



**Administrative
Services**



**Services for
Children with
Special Needs**



**Technology
Services**



**School
Improvement
Services**



Local Service Plan 2021-2022



High Desert Education Service District

High Desert Education Service District (HDES) provides services to the four component districts in Crook and Deschutes Counties: Bend-La Pine Schools, Crook County, Redmond and Sisters School Districts.

Vision Statement

Be the state leader in all we do.

Mission Statement

Improve student outcomes with *EXCELLENCE, EQUITY* and *EFFICIENCY*.

Core Values and Beliefs

We put children/students first: All of High Desert ESD's decisions fundamentally address the questions: Will this decision be best for the children we serve; Will it increase access and lower barriers to the success of all of our students?

- ✓ **We put relationships at the center of all we do.** We are caring, responsive, nurturing and accepting of others. We believe that collaboration is central to all of the work we do and investing in those relationships is critical to improving outcomes for those we serve.
- ✓ **We invest in lifelong learning.** We support and model professional learning to continually improve as an organization and as individuals. Learning can take many forms including taking risks and learning from failure.
- ✓ **We innovate to grow.** We embrace innovation through flexibility, idea testing, risk-taking and empowering those closest to the work.
- ✓ **We are nimble, flexible and data-driven.** We efficiently and effectively respond to data. We are nimble and flexible in addressing the needs of those we serve.

Goals

- ✓ Improve the emotional, physical and mental well-being of students in our region as measured by improved attendance, safety, and graduation rates.
- ✓ Be the most responsive, effective and sought-after provider of educational services in Central Oregon by combining professional excellence, innovation and drive.
- ✓ Recruit, support and retain an outstanding, engaged, professional and diverse workforce to provide excellent services that are innovative and responsive to those we serve.
- ✓ Be the P-20 regional collaborative leader in Central Oregon to bridge gaps and bring people together in support of improved student outcomes.

Strategic Priorities

Implement best practices for educators gleaned from *INVESTIGATION*, *INNOVATION* and *INCUBATION* of ideas and efforts from the public and private sectors.

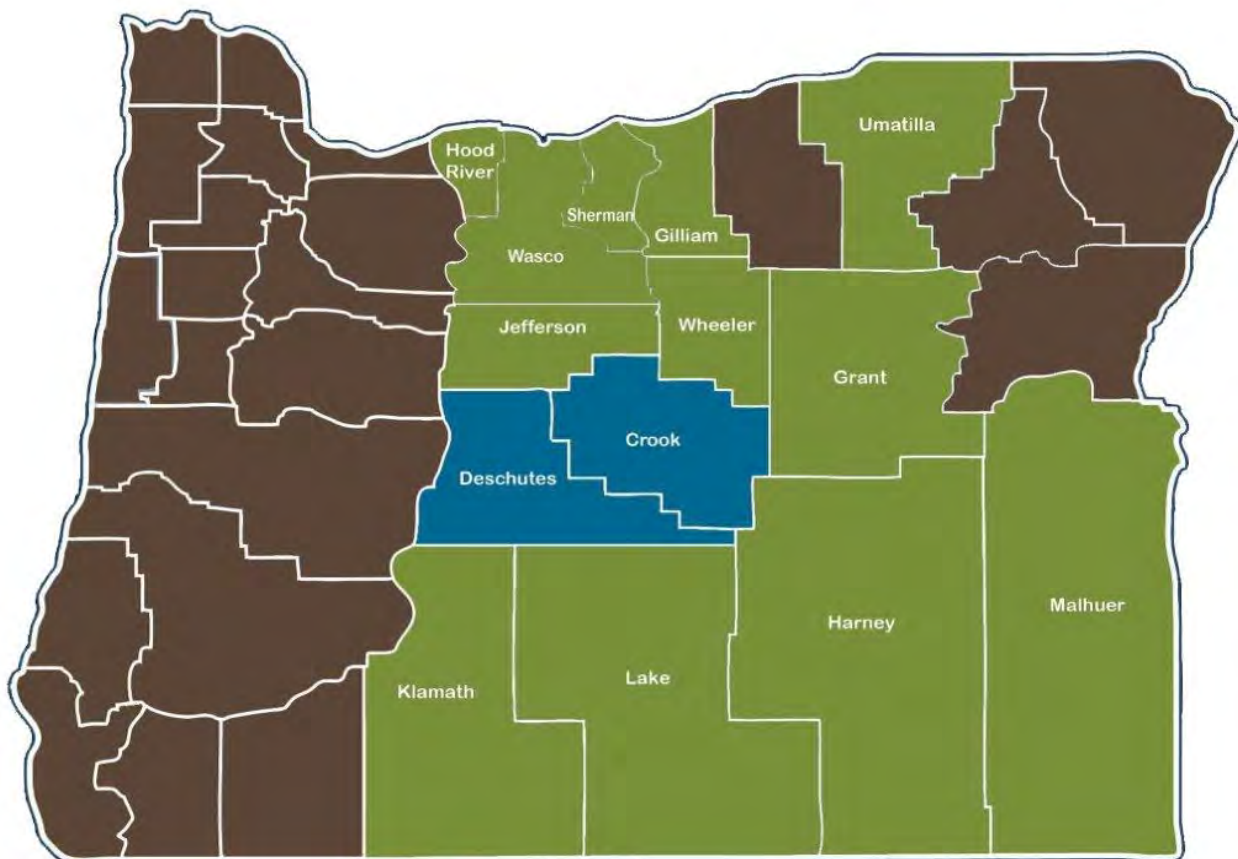
- ✓ **Foster education opportunities from birth to career**
 - Increase student access to education
 - Advocate regionally for birth to career education opportunities
 - Garner funds for programs and services

