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Board of Directors Board Minutes March 21, 2017

Board Members Carol Moorehead, Chair, Bob Moore, Vice-Chair Directors: Seana Barry, Kathy Biles, Doug Nelson, Terry Rahmsdorff and Scott Reynolds

HDES Staff John Rexford, Superintendent, Paul Andrews, Deputy Superintendent, Sandy Bishop, Director of Special Programs, Anna Higgins, Director of Innovation, Bryan Malone, Adaptive Equipment Specialist, Greg Munn, Director of Business Services and Shelley Knutz, Executive Assistant

Guests Lora Nordquist, Bend-La Pine Schools Assistant Superintendent

Call to Order Carol Moorehead called the March 21, 2017 meeting to order at 5:30 pm

PRESENTATIONS AND REPORTS

Assistive Technology Report

Deputy Superintendent Paul Andrews introduced Bryan Malone and commented that High Desert ESD is incredibly fortunate to have Bryan working with us. Because of Bryan's background as a physical therapist and his fabrication ingenuity we are able to provide a very unique service to our students. Anna Higgins was interested in Bryan's innovative work and has been following him for the past few months. Bryan is able to modify or adapt equipment to the needs of our unique students. Anna shared a video of Bryan and Jill Barret brainstorming a way to meet the dynamic needs of one of our students with disabilities. He explained the benefits of the side lyer swing he created for the student and demonstrated how it works with the lift. Bryan reviewed other equipment he has created for students. He is faced with multiple needs and it is important to be able to create a specific solution for each child.

Bryan explained the Assistive Technology Program serves students Birth–21 in seven counties. Districts have the option of buying into the Assistive Technology Consortium through their Local Service Plan or on an ADM-based consortium cost. Requests are made by physical and occupational therapists and focus on improving inclusion, access to education and comfort. He believes this a very unique program nationally. He also feels this is the most effective way to meet the needs of our students, and it is more cost effective to customize equipment than to order prefabricated equipment

Bryan also mentioned that Jill Barrett, PT has been working on protocol to reduce the number of lifting injuries staff experience while working directly with students. They have increased the use of lifts to help avoid injury to staff. Significant back injuries have gone from 7 per year to 0 for Bend-La Pine staff after implementing the protocols using lifts. Scott Reynolds asked if we had approached our worker's compensation carrier to help with the purchase of the lifts since they are having a significant impact on improving employee safety.

Bend-La Pine Schools Update

Lora Nordquist provided an update on Bend-La Pine Schools. She noted that many of the Bend-La Pine successes are direct results of Doug Nelson and John Rexford's leadership in previous years.

- ✓ 1,100 students graduated from Bend-La Pine Schools in 2016.
- ✓ Class of 2016 earned more than \$8M in scholarships.
- ✓ More than 1,500 students took an Advanced Placement (AP) class last year. They offer 49 different AP courses.
- ✓ 369 students are enrolled in at least one International Baccalaureate (IB) course.
- ✓ Average SAT score is 1598, which is more than 100 points above the national average.
- ✓ ACT score in reading, math, writing and science met or exceeded national averages.
- ✓ The Class of 2016 earned more than 9,350 college quarter-hours.
- ✓ 2,298 students are enrolled in 148 career and technical education courses in Bend-La Pine high schools.
- ✓ Home to Oregon's 2016 teacher of the year Heather Anderson, as well as dozens of other state and nationally recognized staff.
- ✓ Parents and community members volunteered over 96,000 hours in 2016.
- ✓ The focus of the district is how to make learning relevant and challenging to every single student. They are facing this challenge in a time of growing enrollment. Bend-La Pine is the fifth largest district in Oregon but the fastest growing. The district has grown by more than 5,000 students since 2000.
- ✓ Half of elementary schools are at or over capacity. Every high school is at or over capacity.
- ✓ The Bond going to voters in May is their largest bond in history at \$268M.

Bob Moore asked Lora how she feels things are going between High Desert ESD and Bend-La Pine Schools. Lora does a lot of work overseeing teaching and learning. She often boasts about the regional partnership projects we are working on together.

Fiscal Report

- ✓ General fund revenue and expenses are on track with the historical monthly trend from last year.
- ✓ Staff recently finished submitting their program budgets. Shawna and Greg are working to balance all funds across the ESD. Shawna has done a great job of moving the process to Google.
- ✓ Next steps are to prepare the Local Service Plan for review with each of our districts the week after Spring Break.
- ✓ Joint RFP with Crook County School District was distributed to all CPA firms listed as school district auditors (13) on the Oregon Society of CPAs on March 1. Proposals are due March 31. There will be a proposal review the second week of April. Greg hopes to have a recommendation to the Board at the April meeting.

