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Board of Directors Board Minutes December 16, 2014

Board Members Scott Reynolds, Chair, Doug Nelson, Vice-Chair, Directors John Lang, Bob Moore, Carol Moorehead, and Ron Radabaugh

HDESD Staff John Rexford, Superintendent, Paul Andrews, Deputy Superintendent, Rachel Went-Chaney, Chief Information Officer, Jayel Hayden, Human Resources Director, Greg Munn, Director of Fiscal Services, and Shelley Knutz, Executive Assistant

Call to Order Scott Reynolds called the December 16, 2014 meeting to order at 6:15 pm

EXECUTIVE SESSION

Changes to the Agenda

Scott Reynolds added an action item to address an employee complaint.

REPORTS

Technology Update

Scott Reynolds complimented Rachel on her recent presentation at the OSBA conference.

Rachel reported we have doubled our bandwidth to 300 megabits per second. She believes that our speed and performance are still top notch. However, there are still times when that isn't enough. We are one of BendBroadband's (BBB) largest clients, and the majority of our servers are in the BBB vault. We provide core services to Crook County, Redmond, Sisters and the ESD.

Scott asked about the districts incorporating new technology such as iPads and Chromebooks into the classroom. He wonders if we have enough capacity. Rachel confirmed that we are seeing solid increases, but we are keeping ahead of traffic and saturation points. The new filter helps us track any new devices that are coming into our buildings.

We have a new web filter in place that we are rolling out to the districts. The Network Operations staff are busy planning for the new facility. They are looking at options for connecting the flex spaces being created in this move. Cisco VoIP flexibility will allow us to have phone numbers follow employees wherever they are working. There are a lot of options for people to conduct a phone or video conversation regardless of where they work.

We continue to provide strong support for Redmond's student information services. We provide instructional support in Crook County and Sisters as well as web and communication support for Crook County and the ESD.

There are two ESD employees providing helpdesk support to the Oregon Virtual School District (ORVSD). Oregon Department of Education has had a number of changes, and Rachel is trying to anticipate any future changes. Scott asked about Smarter Balanced (SB) testing. Rachel noted the Technology Department is involved in SB and have tried to include all stakeholders in the planning. In Oregon we have been testing on line for several years, so we are more prepared for the technology needs. We are in good shape by every measure.

We still have individual contracts to provide support for St Francis, Seven Peaks, Powell Butte Community Charter School and the Open Campus in Prineville. Rachel has used the funds from these individual contracts to provide additional professional development opportunities.

Steve Prull, Instructional Support to districts, has retired and will be working through June. They will be looking at future staffing needs. Rachel mentioned the new website and how critical it is for the agency. Superintendent Rexford agreed that websites are integral to the operation. Rachel has spent four years working on the websites, and they are trying to determine who will support the site going forward.

Bob asked about the SPECTRUM contract. The contract will come due in September 2015. Webformix is interested in extending for another five years. There continues to be a dollar value for us.

2014 Chief's Honor Awards Ceremony

The Children's Forest of Central Oregon has received the 2014 Forest Service Chief's Honor Award, the highest award given by the Forest Service. Paul had the honor of traveling to Washington, DC, to receive the award. The Chief's Honor Award publicly recognizes outstanding accomplishments that contribute to the Forest Service's strategic goals. The prestigious honor was given to the Children's Forest of Central Oregon, formerly the Deschutes Children's Forest, for "Engaging Urban America," through exemplary accomplishments in creating a Children's Forest that inspires youth to be stewards of public lands through connections with nature. Paul acknowledged Katie Chipko and the excellent work she is doing. She deserves much of the credit for us receiving the award. Everyone was talking about the great efforts going on in Central Oregon.

Fiscal Report

Revenue and Expenditures are up 8% from last year. November is a big month for property tax collections; we receive about 85% of our collections in November. The estimated collections is about 10% over budget. Additionally, we also received an updated State School Fund (SSF) estimate increasing the share of revenue by \$4,000. This means our districts will receive an additional \$170,000 in property tax funds and \$80,000 more in SSF money in the Local Service Plan.

DISCUSSION ITEMS

Superintendent Report

- Strategic Planning – The team is making good progress narrowing the list of ideas to four or five signature initiatives that will support our strategic priorities.
- Facilities Update – We closed on the new building last week. We are about 97% set on the site plan and tenant improvements. We will need to name the building very soon. The board policy identifies the process.

- Held the first Q & A session yesterday with CORP staff to hear their concerns and ideas. We will have at least one more listening session in January. He would like to have space assignments 95% done by the end of January. Greg will begin working on updating the leases for the Prineville Education Center and the Tamarack Building.
- Superintendent Rexford has shared all of the information he has on education funding. The governor's priority is clearly early learning. We hope we will see the advocates for K-12 help pull their funding level up. Co-chairs budget should be coming out in early January.

Board Chair Report

- Doug reported the OSBA Board will begin their strategic planning process in January. OSBA is gearing up for the 2015 legislative session, and they like to have board members testify on any issues affecting education.
- The Legislative Committee will be meeting with Knute Buehler tomorrow.

ACTION ITEMS

Address Employee Complaint

- Doug Nelson moved and John Lang seconded a motion to uphold Superintendent Rexford's decision regarding an employee complaint. Motion carried 6-0.

Consent Agenda

Jayel Hayden noted Aaron Fisher has been hired to manage the Migrant Ed program. Paul noted three long time managers are retiring this month.

- **Bob Moore moved and Ron Radabaugh seconded a motion to approve the Consent Agenda as presented. Motion carried 6-0.**
 - Personnel Changes – December 2014
 - Board Minutes – December 16, 2014

Adjourn

The December 16, 2014, High Desert ESD Board of Directors Meeting adjourned at 7:25 pm.

Scott Reynolds, Board Chair

Shelley Knutz, Executive Assistant