andrews' Evaluation Summary as presented and Seana Barry seconded the motion. Motion carried unanimously.**

Consent Agenda

- **Carol Moorehead made a motion to approve the Consent Agenda as presented. Carlos Perez seconded the motion. Motion carried unanimously.**
 - Personnel Changes – July 2021
 - Board Minutes – June 15, 2021

DISCUSSION ITEMS

Superintendent Report

- ✓ Summer programs are up and running.
- ✓ The State is giving districts local decision making authority for masks, vaccinations, distancing and cohorts. Each district is feeling their way through this pandemic. This will affect our staff differently depending on which district they are working in.
- ✓ The legislature finished its session with the State School Fund at \$9.3B which is what we based our 2021-22 budget on. Student Success Act funding for ESDs was almost \$42M.
- ✓ Additional Regional Inclusive Services (RIS) funding came in at \$4M, way below the additional \$10M we had asked for. They have created a task force to determine what services are provided by RIS. We are looking at ways to support our local RIS program (CORP), possibly using Elementary and Secondary School Emergency Relief Fund (ESSER) dollars.
- ✓ Bargaining finished on 7/6 with a 3 year agreement for 3% and \$70 on the cap for the first two years. The reopener for the third year is for financials and two language topics. Superintendent Andrews reviewed all of the details in the agreement.
- ✓ HDEA members cannot ratify the agreement until 9/2/21. Superintendent Andrews explained the Board may approve it in August ahead of the ratification or wait until after it has been ratified and call a special meeting. The consensus was to schedule the vote in August.
- ✓ Superintendent Andrews will be working with Rochelle on a package for non-union staff members.
- ✓ Alyce Hatch Center transfer is official. Superintendent Andrews would like to hold a reception with the AHC Board for the unveiling of the plaque.
- ✓ He will have a fireside chat in July and in August.
- ✓ Executive Team Retreat – 8/3/21
- ✓ Administrative Leadership Team Retreat – 8/26/21
- ✓ New Employee Orientation – 8/30/21
- ✓ All – ESD Retreat -9/2/21
- ✓ OSBA Fall Regional Meeting will be here at the High Desert Regional Education Center on 10/21/21.
- ✓ OAESD Annual Conference will be in Salem on 11/11/21
- ✓ OSBA Annual Conference will be in Salem on 11/12-11/13/21

Board Chair Report

- ✓ Peggy proposed a social gathering for the August 17th board meeting. She would like the board members to become better acquainted since we only meet monthly. Families are encouraged to attend. The hope is to have this gathering at Skyliner Lodge.

Adjourn

The July 13, 2021, High Desert ESD Board of Directors Meeting adjourned at 7:20 pm.

Peggy Kinkade, Board Chair

Shelley Knutz, Executive Assistant