



2804 SW Sixth Street, Redmond, Oregon 97756 / p 541.693.5600 f 541.693.5601 / www.hdesd.org

## Budget Committee Minutes May 17, 2016

Board Members: Scott Reynolds, Board Chair, Carol Moorehead, Vice-Chair, Directors John Lang, Bob Moore, Doug Nelson, Jenni Newby, Ron Radabaugh, and Terry Rahmsdorff

Budget Committee: Scott Cooper, Crook County School District, Brad Henry, Bend-La Pine Schools, Martha Hinman, Redmond School District, Mike McIntosh, Redmond School District, Kathy Steinert, Redmond School District, Sandy Tartaglia, Sisters School District, Duane Yecha, Crook County School District

HDESD Staff: John Rexford, Superintendent, Paul Andrews, Deputy Superintendent, Shawna Bell, Business Analyst, Greg Munn, Financial Services Director, Rachel Wente-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant

Call to Order: Budget Committee Chair Brad Henry called the meeting to order with a quorum of 15 at 5:30 pm and asked for introductions.

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### Approve Budget Meeting Minutes

- Doug Nelson moved and Scott Reynolds seconded a motion approve the Budget Meeting Minutes for April 16, 2016 as presented. Motion carried 15-0.

### Questions Regarding Budget Document

Greg did not receive any questions from budget committee members.

### Budget Highlights for 2016-17

- Budget at a Glance
  - ✓ Recommended budget is \$44.3M, which is up 6% from 2015-16.
  - ✓ State School Fund is up 2.5% - .9% due to enrollment, 1.6% due to tax rate.
  - ✓ Property tax collection is up 4.9%.
  - ✓ This is the 2<sup>nd</sup> year of the collective bargaining agreement, which includes steps, lanes, 2.2% COLA and a \$25 increase to the insurance CAP (\$1,195).
  - ✓ PERS rate is flat but we are increasing the PERS Reserve by 1%.
- Facilities
  - ✓ High Desert ESD operates out of 19 facilities in the region. The goal is to reduce our facility cost over time.
  - ✓ Construction Management Service providing construction management to several projects throughout Central Oregon.
- Innovation intentionally creating a culture and environment that is conducive to igniting, investigating, innovating and incubating good ideas.

- EI/ECSE – Efforts/initiative by staff and board members to increase funding resulted in an increase of \$562,508 for the biennium.
- Healthy Families has become a tri-county program. It is a child abuse prevention program for first time families. They have served 85 families so far this year.
- PERS Rates & Reserves were discussed
- Career Technical Education (CTE) has become the umbrella for several grants. Brook Rich will be the new Director of CTE and STEM.
- Family Access Network began 23 years ago and serves nearly 10,000 children and family members each year. FAN focuses on connecting students to basic-needs such as food, shelter, heating and clothing. They have added two .5 positions to the elementary schools in Crook County. We have been wanting to expand to Crook County for quite some time.

### **Opportunity for Citizen Participation**

There was no citizen participation.

### **Resolution 43-16 Approving HDESD Budget for 2016-17**

- Scott Cooper moved and Kathy Steinert seconded a motion that the High Desert ESD Budget Committee approve the 2016-17 fiscal year budget as presented in the amount of \$41,298,717 and property taxes at the rate of \$0.0964 per \$1,000 of assessed value for operating purposes. Motion carried 15-0.

### **Adjourn**

The May 17, 2016 meeting of the High Desert ESD Budget Committee adjourned at 6:00 pm.

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Brad Henry, HDESD Budget Committee Chair

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Shelley Knutz, Executive Assistant



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## Board of Directors Board Minutes May 17, 2016

**Board Members** Scott Reynolds, Board Chair, Carol Moorehead, Vice-Chair, Directors John Lang, Bob Moore, Doug Nelson, Jenni Newby, Ron Radabaugh and Terry Rahmsdorff

**HDES Staff** John Rexford, Superintendent, Paul Andrews, Deputy Superintendent, Shawna Bell, Business Analyst, Greg Munn, Director of Fiscal Services, Rachel Wente-Chaney, Chief Information Officer, and Shelley Knutz, Executive Assistant

**Call to Order** Scott Reynolds called the May 17, 2016 meeting to order at 6:15 pm

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### REPORTS

#### Fiscal Report

- Revenue collections are up over last year due to an increase in State School Fund revenue over last year and an increase in property tax collections. Property tax collections YTD are 6% more than the same period last year.
- We are earning slightly more in interest. Our Local Government Investment Pool (LGIP) account is paying .75% which has increased from last fall's rate of .54%.
- We received a one-time unemployment reserve refund of \$37,000.
- The P-Card program rebate will be about \$10,000.

