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## Board of Directors Board Minutes October 16, 2018

**Board Members** Kathy Biles, Board Chair, Seana Barry, Vice-Chair, Directors: Gwen Carr, John Lang, Bob Moore, Carol Moorehead, Doug Nelson and Scott Reynolds

**HDESD Staff** Paul Andrews, Superintendent, Misty Groom, Student Threat Assessment Coordinator, Jayel Hayden, Director of Human Resources, Greg Munn, Director of Business Services, Julianne Repman, School Safety Regional Director, Rachel Wenten-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant

**Call to Order** Board Chair, Kathy Biles, called the October 16, 2018 board meeting to order at 5:30 pm

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### PRESENTATION

#### Safe School Alliance – Student Threat Assessment System

Julianne Repman explained the Safe School Alliance (SSA) is a multi-disciplinary team created 20 years ago to work together on prevention, investigation, intervention and support. Since implementing a standard response protocol, student suspensions have been greatly reduced because they are focused on giving students the learning environment they deserve.

Misty Groom highlighted the focus and the work being done by the Student Threat Assessment System (STAS). She supports the school in finding a safety plan for the victim, the staff and the person involved in the threat. The team focuses on how they can support these students and their parents at home and in the community, and how to build them up with support while creating a safety plan for the student. Misty also discussed the Safe Oregon confidential tip line. Superintendent Andrews believes this is a powerful program. It saves a great amount of time by sharing a lot of time and resources.

The STAS program is currently funded through the Local Service Plan. When the board members asked what they could be doing to support these programs they were directed to reach out and ask their elected officials to fund the STAS. Tim Knopp is working on legislation to make terroristic threats a felony and to establish and fund a statewide student assessment system. Kathy said this could be something for the legislative committee to focus on. Julianne will send report links to Shelley for her to share with the board members.

In closing, Julianne shared many reasons why schools are safer today than they have been in the past.

### REPORTS

#### Fiscal Report

Greg noted that revenue is tracking like it should be. Fund balance will be \$846,426 after the audit. He highlighted the district enrollment growth from 2014-2018. Greg reviewed cash balances, revenue and expenditures in the general fund. PERS rates for the next two years will be slightly over 5 percentage points. Doug asked for clarification on the Local Service Plan beginning balance.

## Facilities Report

- Skyliner Lodge – Deschutes County Environmental Health conducted a water system survey. It came back with no deficiencies.
- Hope Academy – Working with the Deputy Fire Marshall to improve the fire alarm system at Hope Academy.
- HDREC – Installing a new card reader at the back door and relocating one upstairs to move it further from the stairs.

## DISCUSSION ITEMS

### Second Reading Board Policies

#### GCN/GDN – Evaluation of Staff

At the last board meeting there were questions about moving evaluations to annually for classified employees. Jayel has done some research and the bargaining agreement says they will follow district guidelines, any changes would need to be negotiated. Superintendent Andrews and Jayel reviewed the evaluation process for classified employees. All classified employees set performance goals and self-reflect on those goals annually. The increased workload would impact supervisors by doubling the number of performance evaluations they would complete in a school year. Current policy allows for the manager to do an evaluation annually if necessary. He recommended approving the policy as originally presented.

JHFE – Reporting of Suspected Child Abuse - Superintendent Andrews reviewed the districts who have adopted the OSBA recommended changes and which districts adopted the language from our legal services department. The Safe Schools Alliance approved the attorney's recommended form. Scott Reynolds thinks it is important to have this form in place to track those having access to the students.

### Superintendent Report

- Superintendent Andrews is working with OSBA to schedule a January Legislative Forum. He is considering 1/10 or 1/17 and will ask the superintendents for their preference at Thursday's meeting. After the elections we will send out invitations.
- The Hope Academy program is housed on the Terrebonne campus and run by Lutheran Family Service. The program has the capacity of 12 students. At the end of the 2017-18 there were 11 students in the program. There are currently 4 students enrolled with a few more being recommended to the program, including 3 from Crook County.
- Superintendent Andrews thanked the board members for the work they did on the core values and board goals. The Executive Team will be working to pull together the values and themes for the November Work Session.
- The Smarter Balance Assessment is administered during the Junior Year. Parents are given the option to opt out and now opt out numbers will be reported on the district report cards. The state will not allow the ACT & SAT to take the place of the Smarter Balance. Doug asked if there was anything the board could be doing to support the districts. The superintendents will continue this discussion on Thursday.
- Local Service Plan Process – Ideas for potential new services. Examples of potential ideas include providing some professional development for substitutes and funding Forecast5.
- Large Equity Meeting - The staff who want to take part in equity leadership will get together on October 30. Approximately 60 staff members have signed up to participate.
- Superintendent Andrews assured the board members there has been no news on the tort notice the board members received.
- Superintendent Andrews updated the board on his upcoming schedule. Of note, he will be serving on the COCC President Search Committee

## Board Chair Report

- OSBA Fall Regional Meeting – Bob Moore and Doug Nelson gave some feedback on the Fall Regional Meeting. There was discussion about boundary invasion and how important it is to stop
- OSBA Annual Conference – 11/8-11/11/18
- Legislative Committee – Superintendent Andrews will work on finding a time that works for the committee members

## ACTION ITEMS

### Consent Agenda

- **Bob Moore moved and Gwen Carr seconded a motion to approve the Consent Agenda as presented. Motion carried 8-0.**
  - Personnel Changes – October 2018
  - Second Reading Board Policies
    - ✓ EBBB – Injury/Illness Report
    - ✓ GBEB – Communicable Disease
    - ✓ IGBA – Children/Students with Disabilities
    - ✓ IGBAH – Special Education – Evaluation Process
    - ✓ IGBAJ – Special Education – Free Appropriate Public Education (FAPE)
    - ✓ JGAB – Use of Restraint and Seclusion
    - ✓ JHFE – Reporting of Suspected Child Abuse
    - ✓ JHFE – AR – Reporting of Suspected Child Abuse
    - ✓ JOA – Directory Information
  - Board Minutes September 18, 2018
  
- **Scott Reynolds moved and Seana Barry seconded a motion to approve Policy GCN/GDN as presented. Motion carried 8-0.**

The October 16, 2018, High Desert ESD Board of Directors Meeting adjourned at 7:02 pm.

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Kathy Biles, Board Chair

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Shelley Knutz, Executive Assistant