- ✓ **Provide value to our school districts, families and other customers**
 - Provide services on behalf of our school districts due to cost, politics or expertise
 - Listen to and meet the needs of our constituents
 - Employ individuals with experience and expertise

- ✓ **Bridge gaps and bring people together**
 - Build coalitions and partnerships
 - Look for and respond to unmet needs
 - Enhance state and regional presence - advocate and inform

High Desert Education Service District

High Desert Education Service District (HDES) provides services to the four component districts in Crook and Deschutes Counties. HDES also provides services in twelve additional counties through regional contracts.



Organization

Board of Directors

HDESD has a nine-member board of directors. Five board members are elected by our component districts (Bend-La Pine 2; Redmond 1; Sisters 1 and Crook County 1) and those five members appoint four more board members each to represent one of the following constituencies within Deschutes and Crook Counties: Social Services, Higher Education, Business and At Large.

Scott Reynolds, Board Chair	Elected by Bend-La Pine School District Board of Directors
Peggy Kinkade, Board Vice-Chair	Elected by Bend-La Pine School District Board of Directors
Seana Barry	Appointed At Large Representative
Gwen Carr	Elected by Crook County School District Board of Directors
Betsy Julian	Appointed Higher Education Representative
John Lang	Appointed Business Community Representative
Matt McGowan	Elected by Redmond School District Board of Directors
Bob Moore	Appointed Social Services Representative
Carol Moorehead	Elected by Sisters School District Board of Directors

Administration

Paul Andrews, Superintendent
Rochelle Friend, Chief Financial Officer
Jayel Hayden, Chief Human Resources Officer
Anna Higgins, Chief Strategy and Innovation Officer
Amy Joynt, Executive Director of Special Programs
Shay Mikalson, Chief Student Success Officer
Diane Tipton, Executive Director of Early Intervention/Early Childhood Special Education
Rachel Wenthe-Chaney, Chief Information Officer

In addition to the district office administrators, HDESD is organized into four departments aligned with the four core service areas outlined in the law. HDESD administrators have been assigned responsibility for each of the four departments:

Administrative and Support Services – Paul Andrews
Children with Special Needs – Amy Joynt and Diane Tipton
School Improvement Services – Anna Higgins and Shay Mikalson
Technology Services – Rachel Wenthe-Chaney

Introduction

In collaboration with component school districts and their superintendents, the HDESD has developed the 2021-22 Local Service Plan pursuant to ORS 334.175 and OAR 581-024-0285. The HDESD Local Service Plan includes the following Core Services:

Administrative and Support Services consolidate and improve component school district business functions, liaison services between the Department of Education and component school districts and registration of children being taught by private teachers, parents, or legal guardians pursuant to ORS 339.035.

