

**Board of Directors Board Minutes  
January 21, 2020**

**Board Members** Scott Reynolds, Board Chair, Seana Barry, Vice-Chair, Directors: Kathy Biles, John Lang, Peggy Kinkade, Bob Moore and Carol Moorehead

**HDESD Staff** Paul Andrews, Superintendent, Sandy Bishop, Assistant Superintendent, Rochelle Friend, Chief Financial Officer, Jayel Hayden, Chief Human Resources Officer, Anna Higgins, Executive Director of Innovation, Diane Tipton, Executive Director of Early Childhood Programs, Rachel Wente-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant

**Call to Order** Scott Reynolds called the January 21, 2020 meeting to order at 5:30 pm

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## REPORTS

### School Board Appreciation

Superintendent Andrews thanked the board members for their continued support and dedication to the children and families served by High Desert ESD. We truly appreciate the time and talent they give to us by serving on the Board of Directors. The children in Hope Academy, Bridges, and Early Intervention/Early Childhood Special Education made art projects and cards to thank the board members. We also played a video created by the staff and students at The Nest.

### Fiscal Report

Rochelle's report indicates there have been no significant changes to revenue and expenditures since December. PERS has generated a 12.2% return at the state level through November 31, 2019. We have also received the PERS rate estimates for 2021-23. These estimate are based off data as of 12/31/2018 and do not reflect the rate offset we will receive from the Incentive Fund. It appears that the PERS incentive fund may be offered again next year. With Shawna Bell's retirement and Lisa Rosa's resignation, the Business Office is taking the opportunity to restructure and reorganize through new hiring.

### ThinkUp

Anna gave an update on the Innovation process at HDESD over the years. She thanked John Lang for being a champion of these efforts during the first three years. i4Education obtained their 501(c)(3) status this year. Anna serves as the ESD Innovation Director and as the Executive Director for i4Education. The Board of Directors for i4Education include Shawna Bell, Alea Renner, John Rexford and Linda Quon. Anna is also a member of the Innovate K12 national advisory board.

Anna considers ThinkUp! to be the Innovation Process 2.0. She explained the recent ThinkUp Challenge and reported that 39% of staff were engaged in the challenge. Central Oregon K-12 districts will have access to the ThinkUp innovation process, it will be tailored to their unique priorities and cultures. They are currently piloting this at Silver Rail Elementary School in Bend-La Pine.

### 2020-2021 Local Service Plan

Superintendent Andrews walked the board members through the 2020-2021 Local Service Plan (LSP). The LSP represents only about 30% of our total budget. Most of what we do is funded through government grants and contracts. New this year we will introduce requested opportunities in the areas of legal investigation and information security. Superintendent Andrews confirmed that more Oregon ESDs are beginning to use this menu of services model for their Local Service Plans.

## DISCUSSION ITEMS

### Superintendent Report

- ✓ Superintendent Andrews updated the Board on the Student Success Act (SSA). Assistant Superintendent Bishop is meeting with the SSA team on a regular basis. The amount districts will receive has been released at \$667 per ADMw. They expect to hear more about the SSA at the COSA conference this week.
- ✓ Bob Martin is going to check in with the Forest Service again regarding the next 10 year lease. He doesn't anticipate there will be a problem with this. We've had a very good working relationship with the Forest Service.
- ✓ Superintendent Andrews and Rochelle met with Sara Johnson and Anna Logan regarding the Prineville Education Center. Sara will get back to them after she has met with their attorney.
- ✓ Superintendent Andrews has confirmed John Rexford is willing to facilitate the Facilities Workgroup. Peggy and Carol expressed an interest in being members of the work group.
- ✓ Hope Academy will be moving to the Tamarack building next year.
- ✓ Superintendent Andrews is headed to the Educator Advancement Council (EAC) meeting tomorrow and then on to the COSA Conference at Salishan.
- ✓ Bargaining this year will likely be full interest based bargaining. Those meetings will probably begin in March. Jayel and Rochelle will be joining Superintendent Andrews in this process and there is room for a school board member to join them.
- ✓ Rachel is working on a board metrics dashboard to bring back to the board meeting in February.
- ✓ Superintendent Andrews is teaching an administrative practicum class for Lewis and Clark College this semester.

### Board Chair Report

- ✓ Finance Committee will be meeting next week to discuss budget assumptions. They will report back to the board.
- ✓ Superintendent Andrews and Bob gave an update on the work being done by the OAESD Legislative Committee.

## ACTION ITEMS

### Local Service Plan

- **Carol Moore made a motion to approve the 2020-2021 Local Service Plan as presented. Kathy Biles seconded the motion. Motion carried 7-0.**

### PERS Reserve Fund for Retirees

Rochelle expects this to amount to be between \$37,000-\$43,000 from January to June 2020.

- **Bob Moore made a motion to approve using the PERS reserves to pay PERS contributions for retired employees through June 30, 2020. Seana Barry seconded the motion. Motion carried 7-0.**

### Consent Agenda

- **Carol Moorehead made a motion to approve the Consent Agenda as presented and Kathy Biles seconded the motion. Motion carried 7-0.**
  - Personnel Changes – January 2020
  - Board Minutes – December 17, 2019

The January 21, 2020, High Desert ESD Board of Directors Meeting adjourned at 6:45 pm.

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Scott Reynolds, Board Chair

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Shelley Knutz, Executive Assistant