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Board of Directors Board Minutes March 20, 2018

Board Members Carol Moorehead, Chair, Kathy Biles, Vice-Chair, Directors: Seana Barry, John Lang, Bob Moore and Doug Nelson.

HDESD Staff Paul Andrews, Superintendent, Dave Burke, Assistant Superintendent, Shawna Bell, Financial Analyst, Tami Catalano, Sign Language Interpreter, Jayel Hayden, Human Resource Director, Greg Munn, Business Office Director, Karina Smith, Migrant Education Regional Director, Alan Yankus, Sign Language Interpreter Coordinator and Shelley Knutz, Executive Assistant

Call to Order Carol Moorehead called the March 20, 2018 meeting to order at 5:30 pm

REPORTS

Migrant Education Program Update

Superintendent Andrews introduced Karina Smith, Migrant Education Regional Director. Karina has been with High Desert ESD (HDESD) for a year. Karina explained the Migrant Education Program was established by the US Department of Education in 1966. It is part of the Title 1 Part C of the Elementary and Secondary Education Act (ESEA). It was created to meet the unique educational and social needs of migratory children ages 3-22.

The HDESD Migrant Education Program's Mission Statement is to ensure equitable educational opportunities to each and every migrant student to amplify their highest academic and personal success. In order to be eligible students must be: age 3-22 who have not graduated from high school, part of their families have moved across school district boundaries within the last 3 years, have economic necessity and have sought out and engaged in qualifying work.

With the current political climate, Migrant Ed is losing families because they do not want to be noticed. In 2017 the state of Oregon lost 1,200 students from their program. The Migrant Education Program operates through a Service Delivery Plan which measures academic growth in: Preschool, Math, Language Arts and Graduation.

Karina was asked what impact the DACA decision will have on this program. She said students have access to counseling for emotional support. Karina mentioned there has been an extension on the program.

Superintendent Andrews thanked Karina for her presentation and great work. He mentioned Karina came to us as a legal graduate from Argentina. She is currently in an education doctorate program.

Sign Language Interpreters Report

Superintendent Andrews introduced Alan Yankus, Sign Language Interpreter Coordinator. Alan told the Board he changed his career path when his son (who is now 33) became profoundly deaf from spinal meningitis as a child. He has been working with Deaf/Hard of Hearing students for over 28 years. Our interpreters serve the Bend, Crook County, Culver, Redmond and Sisters School Districts. We have five full time interpreters right now. Alan noted we will be posting another position because of young children coming up. He read the certification requirements noting the requirements and certification for K-12 interpreters is much stricter than other interpreters. Finding qualified and certified interpreters is a challenge in our region, in the state and around the country.

Alan introduced Tami Catalano. Tami has been a Sign Language Interpreter for HDESD since 2001. She explained the difference between American Sign Language (ASL) and Interpreting. Tammy emphasized the amount of preparation that goes into serving as an interpreter. We serve diverse students and it is difficult to teach

them if there hasn't been a good foundation to build on. Equity is a challenge for this department. Tammy has built collaborative and positive relationships across the district.

Superintendent Andrews mentioned that Alan is retiring at the end of the year. We appreciate and will miss Alan but wish him all the best in retirement.

Fiscal Services

General Fund revenue and expenses year-to-date through the end of February continue to track with the historical monthly trend from last year. Greg and Shawna will be reviewing the budget and Local Service Plan with Superintendent Andrews and Asst. Superintendent Burke tomorrow. They will meet with each district individually to review their Local Service Plan.

Doug mentioned that the accounts Greg highlights are just the general fund which is a small slice of our budget. He asked to see this detailed information for all of our programs and grants. The board is accountable for all funds so the board members agreed they would like to see the activity in all funds. Greg noted this was done in the past but there was a decision to not go into that much detail. Superintendent Andrews agreed that this could be done in a different format making it easier to read and process.

