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## Board of Directors Board Minutes July 19, 2016

**Board Members** Carol Moorehead, Board Chair, Bob Moore, Vice-Chair, Mike McGowan, Doug Nelson and Terry Rahmsdorff

**HDES Staff** John Rexford, Superintendent, Rachel Wente-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant

**Call to Order** Carol Moorehead called the July 19, 2016 meeting to order at 5:35 pm

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### Board Appointment

#### Review/Appoint Higher Ed and At-Large Board Representatives

Carol noted there are two appointed positions open at this time, At-Large and Higher Ed. We have received one application for the Higher Ed position and two applications for the At-Large position. Carol reminded the board members that only those members elected by districts are eligible to vote on the appointed positions. We provided a list of questions to the two applicants for the At-Large position. Members received the applications along with the responses to the board questions.

Everyone had the opportunity to review the application packets, which included responses to the questionnaire. The board members agreed those question responses were helpful when considering the applications. They agree it is critical to have active engagement on the board considering all that we are involved with in the district and at the state level. Carol thanked the board members for their diligence in reviewing the applications, researching the candidates, and coming prepared to vote.

Mike McGowan, Carol Moorehead and Doug Nelson voted on a ballot and Superintendent Rexford tallied their votes. Three votes were received for Kathy Biles as the Higher Ed representative. Three votes were received for Seana Barry as the At-Large representative. Carol will follow up with Ron, Kathy and Seana. We will schedule a time to meet with the newly elected board members in August.

#### Election of 2016-17 Officers

Vice-Chair Moorehead opened the meeting to nominations for the 2016-2017 officers.

- **Doug Nelson moved and Mike McGowan seconded the motion to nominate Carol Moorehead as Board Chair and Bob Moore as Vice-Chair. There were no further nominations. The motion carried 5-0.**

### REPORTS

#### Fiscal Report

- Estimated Ending Fund balance is \$686,258. Given the impact of the new building and refinancing of the Manzanita loan, we are on solid financial ground moving forward.

## Facilities Report

- At Skyliner the ADA compliant restroom is complete. Superintendent Rexford commented on how great it turned out. The ramp is done, and it just needs to be stained. He also noted how pleased the Forest Service is with our upkeep of the Lodge.
- Carol asked about the recent facility usage of Skyliner Lodge. Superintendent Rexford will request this data and have it presented at the next board meeting.
- A flagpole will be installed at the HDREC to display the US, Oregon and POW/MIA flags.

## DISCUSSION ITEMS

### First Reading Board Policies

- ✓ GBM – Staff Complaints, incorporates some whistleblower language changes
- ✓ GBMA – Whistleblower, passed by the 2015 legislature
- ✓ GCDA/GDDA – Criminal Records Checks/Fingerprinting, housekeeping issue
- ✓ JHCDA – Prescription Medication, to address adrenal crisis

There was discussion about the process for policy updates. We subscribe to the quarterly OSBA Policy Updates, and we are notified each time a policy needs to be update or adopted. The policies which pertain to High Desert are then reviewed by the legal staff and the executive team prior to coming to the Board for consideration.

### Superintendent Report

- ✓ On behalf of OAESD, Superintendent Rexford presented a 10 Years of Service Certificate to Bob Moore and Carol Moorehead. He thanked them for their dedication over the past 10 years.
- ✓ Lead testing has been conducted in all our buildings, with no results even close to reportable levels.
- ✓ High Desert ESD will be submitting a radon testing plan to the Oregon Health Authority by September 1. Terry asked if both the lead and radon testing are unfunded mandates. Superintendent Rexford confirmed that was correct. Terry would like an idea of what both of these testing programs will cost High Desert.
- ✓ There is a memorandum of agreement with the association on the new Sick Time policy. This policy will be included in negotiations next year.
- ✓ Superintendent Rexford reported we are still working on keeping a day treatment program in the region. Lutheran Family Services is interested in setting up a program in Crook County. This program would serve Bend-La Pine, Redmond and Crook County students. Without a day treatment program, the students will be going into residential treatment or home school. He made a presentation to the Crook County School Board to request using a facility for the program.

### Board Chair Report

- ✓ Carol mentioned the possibility of cancelling the August 16 board meeting.
  - **Doug Nelson moved and Terry Rahmsdorff seconded a motion to cancel the August 16, 2016 board meeting. Motion carried 5-0.**
- ✓ Doug and Carol reported the OSBA summer conference went well and included a lot of good information.
- ✓ OSBA is working on a proposal to modify the Oregon Constitution.
- ✓ OSBA has decided to take a neutral stand on IP28. They are working on funding models if IP28 does not pass. Those funding models will be topics of discussion at the Fall Regional Meetings.
- ✓ They are taking a neutral stand on the Outdoor School for All initiative as well.
- ✓ OSBA will support Measure 98 to increase career and technical education in high schools.
- ✓ Legislative policies will be sent out soon and will be discussed in detail at the Fall Regional.
- ✓ OSBA is conducting a search process for an Executive Director.

## ACTION ITEMS

### Resolution 46-16, Annual Procedural Business

- Bob Moore moved and Doug Nelson seconded a motion to approve the Annual Procedural Business Resolution 46-16 as presented by staff. Mike McGowan declared a potential conflict of interest. Motion carried 5-0.

### Consent Agenda

- Bob Moore moved and Terry Rahmsdorff seconded a motion to approve the Consent Agenda as presented. Motion carried 5-0.
  - Personnel Changes – June 2016
  - Budget and Board Minutes – June 21, 2016

### Adjourn

The July 19, 2016, High Desert ESD Board of Directors Meeting adjourned at 6:50 pm.

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Carol Moorehead, Board Chair

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Shelley Knutz, Executive Assistant