



2804 SW Sixth Street, Redmond, Oregon 97756 / p 541.693.5600 f 541.693.5601 / www.hdesd.org

Board of Directors Board Minutes September 20, 2016

- Board Members** Carol Moorehead, Board Chair, Bob Moore, Vice-Chair, Seana Barry, Kathy Biles, John Lang, Mike McGowan, Doug Nelson and Scott Reynolds
- HDESD Staff** John Rexford, Superintendent, Paul Andrews, Deputy-Superintendent, Greg Munn, Director of Business Services, Rachel Wentz-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant
- Guests** Lionel (Chad) Chadwick, Executive Director of WEBCO
- Call to Order** Carol Moorehead called the September 20, 2016 meeting to order at 5:35 pm
-

Dedication of the Flag Pole

Superintendent Rexford welcomed those in attendance and thanked the NJROTC Cadets from Crook County High School, under the guidance of Master Chief Donny Jackson, for helping us dedicate the High Desert Regional Education Center flag pole. After the cadets raised the American, State of Oregon and POW/MIA flags, those assembled recited the Pledge of Allegiance.

Introductions

Carol welcomed everyone to the meeting and asked them to introduce themselves for benefit of the new board members.

Induction and Oath of Office

Carol Moorehead administered the Oath of Office to Seana Barry and Kathy Biles. Seana was elected as the At-Large Representative. Kathy was elected as the Higher Education Representative. The board members welcomed Seana and Kathy thanking them for their interest in serving on the Board.

PRESENTATIONS AND REPORTS

WEBCO Presentation

Chad Chadwick, Executive Director, presented on behalf of the Wellness and Education Board of Central Oregon (WEBCO). It was originally established as the Central Oregon Health Board (COHB) in 2011 with commissioners from each county. Their mission was to provide behavioral health services capitation management for 3 counties, coordination and collaboration, and serve as a regional grant funding vehicle. In 2013 COHB transitioned to WEBCO to recognize their designation as the Early Learning Hub of Central Oregon. This added a new mission to serve as the regional grant funding vehicle for Early Learning Hub program to support regional early learning endeavors.

WEBCO primarily focuses on regional fund distribution/reporting, gap identification/training, and benchmarking/opportunity identification. Chad noted they are ready to take on new roles/programs. The notion of regionalization is on the upswing, and they want to be supportive to that trend. They are engaging in a strategic planning process this fall to determine what will be next. HDESD receives direct dollars from WEBCO for Healthy Families of Central Oregon and the Regional PreK-3 Program. He said WEBCO is very motivated to continue the working relationship with HDESD.

Fiscal Report

- Expenses and revenue are on track according to budget. Since budget adoption, interest earnings are projected to increase by \$10,000 due to the increase in the interest rate earned on funds held in our local government investment pool.
- The auditors will begin their field work the first week of October.
- The average increase in the school pool is 4.51%. He expects our increase to be slightly higher than that.
- Personnel costs run 34.5% before healthcare.
- Greg referenced a legal opinion on possible PERS solutions.

Facilities Report

- Lead testing results came back either non-detected or the percentages were within acceptable levels.
- Radon plan has been submitted. The first test will take place at the Prineville Education Center during the month of October.
- Dead and dying trees have been removed at Skyliner

DISCUSSION ITEMS

Superintendent Report

- ✓ Superintendent Rexford reviewed a snapshot of the use of Skyliner Lodge. It has been used 193 days. Last year the general fund supported Skyliner Lodge with \$11,240.
- ✓ All schools in the state are required to conduct radon testing in all spaces within 4 years. We do not expect to find any. We will start testing at the Prineville Education Center because there used to be a uranium mine in Crook County.
- ✓ We are coordinating with Lutheran Family Services to provide a day treatment program. We are also coordinating with Redmond School District to locate the program in the former Boys and Girls Club building.
- ✓ We are working on creating a student threat assessment system at the schools and have a regional team put in place. The team is made up of Deschutes schools K-12, Deschutes County Mental Health, and law enforcement agencies.
- ✓ HDESD has been qualified back to 2008-09 as an eligible program for full forgiveness of student loans.
- ✓ Superintendent Rexford will be out of the office from September 22-October 3.
- ✓ He is in the process of being appointed to the Quality Education Commission.
- ✓ Deputy Superintendent Andrews reported on the Administrative Leadership Team (ALT) retreat. ALT includes all managers, directors and supervisors. The focus was on helping our staff think of ways to tell our stories about all the great things we are doing.
- ✓ New employee orientation went really well. Staff felt welcome and excited about the event. We will be holding these orientations any time we have 15-20 new employees.
- ✓ The all staff inservice was well received. It was organized as a conference with sessions. Employees seemed to like that format.
- ✓ We ran a short Advanced Placement (AP) institute for folks who are interested in teaching AP courses. We have been accepted to hold a week-long AP institute next summer. The curriculum directors are planning for the institute.

- ✓ Superintendent Rexford noted that the COSA Regional Off-the-Record meeting will be here tomorrow afternoon, followed by OSBA's Fall Regional meeting in the evening. He is thrilled the HDREC has become the location for regional meetings.

Board Chair Report

- ✓ Doug Nelson reported the OSBA Fall Regional Meeting will include discussions about revenue reform, the ballot measures, OSBA Oregon Promise Campaign, focusing on funding to the Quality Education Model.
- ✓ OSBA is in the process of hiring a new Executive Director.
- ✓ Superintendent Rexford is in the process of setting up a regional legislative meeting on January 19, 2017.
- ✓ Bob gave a report on the OAESD Board Priorities. They are looking at their communication strategies, and will focus on pushing messages out to the districts.
- ✓ Superintendent Rexford will be facilitating a joint meeting of the OR and WA ESDs on November 9. He shared the ESD Summit agenda on November 10.
- ✓ Carol introduced the Special Committees – Finance Committee, Labor Negotiations and Legislative Committee. Seana expressed an interest in the legislative. Kathy is interested in the finance committee. Carol asked board members to get back to her with their preference.

First Reading Board Policies

- ✓ BD/BDA – Board Meetings – Superintendent Rexford reviewed the proposed changes, and answered Kathy's questions about discussing board topics outside of a meeting.
- ✓ ECACB – Unmanned Aircraft System – Drones – Student use is generally exempted from FFA parameters, but instructors are prohibited to use them without an FFA license.

ACTION ITEMS

Consent Agenda

- Doug Nelson moved and Mike McGowan seconded a motion to approve the Consent Agenda as presented. Motion carried 8-0.
 - Personnel Changes – September 2016
 - Second Reading Board Policies
 - ✓ GBM – Staff Complaints, incorporates some whistleblower language changes
 - ✓ GBMA – Whistleblower, passed by the 2015 legislature
 - ✓ GCDA/GDDA – Criminal Records Checks/Fingerprinting, housekeeping issue
 - ✓ JHCDA – Prescription Medication, to address adrenal crisis
 - Board Minutes – July 19, 2016

Adjourn

The September 20, 2016, High Desert ESD Board of Directors Meeting adjourned at 7:15 pm.

Carol Moorehead, Board Chair

Shelley Knutz, Executive Assistant