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**Board of Directors Board Minutes
October 20, 2015**

Board Members Scott Reynolds, Chair; Carol Moorehead, Vice-Chair; Directors John Lang, Mike McGowan, Bob Moore, Doug Nelson, Jenni Newby, Ron Radabaugh and Terry Rahmsdorff

HDESD Staff John Rexford, Superintendent; Paul Andrews, Deputy Superintendent; Shawna Bell, Business Analyst; Jayel Hayden, Human Resource Director; Greg Munn, Business Services Director; Diane Tipton, Director of Early Childhood Programs and Shelley Knutz, Executive Assistant

Guest Liz Lotochinski, Junior Achievement District Manager

Call to Order Scott Reynolds called the October 20, 2015 meeting to order at 5:30 pm

PRESENTATIONS and REPORTS

Junior Achievement Overview

Liz Lotochinski presented to the Board on behalf of Junior Achievement (JA). It is the largest business and economic educational non-profit in the world serving 10.2 million students worldwide.

Junior Achievement empowers children to own their economic success by delivering volunteer-led programs to students in grades K-12 which provide them knowledge and skills in work readiness, financial literacy and entrepreneurship. Volunteers leverage their own work experience to facilitate a deeper student understanding of JA's key economic concepts and to help bridge classroom theory into real-world applications.

JA Finance Park is teacher led and geared toward middle and high school students. There are 12 teacher-led, in-class sessions that culminate with a four-hour, high-tech, and high-touch financial literacy simulation at Redmond Expo Center. Students are provided an iPad with a lifestyle profile and interact with 18 kiosks including a bank; health, car and home insurance; clothing store, real estate, home improvement, philanthropy and child care facility.

Liz noted they are currently working on a grant to the Ford Family Foundation that focuses on supporting communities with populations under 30,000. They rely greatly on many dedicated volunteers. She encouraged the board members to contact her if they would like additional information or if they are interested in volunteering.

EI/ECSE Update

Diane Tipton explained that Early Intervention (EI) serves children Birth-3 who qualify for special education. Early Childhood Special Education (ECSE) serves children from 3-5 years old who qualify for special education. There are currently 80 employees providing support for EI/ECSE, and they serve children in Deschutes, Crook and Jefferson Counties. As of October 2015 there are 500 children being served in our region.

Referrals are up as a result of more prevalent screening. Doctors are using the Ages and Stages Questionnaire (ASQ) tool, and there have been 87 referrals since July 2015. Approximately 85% of the students who are referred qualify for services. Diane explained the steps they use to measure progress and outcomes. We are above the state target on all 6 summary statements of 3 outcome measures: Positive social-emotional skills, acquisition and use of knowledge and skills, and use of appropriate behaviors to meet their needs.

Bob inquired where Oregon falls on the continuum for how well we fund EI/ECSE. Diane noted this Board and Superintendent are now known to the state contractors for their work and support of EI/ECSE funding. Superintendent Rexford complimented Diane on leading the state in two of the outcomes and then second in the state in the other four. Doug asked for the EI/ECSE data in a business card format so they could easily share it with others.

Goals & Outcomes 2014-15

Deputy Superintendent Andrews reported that 72% of all High Desert ESD goals were met. This is a great figure because it shows that we are taking risks in setting goals and working very hard to reach them. If a goal is met 100% repeatedly, then it becomes a habit and not a goal. He reviewed the data highlights for 2014-15. We are proud of this data, and it helps us discuss our work with our partners. The data helps us tell our story to our districts. Years ago when we no longer needed to include this data in the annual report, we decided to continue gathering outcomes.

Last year we invited our departments to participate in setting goals/tracking outcomes. He thanked Jayel and Greg for submitting goals and pulling outcomes together. Jayel said individuals are linking their personal goals to their program goals and outcomes, and it is very helpful.

John Lang asked how this data will be shared with our stakeholders. Deputy Superintendent Andrews said Anna Higgins is working on the best way to share it. He also said this will be shared with each district during their Local Service Plan meetings. Mike said he would like to know the number of students being served within the percentages.

