



2804 SW Sixth Street, Redmond, Oregon 97756 / p 541.693.5600 f 541.693.5601 / www.hdesd.org

Board of Directors Board Minutes February 20, 2018

Board Members Carol Moorehead, Chair, Kathy Biles, Vice-Chair, Directors: Seana Barry, Gwen Carr, John Lang, Bob Moore and Scott Reynolds.

HDESD Staff Paul Andrews, Superintendent, Dave Burke, Assistant Superintendent, Shawna Bell, Financial Analyst, Catherine Halliwell-Templin, School Improvement Coordinator, Misty Groom, STAS Coordinator, Greg Munn, Business Office Director and Shelley Knutz, Executive Assistant

Call to Order Carol Moorehead called the February 20, 2018 meeting to order at 5:30 pm

REPORTS

Advancement via Individual Determination (AVID) Report

Catherine Halliwell-Templin introduced the Advancement via Individual Determination (AVID) program. It is a schoolwide college readiness system offering a structured approach to rigorous curriculum, direct support structure for first generation college students and professional learning for teachers. AVID develops deep content knowledge and content-specific strategies for reading, writing, thinking and speaking. AVID accelerates under-achieving students, teaches academic and social skills and provides an intensive and positive peer group. The program develops a sense of hope, personal achievement, hard work and determination.

Superintendent Andrews asked how much it costs for a school to be trained. The cost is about \$25-30K per school which includes the training of an administrator and several staff members. He noted that Catherine has been planning for the 9th Positive Behavior Intervention and Support (PBIS) conference that will be held at The Riverhouse Convention Center on April 23. She is also organizing the Advanced Placement Institute this summer.

Student Threat Assessment System (STAS) Report

Misty Groom is the Regional Student Threat Assessment System Coordinator. She works with Bend-La Pine, Redmond and Sisters School Districts. The Student Threat Assessment System is designed for assessing students who are engaged in activity or circumstances that suggest a potential threat. The definition of a threat is the intention to commit harm to a target

Misty has been using the Salem-Keizer School District model. Salem-Keizer will be coming next month to conduct a training for all of our districts. This will provide a forum for the agencies to share information about students. She explained the review process. Approximately 200 school staff have been trained on this new model. These kids are here in our communities and schools so the focus is to wrap around those students. Pushing them out does not make the schools safe.

Scott asked how quickly a resource team can arrive when needed. Misty said it is instantaneously. Superintendent Andrews this is a new service HDESD has been asked to provide. The districts who were not interested in the service when it began are now expressing interest. Misty is working with schools to create their safety plan. Her position is funded by the local service plan.

Renewal, Non-Renewal and Extension of Contracts

Superintendent Andrews explained that the Board is required to approve the renewal or non-renewal of licensed staff. He reviewed the list provided to the Board. He also has a list of staff who have resigned from the ESD. We try to help staff become successful. He mentioned we hire great people and are happy to move them forward.

Fiscal Services

General Fund revenue and expenses year-to-date through the end of January continue to track with the historical monthly trend from last year.

The PERS Board announced that investment returns for 2017 were 15.3%. We are expecting a 6-7 percentage point increase above the current PERS rates. The Finance Committee met on January 30th to review the budget calendar, budget committee vacancies and the assumptions used to build the 2018-19 proposed budget. One topic of discussion were options for the future utilization of our PERS reserve funds.

Greg complimented Shawna Bell for all of the work she has dedicated to the budgeting process. She has done great work and now the process almost completely electronic.

Facilities Report

A new security system has been installed at the Alyce Hatch Center.

PERS Side Accounts

Greg gave an overview of PERS Side Accounts and the PERS reserve investment options. He covered the projected PERS costs, using cash to fund a side account and rate smoothing. The variation between the options is minor relative to the overall scope of problem.

ACTION ITEMS

Declare Vacancies on Budget Committee

- **Bob Moore moved and Scott Reynolds seconded a motion to declare the vacancies on the budget committee as presented. Motion carried 7-0.**

Adopt 2018-19 Budget Calendar

- **Scott Reynolds moved and Seana Barry seconded a motion to adopt the 2018-19 Budget Calendar as presented. Motion carried 7-0.**

Consent Agenda

- **Bob Moore moved and Kathy Biles seconded a motion to approve the Consent Agenda as presented. Motion carried 7-0.**
 - Personnel Changes – February 2018
 - Board Policies – JFCG/JFCG/JHCI and GBI
 - Renewal, Non-Renewal and Extension of Contracts
 - Board Minutes – January 16, 2018

DISCUSSION ITEMS

Superintendent Report

- ✓ The all-ESD Equity discussion went well. The next step will be a survey to all staff.
- ✓ Superintendent Andrews has applied to fill the ESD superintendent position on the newly formed Education Advancement Council.
- ✓ He has been working closely with ODE on the P-20 Network – Chronic Absenteeism project.
- ✓ Superintendent Andrews is proposing a retreat in August to work on Board and ESD Goals. The board leadership group will discuss this at their next meeting.
- ✓ BOLI is getting very close to a rule change that says substitute teachers will be entitled to the same lunch breaks as the teacher they are replacing.

Board Chair Report

- ✓ Bob Moore reported on the OAESD Governance Board Meeting.
- ✓ Bob reviewed the 2018 OAESD Legislative Priorities. The list includes 10 priorities. This list needs to be reworked to include a couple of priorities, not 10. 2018 Legislative Report will be in a format to share with others.
- ✓ OAESD is considering a dues increase. They have been dipping into reserves to meet their monthly budget. A small work group has been put together to present their vision for OAESD going forward. Scott says now might be a good time for an increased investment because of the vitalization of ESDs in the state.
- ✓ The OAESD Spring Conference will be held at Eagle Crest from 5/17/18-5/18/18.
- ✓ Carol mentioned if anyone needs help with their board goals, let Superintendent Andrews or Assistant Superintendent Burke know.

Adjourn

The February 20, 2018, High Desert ESD Board of Directors Meeting adjourned at 7:50 pm.

Carol Moorehead, Board Chair

Shelley Knutz, Executive Assistant