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Board of Directors Board Minutes October 19, 2021

- Board Members** Board Chair Peggy Kinkade, Vice-Chair Matt McGowan, Directors Seana Barry, Gwen Carr, Betsy Julian, Bob Moore, Carol Moorehead, Carlos Perez and Elizabeth Sanchez
- HDESD Staff** Paul Andrews, Superintendent; Rochelle Friend, Chief Financial Officer; Anna Higgins, Chief Strategy & Innovation Officer; Amy Joynt, Executive Director of Special Programs; Angella LaFontaine, Senior Business Analyst; Shay Mikalson, Chief Student Success Officer; Brook Rich, Director of CTE and STEM; Tracy Willson-Scott, Central Oregon STEM Hub Coordinator; Rachel Wente-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant
- Call to Order** Board Chair Peggy Kinkade called the October 19, 2021 meeting to order at 5:30 pm

DISCUSSION ITEMS

CTE/STEM Career Technical Education/Science, Technology, Engineering and Math

Brook Rich and Tracy Willson-Scott presented on the CTE and STEM programs they manage. They work collaboratively with Industry, K12, post-secondary and community partners to create a system of hands-on learning that leads to high-wage, in-demand employment across the High Desert through STEM hands-on learning experiences and rigorous CTE programs of study.

The CTE Region covers 27,500 square miles, 10 counties, 3 community colleges and all secondary schools. For 2021-22 their funding support has come from the Federal Perkins grant, public and private grants. The focus is on Career Connected Learning – career awareness – learning about work, learning for work, learning through work and learning at work.

The STEM Hub provides many STEM opportunities to all students in the tri-county area. They are funded by an ODE STEM grant, an ODE Secondary Career Pathways grant and private grants. They are working to promote career awareness, career exploration, career preparation and career training. They also show students there are actually reasons for what they are learning and how they can use this in the work world.

There are 11 robust career pathways through the CTE Programs of study with over 7,000 students involved. Studies have found students actively participating in these programs have over a 90% graduation rate. Those pathways are aligned to high wage, in-demand occupations in our region. Brook mentioned there are 24 new CTE teachers this year. Many of those teachers are coming directly from industry to provide support for the students as they transition into the workforce.

Financial Report

Rochelle reported they are wrapping up the 2020-21 audit. She shared the general fund revenue and expenditures as well as the special revenue fund. Rochelle did mention we are waiting for most of our funding from ODE. She has been working with them constantly in an attempt to get paid. In the meantime, we are using our funds to cover what ODE owes us.

Superintendent Andrews announced the Appropriations Committee has earmarked \$900,000 from Senator Merkley to continue our Culture of Care work.

Discussion Items

Follow up on Board Preferences

Peggy referred to the presentation preferences in the packet that include the board member's votes for their top 5 program presentations. Superintendent Andrews will work with those program managers to arrange visits between now and the end of the year. Peggy distributed the 2021-22 HDESD Board Leadership committee list based on the board members' expressed interests. She requested that each committee find time to meet before the 12/21/21 board meeting.

Board Goals and Metrics

At the September meeting, the board members decided to review the Board Goals and Metrics as homework and discuss them at the October meeting. Peggy asked the board members if there were any areas they thought should be changed. Superintendent Andrews wants to make sure the board members are still satisfied with the goals. These are the goals he would expect to be used for his annual evaluation. He anticipates adjustments to the metrics over time. The executive team will be reviewing the metrics at their team meeting next week. Matt looks forward to hearing from the team what worked over the past year and what has not worked.

Superintendent Report

- We are up and running but have quarantines in at least one of our programs most days.
- Yesterday was the vaccination deadline. He is happy to report that all of our staff have submitted their vaccination cards or exceptions with an 87% vaccination rate.
- Substitute shortage is an issue across the state. We have over 500 substitutes who were able to provide proof of vaccination or an approved exception.
- Our stance when staff are entering places that don't comply with masks, is to increase your distance or arrange to serve them virtually.
- Gwen asked if there have been any fines imposed by Occupational Health and Safety Administration (OSHA) Superintendent Andrews has not heard of any fines being collected from districts.
- Equity teams are regrouping for the new school year and re-focusing their effort.
- Superintendent Andrews has started program visits. When visiting the program in La Pine he saw how difficult it is for staff to keep track of students who aren't feeling well, are sick and/or quarantined. It adds another challenge to an already challenging day.
- The Prineville Education Center's two new ECSE classrooms should be open within the next two weeks.
- There will be a team of Central Oregon teachers and administrators traveling to tour the Salem/Keizer Career Technical Education Center (CTEC) and the Willamette Career Academy (WCA). The WCA opened within the last month. This may be a consideration for Central Oregon someday. The tour is on Friday, November 12. He invited any board member who would be interested in joining them for the tour. Betsy Julian and Carol Moorehead expressed an interest in the tour.
- Superintendent Andrews has recently been seated on the PACE Trust Board.
- The Oregon Association of Education Service Districts (OAESD) Summit has changed from the all-day event to a couple of online trainings. He will share more information when it becomes available.
- The next Fireside Chat is scheduled for 11/3.
- Superintendent Andrews asked Rachel to give a brief demonstration of the new website. Rachel navigated through the board member tabs. The site was set up quickly to make it easy for those from outside the HDESD interested in substituting to sign up. Those inside the agency are experiencing some issues but her team is working on resolving them.

Board Report

- OAESD – Gary Peterson has retired and Amber Eaton has been hired as the interim Executive Director.
- The next Board Leadership meeting will be November 10th from 8-9. This meeting will be in Bend and details will follow.

Action Items

Memorandum of Agreement

Superintendent Andrews shared the details of the newly proposed memorandum of agreement. High Desert Education Association (HDEA) asked to discuss a new MOA, very similar to the agreement we approved last spring. He reviewed the Application and Duration, Workers' Compensation, COVID-19 Related Hardship Leave and Alternate Instruction Models.

- **Bob Moore made a motion to approve the Memorandum of Agreement as presented. Matt McGowan seconded the motion. It was approved 9-0.**

Consent Agenda

- **Gwen Carr made a motion to approve the Consent Agenda as presented. Seana Barry seconded the motion. It was approved 9-0.**

The October 19, 2021 Board of Director's meeting adjourned at 7:23 pm.

Peggy Kinkade, Board Chair

Shelley Knutz, Executive Assistant