Services for Children with Special Needs include special education services, services for at-risk students and professional development for staff who provide these services.

School Improvement Services support component school districts in meeting the requirements of state and federal law; allow the HDESD to participate in and facilitate a review of the state and federal standards related to the provision of a quality education by component school districts; address school-wide behavior and climate issues; and provide professional staff educational opportunities.

Technology Services support component school district technology plans, including network services, information systems services, information security services, instructional technology services, distance learning and professional staff development.

The 2021-22 HDESD Local Service Plan includes services required by state and federal law and services contracted to school districts, and other public and private entities.

An education service district may provide entrepreneurial services to public and private entities and to school districts that are not component school districts of the education service district with the approval of the constituent districts through their approval of the Local Service Plan.

HDESD Board of Directors and the component school districts' Board of Directors approve the Local Service Plan annually.

Local Service Plan Approval Process

The Local Service Plan must be approved by the HDESD Board of Directors and affirmed by at least two thirds of the HDESD component school district's Board of Directors representing at least 50 percent of the total number of students enrolled in component school districts of the HDESD.

- **January 2021:** The 2021-22 Local Service Plan (including suggested new services) reviewed the HDESD Executive Council and approved by the HDESD Board of Directors.
- **February 2021:** Local Service Plan submitted to component school district Boards of Directors for approval.
- **June 2021:** Local Service Plan services and budgets approved by HDESD Budget Committee and HDESD Board of Directors.

Amendment Process

The HDESD Local Service Plan can be amended by two thirds vote of the HDESD component school district's Board of Directors, representing at least 50 percent of the total number of students enrolled in component school districts of the HDESD.

Revenues

State School Fund: 90% of State School Fund monies received by the HDESD are spent on services provided directly to component school districts pursuant to OAR 327.019(8).

Grants and Contracts: HDESD receives state, federal and private foundation grants and contracts to provide services to component and non-component districts.

Entrepreneurial Services: HDESD provides services to non-component districts if the services are currently provided to component districts and may provide savings or added value to component districts.

Annual Performance Measures

Services provided by HDESD and outlined in the Local Service Plan are measured annually by the setting of goals and measurement of outcomes in relation to the HDESD Board of Directors' Strategic Priorities.

HDESD program managers set goals, monitor their progress toward those goals, and report outcomes. Goals are due in October, so they can analyze their progress mid-year. Several programs have been tracking their goals and outcomes long enough to provide the board and component districts with longitudinal data. These goals and outcomes are shared with component district's leadership and available on the HDESD website.

New This Year

In addition to continuing approved services from prior years, the 2021-22 Local Service Plan includes, as a result of the passage of Oregon's Student Success Act, a new investment dedicated to supporting our component districts' Student Investment Account Plans implementation. In this pivotal role, the HDESD serves as the liaison between the Oregon Department of Education and the districts we serve to work regionally to more fully meet students' mental and behavioral health needs and increase academic achievement while reducing academic disparities. Through regional leadership, coaching, professional development, and technical assistance, the HDESD's will help Central Oregon improve access and opportunities for all students, especially those who have been historically underserved in the education system.

For more details, please access the [High Desert ESD's Student Success Act Comprehensive Support Plan](#).

Administrative and Support Services

DIRECT SERVICES: Services to HDESD component districts funded by the State School Fund.

Administrative Services: Provides services in the areas of human resources, financial management and administration based on the needs of individual districts.

Financial Information Systems: Provides required support and/or direct services to districts with the Visions Enterprise Financial Information System.

Grant Writing: Assists component districts with grant applications.

HR Services: Provides Human Resource services specific to the individual needs of a school district.

Legal Services: Provides legal services to component districts in the areas of employment relations, general school law, pay equity, special education and investigation.

Procurement and Contracting: Provides services in the acquisition, storage and distribution of materials and supplies.