Facilities Report

- ✓ Alyce Hatch staff have noticed an improvement in air quality with the addition of charcoal filters to the furnace. An older metal storage shed collapsed under the snow. The shed will be dismantled and recycled.
- ✓ Skyliner Lodge still has 2 ½ - feet of snow. Bob appreciates the hard work of the caretakers to continually maintain the Lodge and the grounds.
- ✓ Prineville Education Center received a new 5 ton roof top HVAC unit due to cracks in the condenser coils.
- ✓ High Desert Regional Education Center has new magnetic locks on the front doors with an emergency lock down button at the reception desk. A team is meeting to discuss space use options in this building. Some staff are interested in thinking differently about work space, so they are exploring options.

ACTION ITEMS

Appoint New Budget Committee Members

- Scott Reynolds moved and Bob Moore seconded a motion to appoint the new Budget Committee members as presented. Motion carried 7-0.

Approve the 2017-18 Board Meeting Calendar

- Bob Moore moved and Terry Rahmsdorff seconded a motion to approve the 2017-18 Board Meeting Calendar as presented. Motion carried 7-0.

Approve Assistant Superintendent Contract

Deputy Superintendent Paul Andrews reported there were 16 people involved in the interview process of the assistant superintendent candidates. We received 27 applications, and 5 were interviewed. One individual rose to the top of the process. Last week Paul and a team of directors conducted a site visit. They interviewed two peers, four direct reports, and the superintendent. There was a unanimous decision to offer the position to David Burke. David is currently the Director of Secondary Education for Redmond School District. Paul is submitting David's contract to the board members for their approval. The term states David must be employed and in good standing with Redmond School District on June 30, 2017. Scott Reynolds noted what a thorough and professional process this was. David is an exceptional candidate.

- Doug Nelson moved and Scott Reynolds seconded a motion to approve David Burke's Assistant Superintendent Contract as presented. Motion carried 7-0.

Consent Agenda

Superintendent Rexford mentioned the Personnel Report modifies his retirement date to April 30, 2017 working through June 30, 2017. David Burke is also listed as a recommended to hire.

- Seana Barry moved and Kathy Biles seconded a motion to approve the Consent Agenda as presented. Motion carried 7-0.
 - Personnel Changes – March 2017
 - Board Minutes – February 21, 2017

DISCUSSION ITEMS

Superintendent Report

- ✓ Snow impact to High Desert ESD included \$9,200 in expenses for snow removal which is about 3x the normal impact. This is borne within the facilities budget.
- ✓ Beginning July 1 we will be the backbone entity for the Early Learning Hub.
- ✓ The Healthy Families contract will be run directly through the High Desert ESD instead of the Early Learning Hub.
- ✓ Paul noted we have hired a new Migrant Ed Coordinator, Karina Smith.
- ✓ Healthy Beginnings Executive Director interviews are ongoing. He will share the outcome at the April meeting.
- ✓ New employee orientation is tomorrow. The purpose of this time is to help new employees feel welcome and to show our appreciation of our excellent employees. We hope to help them understand the big picture and the culture of HDES.
- ✓ We are in the middle of a Google transition from Outlook to Google calendar and email. Rachel will schedule a training for board members around the April board meeting.
- ✓ Bend-La Pine and Redmond School Districts are hosting a job fair on April 10th. We will have a table at the job fair in order to recruit staff and substitutes.

Board Chair Report

- ✓ Bob Moore reported the OAESD Conference is May 18-19. Please let Shelley know if you plan to attend.
- ✓ Doug attended the NSBA conference in Washington DC. Educators seem to be holding their breath, feeling public education is under attack. Hopefully the Perkins grant can be renewed.
- ✓ Distributed OSBA State Funding Survey showing voters strongly support K-12 education, and they believe both education funding and quality education should be priorities for the Oregon Legislature.
- ✓ Doug will be stepping off the OSBA Board effective 12/31/17.
- ✓ Board position terms – Mike McGowan will be reapplying for his board position, Scott Reynolds will reapplying for his position. John Lang will not be reapplying because he is no longer a resident of the Crook County School District. Terry Rahmsdorff has been serving on boards for 30 years. This is the best board he has served on. He is hoping to find someone who would be interested in filling his current position when the term ends 6/30/2017.
- ✓ Board Leadership – Carol Moorehead is willing to serve as the Board Chair for 2017-18. Bob Moore is interested in serving in on the OAESD board, so he will not fill the Vice-Chair next year. Carol asked the other board members to consider serving as Vice-Chair.
 - **Doug Nelson moved and Terry Rahmsdorff seconded a motion that the HDESD board would support Bob Moore for OAESD officer position. Motion carried 7-0.**

Adjourn

The March 21, 2017, High Desert ESD Board of Directors Meeting adjourned at 7:45 pm.

Carol Moorehead, Board Chair

Shelley Knutz, Executive Assistant