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## Board of Directors Board Minutes March 18, 2014

- Board Members** Bob Moore, Board Chair, Directors John Lang, Mike McGowan, Carol Moorehead, Doug Nelson, Jenni Newby, Ron Radabaugh and Terry Rahmsdorff
- HDESD Staff** John Rexford, Superintendent, Paul Andrews, Deputy Superintendent, Shawna Bell, Business Analyst, Jayel Hayden, Director of Human Resources, Julie Lyche, Director of FAN, Diane Meyers, HDEA Representative, Greg Munn, Director of Fiscal Services and Shelley Knutz, Executive Assistant
- Call to Order** Bob Moore called the March 18, 2014 meeting to order at 5:33 pm
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### PRESENTATIONS AND REPORTS

#### Family Access Network (FAN)

Julie Lyche distributed a handout which highlighted the number of children and families whose lives have been impacted by the great work of FAN and their advocates. Their mission is to improve lives by ensuring all children in Deschutes County have access to basic-need services. The ultimate goal is to help children get to school and keep them in school by breaking down barriers and connecting families to vital services. During the first two quarters of the 2013-14 school year, FAN conducted a client survey, 100% of respondents reported that FAN improved their lives.

The FAN program is unique to Deschutes County. While several entities help fund FAN, the coordination of FAN services is through the High Desert ESD. There are five FAN staff members employed by HDESD. The FAN advocates in each district are employed by their respective school district.

FAN Foundation is a 501(c)3. Their board of directors works independently to raise funds and raise awareness. The Foundation helps bridge the funding gaps. There are 3 Early Childhood FAN advocates. The grant that provided their funding is ending this year. They are looking to the Foundation to help keep 1 possibly 2 employees to support this vulnerable group of children. Carol asked how many students are being served through that group. Julie said they serve about 800 children and families a year.

Mike inquired about the process for connecting clients to services. The advocates are so familiar with available resources; they can quickly direct families to the right programs. Bob said that from his experience with social services, he relies on FAN to direct children and families to his programs. Paul noted every fall FAN has a partner luncheon, and he continues to be amazed at the number of partner agencies (121) and the confidential contact information those agencies are willing to share with FAN.

Doug has experienced FAN's great work with students first hand. Their efforts allow teachers focus on teaching. Paul added it has the same benefit for counselors, allowing them to focus on counseling. Terry wonders why a program that works so well isn't replicated in other areas. Julie noted it takes a supportive school district, an involved community and adequate funding coming together at the same time to make it work.

## Fiscal Report

Greg Munn reviewed the Finance Report for March 2014

- ✓ General Fund Revenue is up 3.5%. He highlighted the reasons for the increase: tax revenue is up approximately 4.6%, although indirect rate is down .5% we have collected 2.3% more in indirect revenue. State School Fund is up 7.7% due to an increase in the formula and in enrollment.

## DISCUSSION ITEMS

### Strategic Planning Update

Superintendent Rexford reviewed a draft Mission and Strategic Priorities document. John Lang noted the team has spent a lot of time on the background and the foundation before creating the one page document. He is looking forward to gathering creative and innovative ideas at future meetings. The team has been working on a survey that will be sent out on March 31<sup>st</sup> to the board members, staff and stakeholders. The survey will also available on the website. The focus will be to request comments about the priorities document, and solicit innovative ideas. Ron suggested including families and not just children.

### Superintendent's Report

- ✓ The Facilities Committee has spent time considering the space we need to serve our programs. The team has determined that south Redmond or north end of Bend, if affordable, was the area to focus on. They did not recommend exercising the purchase option of the Tamarack building. The building originally housed the ESD Home School program. We are currently working to find an exit strategy. Both Bend-La Pine and Redmond School Districts have mentioned they want to regain some of the space we occupy in their buildings. Doug asked if there will be a recommendation in the next few months for this move. Superintendent Rexford does expect a proposal within that time frame.
- ✓ The Criteria for Service Expansion continues to be a work in progress. He distributed a draft document and asked for their input.
- ✓ All four districts have approved the Local Service Plan (LSP) for 2014-15. Superintendent Rexford received very positive feedback about having board members attend. It is a great connection between our board members with their board of directors. He would like to continue this practice going forward. John Lang had suggested a pre-meeting with Crook County and felt it was a great ice breaker. He said the response to this year's presentation was a turnaround from last year. Bob said the presentation with Redmond went well and the superintendent and staff were very supportive. Bob recommended having our board members check in with their appointed district boards from time to time, to keep them informed of what we are doing. Ron said as the at-large board member he can attend meetings and share all the positive things going on at the ESD. This is a good opportunity to get out and share that information.
- ✓ The OAESD Spring Conference will be held at Eagle Crest from May 15-17. He asked the board members to let Shelley know if they plan to attend.
- ✓ Nothing to report from the short legislative session.
- ✓ School Improvement Grants – Paul Andrews mentioned this has been an intense year for grants. The legislature designated \$70M across the state to fund their many initiatives. We have written and submitted multiple grants, totaling close to \$5M. Paul reviewed a three page document listing each grant and its current status.

With the increasing number of grants, Bob questioned the need to add more infrastructure to write and/or support these grants. Paul confirmed this need and said it will be addressed in the coming year. They are looking for additional support, in addition to added sustainability once a grant has expired. Mike asked about the time involved in the writing of these grants. Paul has spent a great deal of his time this year working on grants with Bruce Abernethy. Superintendent Rexford thanked Bend-La Pine for helping support us with Bruce Abernethy's time writing these grants.

## Board Chair Report

- ✓ Superintendent Evaluation Process – Doug and Carol met to review last year's process and the questions. Superintendent Rexford said he supports using the same questions in order to start a data trend. The board members want participants to understand the importance of including their comments. Jenni recommended a more assertive approach to ask for comments or examples.
- ✓ OAESD Spring Conference will include sessions on Deschutes Children's Forest, Better Together and FAN.
- ✓ OAESD has requested articles for their newsletter. Bob has proposed showcasing the FAN program.
- ✓ Doug reported on the upcoming OSBA board meeting.
  - Nancy Golden and Jada Rupley will be presenting.
  - OSBA is moving forward with a very aggressive campaign on public support for public education.
  - OSBA's ending fund balance is up due to more aggressive investment strategies.
  - Hot Topics will be bargaining and the 130 hr requirement at high schools
  - The Legislative Policy Committee will be meeting in April to set goals for the next legislative session.
  - The OSBA Summer Board Conference is July 17-19, at the Riverhouse.

## ACTION ITEMS

### Appoint Budget Committee Members

Doug asked about the number of budget committee members (10) and board members (9). Superintendent Rexford acknowledged that it is different than a school district budget committee. Those numbers were set in the pilot governance statute.

- **Doug Nelson moved and Terry Rahmsdorff seconded a motion to appoint the Budget Committee as presented. Motion carried 8-0.**

### Consent Agenda

- **Carol Moorehead moved and Mike McGowan seconded a motion to approve the Consent Agenda as presented including:**
  - ✓ **Personnel Changes**
  - ✓ **IGBAB/JO-AR – Records of Students with Disabilities**
  - ✓ **IGBAG-AR – Procedural Safeguards**
  - ✓ **IGBAJ-AR – Free and Appropriate Public Education**
  - ✓ **JGAB – Use of Restraint and Seclusion**
  - ✓ **Board Minutes from February 18, 2014.**
- **Motion carried 8-0.**

### Adjourn

The March 18, 2014, High Desert Education Service District Board of Directors Meeting adjourned at 7:16 pm.

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Bob Moore, Board Chair

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Shelley Knutz, Executive Assistant