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Board of Directors Board Minutes January 16, 2018

Board Members Carol Moorehead, Chair, Kathy Biles, Vice-Chair, Directors: Seana Barry, Gwen Carr, John Lang, Mike McGowan, Bob Moore and Doug Nelson

HDESD Staff Paul Andrews, Superintendent, Dave Burke, Assistant Superintendent, Shawna Bell, Financial Analyst, Brenda Comini, EL Hub Director, Katie Condit, Better Together Executive Director, Kristen Johns, Human Resource Supervisor, Greg Munn, Business Office Director, Rachel Wente-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant

Call to Order Carol Moorehead called the January 16, 2018 meeting to order at 5:30 pm

REPORTS

Board Appreciation

Superintendent Andrews announced that January is School Board Appreciation Month. We truly appreciate all of the time each board member devotes to the High Desert ESD. He noted the students made posters and cards. There is also a card and gift from the ESD staff. These are just a small token to express our sincere appreciation.

Substitute Update

Kristen Johns shared her story about why she does what she does and how it impacts the students, families and staff. Since she was hired in 2007, 3,600 substitutes have been hired. The pool currently has 950 substitutes serving nine districts and the ESD. In 2016-17, 37,300 substitute jobs were filled. She noted they are working hard to get more special education classified substitutes because those jobs are harder to fill. Kristen answered several questions from the board members.

Better Together – Early Learning Hub

Katie Condit, Executive Director of Better Together, shared a video highlighting the great work being accomplished by Better Together. In 2013 the graduation rate in Central Oregon was 68%. In 2016 the rate had increase to 76% and continues to rise at a steady rate. Youth CareerConnect has increased meaningful internship opportunities for youth ages 16-24. There are currently 69 community partners helping to build local infrastructure to improve education outcomes for every child.

Brenda Comini, Early Learning (EL) Hub Director, thanked the Board for their support during the transition of the EL Hub. Early Learning HUB of Central Oregon's Purpose is to create aligned and coordinated systems to address disparities in outcomes for children prenatal through age eight, and to ensure they received the supports needed to be healthy and successful in school. Brenda reviewed some of the 2016-17 highlights: Brush, Book and Bed, Home Visiting Coordination and Early Childhood Professional Development. During 2017-18 the EL Hub emphasis will be Focus on Literacy, Pathways from Developmental Screening to Services and Upstart Web-based Preschool.

Superintendent Andrews commented on how proud he is of Kristen, Katie and Brenda for the excellent work they are doing for HDESD on a daily basis.

Fiscal Report

Greg Munn noted the General Fund revenue and expenses year-to-date through the end of December continue to track with the historical monthly trend from last year. The PERS board recently approved the 2018-19 advisory rates. Those rates show High Desert ESD with a rate increase of 7%. That rate is based on the performance of the PERS portfolio as of 12/31/2016. Greg also reviewed the UAL Bonding and Side Account Investment options.

They are in the process of building next year's budget. The Finance Committee will be meeting on January 30th to review budget assumptions, the budget calendar and the Budget Committee vacancies.

DISCUSSION ITEMS

2018-19 Local Service Plan

Superintendent Andrews noted the Local Service Plan (LSP) is our proposal to the districts for services they wish to purchase from us for the 2018-19 school year.

The Executive Team has recommended additional support in the areas of TBI concussion support, professional development for substitute teaching staff, expanded regional benefit support and equity based organization strategies. Paul reviewed the LSP. It is broad enough to allow for additions.

Doug asked about the status of Healthy Beginnings. Assistant Superintendent Dave Burke confirmed Healthy Beginnings did not receive 3 major grants this year so they are looking at ways to shift the focus on how they will be raising resources going forward. Dave and Greg Munn will be attending the Healthy Beginnings board meeting tomorrow and are helping them in any way we can.

Superintendent Andrews will be meeting with each superintendent 1:1 to review the LSP and the proposed areas of support. There will be a meeting with HDESD administration staff, business office staff and the district admin team. They will review the LSP and the services the district has selected. Finally, Superintendent Andrews will present the LSP to the boards of our constituent districts.

Superintendent Report

- ✓ Superintendent Andrews expressed his appreciation to the board and the ESD staff for their support for him and Jenny the past few weeks.
- ✓ Superintendent Andrews reviewed his transition report to the Board reviewing his goals, transition activities, and action plan. He would like to spend time at a future board meeting to discuss goals and priorities.
- ✓ An all ESD Equity Conversation will be held on January 22nd from 4-5. People who are not able to attend the meeting will be able to attend via livestream.
- ✓ The 2018 Teaching, Empowering, Leading and Learning (TELL) Oregon Survey is an anonymous statewide survey of licensed school-based educators to assess teaching conditions at the school, district and state level.
- ✓ There is a STEM Hub transition team in place to help hire a new Executive Director. Whitney Swander has taken a new position with Better Together.

Board Chair Report

- ✓ Bob Moore gave a report from OAESD including conversations regarding Chronic Absenteeism and an updated Communication Plan.
- ✓ Carol mentioned the Board had agreed to check in mid-year about their self-evaluation reflections. She asked the board members to look at their goals and see how they are progressing.

First Reading Board Policies

- ✓ JFCG – Use of Tobacco – This policy is being adjusted to reflect new law.

- ✓ **GBI – Gifts and Solicitations** – The legal staff helped create this policy to address questions surrounding solicitations and accepting gifts. Paul reviewed the policy and explained the options for solicitations. He asked the Board for their input. The Board felt it was a good place to start.

ACTION ITEMS

Approve 2018-19 Local Service Plan

- **Doug Nelson moved and Mike McGowan seconded a motion to adopt the 2018-19 Local Service Plan as presented. Motion carried 8-0.**

Consent Agenda

- **Bob Moore moved and Gwen Carr seconded a motion to approve the Consent Agenda as presented. Motion carried 8-0.**
 - ✓ Personnel Changes – January 2018
 - ✓ Board Minutes – November 14, 2017

Adjourn

The January 16, 2018, High Desert ESD Board of Directors Meeting adjourned at 7:35 pm.

Carol Moorehead, Board Chair

Shelley Knutz, Executive Assistant