

Reproduction of All Copyrighted Materials

The Board recognizes that the unlawful copying of copyrighted materials contributes to higher costs for materials, lessens the incentives for development of qualified educational materials, fosters an attitude of disrespect for law which is in conflict with the educational goals of the district and puts the ESD at risk of litigation.

The Board directs that district employees adhere to the provisions of federal law and guidelines related to the duplication and/or use of copyrighted materials, only permitting copying specifically allowed by copyright law, fair use guidelines, license agreements or proprietor's permission.

The Board directs that all staff members be provided opportunities to become and remain knowledgeable about copyright law and guidelines as related to job responsibilities.

The superintendent will coordinate the development of administrative procedures detailing what copying can and cannot be done by district employees, retention of appropriate copyright records, training opportunities and a collection of reference materials related to copyright.

END OF POLICY

Legal Reference(s):

[ORS 334.125 \(7\)](#)

Copyrights, Title 17, as amended, United States Code