

## **Loan of Test and Other Assessment Materials**

In order to reserve test materials for the use of ESD staff in the performance of their regular professional duties, High Desert ESD will not directly loan test or other assessment materials from the test library to persons not employed by the ESD.

Within the buildings to which they are assigned, ESD staff members may loan out testing kits and assessment materials normally in their possession. However, the ESD staff member, not the person borrowing the materials, will be responsible for their proper return.

ESD personnel may not utilize ESD test and other materials in their own private testing practices.

Districts that require the use of ESD tests and other materials for summer testing must contract with High Desert ESD to provide the testing personnel. The ESD will employ its own staff members under extra-duty contracts for this purpose.

END OF POLICY

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Legal Reference(s):

[ORS 334.125 \(4\)\(c\)](#)