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Board of Directors Board Minutes May 15, 2018

Board Members Carol Moorehead, Board Chair, Kathy Biles, Vice-Chair, Directors Seana Barry, Gwen Carr, John Lang, Mike McGowan, Bob Moore, Scott Reynolds

HDESD Staff Paul Andrews, Superintendent, Dave Burke, Assistant Superintendent, Shawna Bell, Business Analyst, Julie Lyche, Executive Director of FAN, Greg Munn, Director of Fiscal Services, Rachel Wenten-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant

Call to Order Carol Moorehead called the May 15, 2018 meeting to order at 5:30 pm

REPORTS

Family Access Network (FAN) Report

Julie Lyche, Executive Director of FAN, reviewed their mission which is to improve lives by ensuring children in Deschutes and Crook Counties have access to basic-need services. FAN has two administrative positions and 25 advocates in 52 school sites serving all public schools in Crook in Deschutes Counties. Their ultimate goal is to get children to school on time and on a regular basis. It is a very unique program that serves those in poverty as well as the working poor. They work with over 100 community partners to serve children and families regionally. During the first three quarters of the 2017-18 school year, FAN improved the lives of 7,834 people.

Superintendent Andrews noted that during the recession in 2011 FAN assisted over 10,000 children. In the time that Julie has been in her position, she has built this program into a model program. FAN advocates connect families to services and services to families while allowing teachers and counselors to do their jobs.

Fiscal Report

Greg Munn said that he continues to work on adjusting the reports provided to the Board to make sure they are receiving all of the detailed information they need. ODE has issued the latest estimate for this year plus the true up payment for last year. Tax receipts are expected to be up by 4% and interest income is expected to double.

We received several large grants that were not known at the time of adoption that we will bring to the Board in June requesting a supplemental appropriation. Greg met with ODE's Assistant Superintendent of Finance and Administration focusing on contract award and expense reimbursement. ODE is looking to have this work done this month. They will meet again in June to review their findings and a proposal. Carol thanked Greg for the more thorough understanding of our financial standing.

PERS Bonds – Greg Munn shared the latest information with the board about using side accounts to set off fund liability.

Facilities Report

The building lot across Kingwood from the Manzanita Building has been purchased by Eugene Freezing and storage dba SnoTemp Cold Storage. We will be required to pay for street improvements. The board members reviewed a map of the property layout provided by Bob Martin.

ACTION ITEMS

Resolution Adopting Participation in the Oregon Education Service District Support Network for 2018-2019.

Superintendent Andrews explained that the memorandum of understanding will be coming through every year for the board's review and approval.

- **Bob Moore moved and Gwen Carr seconded a motion to approve the Resolution Adopting participation in the Oregon Education-Support as presented. Motion carried 8-0.**

Consent Agenda

- **Mike McGowan moved and Seana Barry seconded a motion to approve the Consent Agenda as presented. Motion carried 8-0.**
 - Personnel Changes – May 2018
 - Second Reading – Board Policy GAA– Personnel
 - Revised Board Meeting Calendar
 - Budget and Board Minutes – April 17, 2018

DISCUSSION ITEMS

Superintendent Report

- ✓ Labor Management Update – Topic of discussion is Continuing Education Units (CEUs)– How these will be awarded and compensated in the future. Anticipates bringing something to the Board in June or July.
- ✓ BOLI – No update on the possible torte issue.
- ✓ Reduction in Force took place today. Two individuals went through the process. No individuals were bumped.
- ✓ Equity survey results were reviewed and broke into four groups, trainings, potential policy and procedures, human resource processes, affinity groups will continue to keep the board updated.
- ✓ Six employees are retiring at the end of the year.
- ✓ September 1, 7:30-12:00 is all ESD retreat – we are hopeful it will be at Ridgeview HS again this this year. Superintendent Andrews invited any board member who is able to attend.

Board Chair Report

- ✓ OAESD conference at Eagle Crest May 17-18.

Executive Session

The Regular Session recessed to Executive Session under ORS 192.660(2)(i) – Evaluating the Top Executive at 6:45 pm. The Executive Session adjourned to Regular Session at 7:30 pm.

Adjourn

The May 15, 2018, High Desert ESD Board of Directors Meeting adjourned at 7:32 pm.

Carol Moorehead, Board Chair

Shelley Knutz, Executive Assistant