Facilities Report

- Prepared to replace the last of 4 rooftop HVAC units at Manzanita in July.
- Submitted a request to the Forest Service to repair the back steps at Skyliner.
- Completed furniture installs here at the HDREC.

Carol asked how the office sharing has been going. Superintendent Andrews confirmed the open floor space is working very well. John asked about creating additional meeting space because it is in high demand.

Superintendent Andrews explained the process of reserving an open office space for meetings.

ACTION ITEMS

Appoint New Budget Committee Members

- **Bob Moore moved and Seana Barry seconded a motion to appoint the new budget committee members as proposed. Motion carried 6-0.**

Approve 2018-19 Board Meeting Calendar

- **John Lang moved and Bob Moore seconded a motion to adopt the 2018-19 Board Meeting Calendar as presented. Motion carried 6-0.**

Consent Agenda

- **Doug Nelson moved and Kathy Biles seconded a motion to approve the Consent Agenda as presented. Motion carried 6-0.**
 - Personnel Changes – March 2018
 - Board Minutes – February 20, 2018

DISCUSSION ITEMS

Approve Intergovernmental Agreement for the Educator Advancement Council

Superintendent Andrews has been serving on the Governor's Council on Educator Advancement. SB182 creates the new Educator Advancement Council through an Intergovernmental Agreement (IGA). He wanted to make sure the Board was aware HDES had entered into this agreement as one of the local government agencies.

- **Doug Nelson Moved and Bob Moore seconded a motion to approve the IGA for the Educator Advancement Council.**

Discussion: Doug wondered why we were selected to be included in the council. Superintendent Andrews explained it was because he was on the previous Governor's Council and was asked to transition to the Educator Advancement Council. Bob mentioned we are able to terminate this agreement if needed. Bob

asked if we have adequate liability insurance to meet the requirements of the agreement. Greg confirmed we do carry adequate liability insurance.

Motion carried 6-0

First Reading Board Policy

- ✓ GBK/KGC – Prohibited Use, Distribution of Tobacco Products and Inhalant Delivery Systems
The purpose of these changes is to remove all student reference from this policy. There is a separate policy that pertains to students.

Superintendent Report

- ✓ Legislative Session
 - HB4113 required mandatory bargaining for class size. This bill did not make it out of the Senate.
 - PERS Bill on Side Accounts passed. Superintendent Andrews referenced the good article in the Bulletin regarding PERS.
 - Charter & Home School children are able to participate in after school activities.
- ✓ Labor Management Update – We are in the middle of negotiations, two topics carried over from last year. One of the topics is continuing education units (CEU) in place of college credits. Superintendent Andrews has offered to meet with the Board Negotiations Committee if the Board requests it.
- ✓ OAESD Superintendent Council Report – We are working with ODE to get them to make timely payments on our contracts. They are actually considering one master agreement covering all contracts. Individual contracts would become exhibits to the agreement.
- ✓ BOLI Update – Substitute teachers will follow the exact schedule of the teacher they are substituting for.
- ✓ Superintendent Andrews will be out of the area for Spring Break, but available by phone/email.

Board Chair Report

- ✓ Several discussions regarding the OAESD governance structure. Gary Peterson has resigned as the Executive Director effective the end of June.
- ✓ The Spring Conference will be May 17-18. The focus will be future needs of OAESD.
- ✓ Superintendent Evaluation – Carol is suggesting we continue with this format for one more year. Next year we should have additional board/superintendent goals and determine if changes should be made at that time. She also recommended spending the August meeting focusing on board/superintendent goals.
- ✓ Doug said he would have participated last month if we would offer an electronic way to join the meeting. Rachel recommends using Zoom and advertising that the meetings can be virtually attending. Superintendent Andrews plans to ask the attorneys if there is any reason we couldn't do this.

Adjourn

The March 20, 2018, High Desert ESD Board of Directors Meeting adjourned at 7:30 pm.

Carol Moorehead, Board Chair

Shelley Knutz, Executive Assistant