Fiscal Report

Greg reported the unaudited General Fund revenue year-to-date through September is about 7% more than the same time period last year. This is due primarily to the increase in State School Fund revenue over last year. We have spent 6% more than this time last year. This increase is due in part to normal payroll cost increases, including a slight increase in funding for the PERS reserve. With the exception of our beginning fund balance, our year-end revenue and expense estimates mirror our adopted budget figures.

Auditors will provide our Finance Committee with an in depth review of the draft audit results at a meeting on November 10th. The audit will be presented to the full Board at the November Board meeting.

Facility Report

- Fall grounds clean up and winterization of irrigation systems at all locations is ongoing.
- Finalized five year lease agreements with Bend-La Pine for the Bend Education Center and Tamarack Building.
- The new playground at the Prineville Education Center was dedicated in memory of long-time volunteer, Sue Phillips.
- New badge security system is in place and staff are adjusting to the changes.

ACTION ITEMS

Resolution 41:15 – Correction to Resolution 38:15 – Adopting Budget Increase and Making Appropriations for 2014-15

At the May 19, 2015 board meeting, Resolution 38-15 was presented for approval. It was discovered after the fact that one of the requested line item increases was erroneously placed under the wrong expense function. The purpose of this resolution is to correct that error.

- **Doug Nelson moved and Bob Moore seconded the motion to approve Resolution 41:15 – Correction to Resolution 38:15 – Adopting Budget Increase and Making Appropriations. Motion carried 9-0.**

Consent Agenda

- **Carol Moorehead moved and Ron Radabaugh seconded a motion to approve the Consent Agenda as presented. Motion carried 9-0.**
 - Personnel Changes for October 2015
 - Board Policy DJ-DJC – Purchasing and Bidding Policy
 - Board Minutes September 15, 2015

DISCUSSION ITEMS

Superintendent Report and Legislative Update

- Superintendent Rexford invited the board members to a focus group meeting on October 29 to participate in some long range planning for OAESD.
- The Healthy Families of Oregon Request for Proposal was released on October 9 and is due back on November 4. Lori Colvin is very involved in the process and will be guided by HDESD Attorney, Lauren Lester. Our current contract has been extended until December 31.
- Superintendent Rexford met with the State Interagency Coordinating Council last week and the focus was on three key EI/ECSE messages, the declining service levels, screenings are on the rise and we need to get services to those additional students.
- There is a commitment to have EI/ECSE hearings at the November Legislative Committee. We will be testifying there and will reach out to the board members to join us. Will be also be asking ODE to provide downstream data after our ECSE students enter the K-12 system.
- Paul mentioned the \$550,000 Regional Promises – Cascades Commitment grant was submitted today.
- High Desert Museum and OSU Cascades have asked us to partner with them on the STEM Hub. We will be the fiscal agent for the STEM Hub.
- Lori Colvin with Healthy Families of the High Desert was recently awarded the KTVZ Pay it Forward Award. Lori was nominated by one of her staff members. The grant that had originally funded books for families was discontinued, so Lori was purchasing the books herself. She will use this \$500 award to purchase even more books.

PERS Valuation Report

Greg attended a presentation on the 2014 PERS Valuation discussion with Carol Samuels. He reviewed her presentation and discussed the details with the Board. We plan to have a discussion on PERS rates beginning in December. There are currently no plans on the table for PERS reform. We are doing what we can to build up our payroll reserves.

Board Chair Report

- Scott reminded the board members who are attending the OSBA Annual Convention to sign their expense reimbursements and return them to Shelley. Their itineraries are attached.
- Doug noted the revenue reform work by Our Oregon to institute a corporate consumption tax. It is likely to be on the November 2016 ballot. This will be a very politically charged conversation.
- Katie Condit kicked off the City Club of Central Oregon meeting last week. The topic was High School Graduation rates, and it was a great presentation.
- We will be voting on our Central Oregon OSBA board representative at the November board meeting.
- Morgan Allen is working on scheduling a gathering of district superintendents, board members and local legislators. He believes it will be in January 2016.

Adjourn

The October 20, 2015, High Desert Education Service District Board of Directors Meeting adjourned at 7:40 pm.

Scott Reynolds, Board Chair

Shelley Knutz, Executive Assistant