Regional Benefit Support: Provides services in the enrollment and support of employee health benefits.

Regional Business Services: Provides full-service school district business administration services including payroll, accounts payable, grant administration, budget, audit administration and cash management.

Resource Acquisition and Grant Administration: Provides consultation and technical assistance for resource acquisition from public and/or private funding sources.

Substitute Services: Provides an employee absence and substitute management system for certified teachers, classified educational assistants and secretarial substitutes. The program includes recruiting, hiring, scheduling and payroll for licensed and classified substitutes.

Programs or funding in addition to Local Service Plan dollars.

GOVERNMENT GRANTS AND CONTRACTS: Federal grants, state grants and contracts and contracts with component districts and agencies.

Home School Registration: All Home School families must register their child with HDESD annually.

Medicaid Administrative Claiming: Provides a revenue source for four school districts for FAN and Nursing Services.

Student Success Act: Statewide Education Service Districts grant providing regional leadership, coaching, professional development, and technical assistance for Central Oregon school districts' Student Investment Account implementation focused on improving access and opportunities for all students, especially those students who have been historically underserved in the education system.

Programs or funding in addition to Local Service Plan dollars.

ENTREPRENEURIAL: HDESD provides services to non-component districts if the services are currently provided to component districts and may provide savings or added value to component districts.

Financial Information Systems: Provides required support and/or direct services to districts with the Visions Enterprise Financial Information System.

Legal Services: Provides legal services to district boards and administrators. In an increasingly complex legal environment, this service is provided at a cost that is substantially lower than the going market rate.

Regional Business Services: Provides full-service school district business administration services including payroll, accounts payable, grant administration, budget, audit administration and cash management.

Substitute Services: Provides an employee absence and substitute management system for certified teachers, classified educational assistants and secretarial substitutes. The program includes recruiting, hiring, scheduling and payroll for licensed and classified substitutes.

Children with Special Needs

DIRECT SERVICES: Services to HDESD component districts funded by the State School Fund.

Alternative, Summer & Extended School Year: Provides direct and supervisory services for alternative schools, summer schools and/or extended school year programs.

Applied Behavior Analysis (ABA): Works with students with severe autism or communication deficits who benefit from Applied Behavior Analysis.

Behavior Programs: Provides services to children with emotional and/or behavioral problems that adversely affect the child's education performance.

Early Intervention and Early Childhood Special Education Evaluation Team: Provides evaluation for children birth to 5 as a Childfind service identifying children with disabilities.

Healthy Beginnings (Childfind): Provides free comprehensive health and development screenings in partnership with local educational, health care and social service organizations.

Professional Development: Provides professional development to districts supporting children with special needs.

Special Education: Provides ancillary special education services to children eligible under IDEA part B and C (children birth to 21). This includes Assistive Technology, Augmentative Communication, Occupation and Physical Therapy, Sign Language Interpretation and Braille/low vision support.

Traumatic Brain Injury (TBI) Concussion Support: Provides support to families and districts to help students "return to learn" from a concussion.

Programs or funding in addition to Local Service Plan dollars.

GOVERNMENT GRANTS AND CONTRACTS: Federal grants, state grants and contracts and contracts with component districts and agencies.

Central Oregon Regional Program: Central Oregon Regional Program (CORP) is a state contracted program that provides special education services to students with low-incidence disabilities in 7 counties. These include students with autism, vision impairments, severe orthopedic impairments, deaf/hard of hearing, deaf/blind and traumatic brain injuries.

Early Intervention/Early Childhood Special Education: Early Intervention (EI) and Early Childhood Special Education (ECSE) are specialized direct services for children, birth to Kindergarten with special needs. These services are offered throughout Crook, Deschutes, Jefferson, Sherman, Gilliam, Wheeler, Harney counties and the Confederated Tribes of Warm Springs.

Healthy Families of the High Desert: Healthy Families of the High Desert is modeled after Oregon Healthy Start and funded by Healthy Families America. It is a voluntary home visitation program for families with newborns.

