



We are pleased to announce that we are seeking qualified applicants for the position of
SUPPORTING ED ASSISTANT - ELEMENTARY BEHAVIOR

POSITION(S): 1 Supporting Ed Assistant - Elementary Behavior
37.5 hrs/week, Mon-Fri, 189 days (pro-rated for remainder of 2018-19)

LOCATION: The Nest, Tamarack Center, Bend

START DATE: As soon as possible

SALARY RANGE: As established by bargaining agreement, Classified Wage Schedule, no less than \$15.52/hr
Benefits include family insurance package, sick leave and paid holidays

QUALIFICATIONS: DEFINITION
Behavior programs provide services to children with emotional and /or behavioral needs that adversely affect their education performance. Under the direction of the classroom teacher and/or administrator, provides support services in classrooms, resource centers, or other program related areas. The assistant directs involvement in the instructional program for assigned students and their identified needs. Duties and responsibilities depend on class/program assignments.

QUALIFICATIONS

Must be NCLB Highly Qualified (HQ) defined as 1) two years postsecondary study, or 2) an Associate's degree (or higher) or a HDESD approved professional/technical certificate, or 3) satisfactory completion of the Paraprofessional training and a passing score on the Paraprofessional praxis test. Two years experience or previous training with children in a similar program required. The assistant must be able to work independently with minimum direction. The employee must possess good organizational skills and good command of the English language. Demonstrated aptitude for the work to be performed and a genuine interest in and ability to relate to students is expected. Ability to perform significant reaching, bending, stooping, crouching and lifting 50 pounds is expected. Must have access to reliable transportation, and consistent attendance is required.

Qualifications specific to personnel working in behavior programs: Must have the ability to use de-escalating strategies with children, including physical restraint where appropriate. Must have the ability to remain calm and make non-emotional decisions in trying circumstances.

APPLICATION PERIOD: Open until filled

CONTACT: DIRECT YOUR INQUIRES REGARDING THIS POSITION TO
Sara Ausman, 541.355.4852 or sara.ausman@hdesd.org

A COMPLETE APPLICATION INCLUDES

- Letter of interest stating how your background experience qualifies you to assume the responsibilities of this position
- Current résumé
- Completed application form (may be downloaded from HDESD website www.hdesd.org)
- Three (3) professional letters of recommendation

DIRECT YOUR MATERIALS REGARDING THIS POSITION TO

Kristen Johns, Human Resources Specialist
High Desert ESD
2804 SW Sixth Street
Redmond Oregon 97756
Fax 541.693.5601
kristen.johns@hdesd.org

If you currently hold a regular position with HDESD, you may apply by submitting a cover letter, an up-to-date resume including your current position, and an up-to-date list of references.

High Desert ESD is an affirmative action equal opportunity employer and complies with federal and state statutes that prohibit discrimination on the basis of race, color, national origin, religion, sex, age, disability or marital status. If you have a disability and need an alternate format in order to complete the employment process, you may call Human Resources at (541) 693-5600. Please leave a message describing the alternate format needed. The ESD is committed to maintaining a drug-free workplace and strictly complies with drug testing policy. Employment with HDESD requires employee's wages be paid via direct deposit to a bank account or paycard.

APPROVED: 1/31/2019

DIRECTOR OF HUMAN RESOURCES
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