#### Facilities Report

- The Tamarack building will be painted over the summer.
- Completed the annual walk through at the Alyce Hatch Center with one of their board members. He is very pleased with our management of the facility.
- The Forest Service reviewed the complete ADA renovation of the bathroom at Skyliner Lodge and it met with their complete approval.
- 509j will be increasing the number of students in their credit recovery program. The report details the modifications to Westside Elementary School in Madras. They will be making these modifications to protect our ECSE students.

### ACTION ITEMS

Each participant in the trust pool is being asked to take action to remain part of the trust. John is a board member of the trust. Our insurance agent, Matt McGowan, is in support of this agreement.

#### Resolution 42-16, Joinder to Trust Agreement

- Doug Nelson moved and Bob Moore seconded a motion to approve Resolution 42-16, Joinder to Trust Agreement, as presented. Motion carried 8-0.

## Approve 2016-17 Board Meeting Calendar

Superintendent Rexford introduced the 2016-17 Board Meeting Calendar. In years past, we have not had a meeting in August. He will let them know by the end of July if there is a need to have a meeting in August.

- Terry Rahmsdorff moved and Ron Radabaugh seconded a motion to approve the 2016-17 Board Meeting Calendar as presented. Motion carried 8-0.

## Consent Agenda

- Carol Moorehead moved and Bob Moore seconded a motion to approve the Consent Agenda as presented. Motion carried 8-0.
  - Personnel Changes – May 2016
  - Board Minutes – April 19, 2016

## DISCUSSION ITEMS

### Superintendent Report

- ✓ Very successful Reimagine Education forum lead by Dr. Salam Noor, Deputy Superintendent of Public Instruction, and his staff. There were 75 in attendance. The crowd was very engaged in the conversation. The Future Farmers of America (FFA) students were well represented and well spoken. There was good representation from Crook, Jefferson and Deschutes counties. This meeting room worked very well for the event.
- ✓ Informally notified by the union that they would like to discuss the Sick Time Policy. That is why the policy is not being presented for a second reading at this time.
- ✓ Kendra Coates, Director of Pre-K – 3 program, has attained her doctorate. We are very proud of her accomplishment.
- ✓ OAESD transitions include the selection of a new executive director. They will also be moving forward with the implementation of their strategic priorities.
- ✓ The beautiful trophy case has been completed by the RHS woodworking students. This is one way for us to showcase the great work being done by our staff.
- ✓ Tyler Technologies awarded Alea Renner with their innovation award at their conference in Arizona. Alea is also being recognized by the OAESD group for innovation in technology.
- ✓ Whitney Swander has been hired as the STEM Hub director and is off to a great start.
- ✓ We have three employees who have just completed their preliminary administrative license – Amy McCormack, Joe Devine and Brook Rich. Congratulations to these three individuals.
- ✓ We will be presenting at the OAESD conference and hosting a panel on ESDs as the umbrella for 501c3 organizations.

### Board Chair Report

- ✓ Scott congratulated Doug and Carol for their reappointments to the High Desert ESD Board. The Higher Ed and At Large positions will be open June 1.
- ✓ Bob applied for the Executive Director position with OAESD. He is optimistic with the direction of the OAESD. He believes they do not communicate well or have a statewide message. Bob may contract with them to assist with their communication and statewide message.
- ✓ Doug reported that Betsy Miller-Jones has announced her retirement as Executive Director of OSBA. Doug will be working on the search committee. He thanked Superintendent Rexford for getting information out for Promise Oregon. The Legislative Policy Committee met and they are including preschool and EI/ECSE. This represents the good work by
- ✓ NSBA convention does a boot camp for potential school board members which includes training for members before they take office.
- ✓ Carol asked if we have evaluated ourselves as board members. Is there value in doing this? Superintendent Rexford reported that several of his previous boards had conducted self-assessments with mixed results. He will talk to South Coast ESD to see if they found value in their recent process.

**Executive Session**

The Regular Session recessed to Executive Session under ORS 192.660(2)(i) – Evaluating the Top Executive at 6:55 pm. The Executive Session adjourned to Regular Session at 7:45 pm.

**Adjourn**

The May 17, 2016, High Desert ESD Board of Directors Meeting adjourned at 7:47 pm.

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Scott Reynolds, Board Chair

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Shelley Knutz, Executive Assistant