Transition Network: Facilitates capacity building to assist districts and community agencies in developing integrated employment for students with intellectual disabilities (ages 16 to 21 years).

Trillium Day Treatment: Trillium Day Treatment serves students in the region with behavior/emotional issues who require day treatment services. Students are placed in this program by an outside agency, with HDESD providing the educational services.

Student Success Act: Statewide Education Service Districts grant providing regional leadership, coaching, professional development, and technical assistance for Central Oregon school districts' Student Investment Account implementation focused on improving access and opportunities for all students, especially those students who have been historically underserved in the education system.

Programs or funding in addition to Local Service Plan dollars.

ENTREPRENEURIAL: HDESD provides services to non-component districts if the services are currently provided to component districts and may provide savings or added value to component districts.

Assistive Technology/Augmentative Communication K-12: Assistive Technology (AT) refers to any device or piece of equipment that helps a student with disabilities access his or her education. The AT program provides equipment, evaluation, professional development and technical assistance.

Occupational Therapy/Physical Therapy K-12: Children/students ranging in age from birth through 21 years of age with identified orthopedic impairments receive direct instruction and/or consultation services from licensed Occupational Therapists (OTs) and Physical Therapists (PTs). In addition, OTs and PTs consult with parents and district staff to provide any needed adaptive equipment.

Sign Language Interpreters K-12: The Sign Language Interpreter program serves Deaf and Hard of Hearing (DHH) students.

School Improvement Services

DIRECT SERVICES: Services to HDES component districts funded by the State School Fund.

Alternative Learning Options: Provides an annual evaluation of each alternative education program that is presented to the resident school Board of Directors for approval.

Better Together: Together with the Early Learning Hub of Central Oregon, improves student success and outcomes by using a Collective Impact approach within the Cradle to Career framework. Brings together institutions in the region to share ideas, pool resources and ensure all institutions, regardless of the age of their students recognize and contribute to the development of a P-20 continuum with strong learning foundations that will prepare students for a successful post-secondary experience.

Career and Technical Education: Consults with local school districts on School-To-Work initiatives, build Career and Technical Education programs in high schools and our community college; and provides state mandated vocational education program evaluations. CTE also provides support to districts with funding from a Carl Perkins grant.

Cascades Commitment: Builds collaborative, innovative and flexible ways to foster a college-going culture across the region and to create additional opportunities for high school students to participate and earn credit in college-level courses.

Children's Forest of Central Oregon: Creates a network of outdoor places and programs dedicated to moving all children along a continuum of learning, exploration, and healthy living through engagement with nature. Outdoor School is a component of Children's Forest of Central Oregon.

Culture of Care: Offers content specific professional development, coaching services on items such as equity, restorative practices and trauma-informed practices. This regional team builds tailored tools and resources for districts, schools and individual educators.

Curriculum Services: Brings together ideas, talent and resources across districts and partner organizations to help schools better prepare all students to reach high standards.

First Step: Provides positive reinforcement behavioral program serving Kindergarten and first grade students in Deschutes County.

i4Education: Provides innovation process (ThinkUp), tools and services that work to unlock the great ideas of educators and systematically connect them with local entrepreneurs to workshop, prototype and test their ideas.

Language Translation and Interpretation: Provides foreign language interpreters and translators to school and district level for family, student and staff needs upon request and interpretation for non-special education purposes.

Oregon Mexico Education Partnership (OMEP): Provides an educational resource for the Hispanic community sponsored through a unique partnership between the State of Oregon and the Mexican Government. Plazas offer Spanish literacy programs to Spanish-speaking adults and youth, as well as GED preparation.

Positive Behavior Interventions & Supports (PBIS): Provides districts with necessary skills to develop, implement and sustain practices that create safe and effective learning environments for all students.

Professional Development Coordination and Delivery: Convenes all of the Directors of Curriculum and Instruction to determine regional professional development needs and services. Based on feedback from the directors and other sources, professional development opportunities are provided on all areas of school improvement, curriculum, standards and instruction.

Regional School Safety/Safe School Alliance/Student Threat Assessment Team (STAS): Links school districts with public agencies to discuss and enhance policies and procedures that promote and ensure safety for students, teachers and staff.

School Response Team: Provides the management and deployment of a cooperative, volunteer support team in response to a crises such as the death of a student or staff person or some other traumatic incident. The team is made up of specially trained teachers, counselors, educational assistants, administrators, human service agency staff and community members who are willing to aid schools agencies or communities

Service Integration: Provides services that are integrated or linked with community services for the purpose of enhancing student academic success and supporting the healthy development of children. Services may include but are not limited to, those provided through the Family Access Network, Safe Schools Alliance, Regional Safety Offices, School Resource Officers and Mental Health services.

Programs or funding in addition to Local Service Plan dollars.

GOVERNMENT GRANTS AND CONTRACTS: Federal grants, state grants and contracts and contracts with component districts and agencies.

Chronic Absenteeism: Provides training, evaluation and support to districts to help them increase attendance by all students.

Emergency Preparedness: Provides training and technical assistance to public districts and schools in Crook, Deschutes, Jefferson, Lake, Grant, Harney and Malheur counties to assist them in developing and implementing new, or strengthening existing, and exercising high-quality, all-hazards emergency operations plan customized to their unique schools', districts' and community partners' philosophies and response capabilities.

Family Access Network (FAN): Through family advocates in public schools, the Family Access Network improves lives by ensuring all children in Crook and Deschutes County have access to basic-need services.

Juntos Aprendemos: Is a full-family, culturally specific early literacy program designed to increase the literacy and engagement outcomes of Latinx, Spanish speaking children 3-5 years and their families.

Regional Education Network: The Central Oregon Regional Educator Network (COREN), through the establishment of the Educator Advancement Council and SB 182, is tasked with bringing equitable access to professional learning opportunities within Crook, Deschutes and Jefferson County and the Confederated Tribes of Warm Springs.

Regional PreK-3rd Initiative: PreK-3rd connects, integrates, and aligns birth to 5 and K-12.

STEM Hub: HDESD is the fiscal agent for the regional STEM hub grant, which provides direction, implementation support and all fiscal support to help create a hub for Science, Technology, Engineering and Math in our region.

Title 1-C Migrant Education Program: The Migrant Education Program identifies migrant families and helps migrant students with academic needs. All migrant students are eligible for free nutritional services through the schools and free 24-hour accident insurance. Region 11 serves the following school districts: Bend La Pine, Redmond, Sisters, Crook County, Jefferson County, 509J and Culver.

Student Success Act: Statewide Education Service Districts grant providing regional leadership, coaching, professional development, and technical assistance for Central Oregon school districts' Student Investment Account implementation focused on improving access and opportunities for all students, especially those students who have been historically underserved in the education system.

Programs or funding in addition to Local Service Plan dollars.

ENTREPRENEURIAL: HDESD provides services to non-component districts if the services are currently provided to component districts and may provide savings or added value to component districts.

Curriculum Services: Provides curriculum services to districts including staff development opportunities, curriculum development and regionalized resources to maximize efficiencies.

Driver Education: Provides quality driver education and training that meets or exceeds the requirements set by the Oregon Department of Transportation.

Technology Support

DIRECT SERVICES: Services to HDES component districts funded by the State School Fund.

Desktop Support: Provides a range of desktop computer hardware and software support services.

Information Security: Provides information security support and direct services to school districts, including policy frameworks, business continuity and disaster recovery planning, network and information security systems, user awareness training services, incident response planning services, and support to ensure the security of district data and individual personally identifiable information (PII).

Information Technology: Provides services and software to local schools for the purpose of applying technology to support student achievement and professional development, including email, websites, web application support, and web hosting.

Network Services: Provides services and software that increase the interconnectivity of schools, including internet access, network security, wireless networks, and web filtering.

Regional Data Center: Provides services that support file storage; data storage; information access; information security; data visualization and analytics; student and financial information systems.

Student Information and Data Services: Provides required support and/or direct services to districts for student information systems and data reporting needs.

Voice over Internet Protocol (VoIP) Services: Provides deployment and ongoing management of a Voice over Internet Protocol communications network.

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