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## Board of Directors Board Minutes March 15, 2016

**Board Members** Scott Reynolds, Chair, Directors: John Lang, Bob Moore, Doug Nelson, Ron Radabaugh and Terry Rahmsdorff

**HDESD Staff** John Rexford, Superintendent; Paul Andrews, Deputy Superintendent; Shawna Bell, Business Analyst, Ray Hasart, CTE Regional Coordinator, Jayel Hayden, Human Resource Director, Anna Higgins, Director of Innovation, Greg Munn, Business Services Director, Brook Rich, Deputy CTE Regional Coordinator, Rachel Wente-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant

**Call to Order** Scott Reynolds called the March 15, 2016 meeting to order at 5:30 pm

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### AGENDA REVISIONS

Superintendent Rexford would like to add an action item requesting board authorization to sign the Healthy Families of Oregon contract pending legal counsel approval.

### REPORTS

#### Career Technical Education Presentation

Superintendent Rexford introduced Ray Hasart, CTE Regional Coordinator. He has been fortunate to work with Ray for several years. Ray introduced Brook Rich, Deputy Regional Coordinator. Brook has worked with CTE at the ESD for four years. She is finishing up her Initial Administrative Licensure and is ready to assume Ray's position after his retirement in June. Ray assured the Board Brook is going to do an excellent job.

Ray distributed data for CTE graduation rates highlighting the CTE Achievement Gap across the state. Oregon CTE students are 15.5% more likely to graduate high school in four years than the statewide graduation rate. He was able to share this data with our legislators at the Legislative Summit. That report prompted support from Senator Ted Ferrioli. It also has caused Madras to rework their CTE program.

When asked about the status of hiring for Brook's replacement, she explained they have conducted a few interviews, but are reopening the position. They are accepting applications for the position until the end of March. Doug Nelson asked Ray for an explanation of the Pathway Grant. Ray explained these Programs of Study will provide sustainable funding to our state for CTE programs. It has required a lot of extra hours to help schools implement the incentives, but it will be worth it going forward.

Ray thanked the High Desert ESD for giving him the opportunity to expand and run programs over the years that truly benefit the students. He has always felt supported by the leadership and the board members. Terry Rahmsdorff mentioned that Ray was Oregon's Teacher of the Year. He has been a delight to work with. Terry will look forward to watching Brook move the program along continuing the great work Ray has started.

## **Strategic Priorities and Innovation Presentation**

Anna Higgins, Director of Innovation, has spent time reviewing the Board's strategic planning process which began in December 2013. The HDES innovation process, i4, is a result of that work. This innovation process is focused on the Board mission to improve student outcomes with excellence, equity and efficiency.

Students are our ultimate customers but the work we do is complex. We need to ask ourselves how we can do better for kids, for families, for districts and for our partners. To start this work she conducted an internal survey in the fall to create a baseline report. Of the responses she received, 70% of staff identify as both someone who is creative and seizes opportunity. She refers to them as Carpe Diem Creatives.

It is clear we have the assets and the energy to innovate; we can harness this by providing resources and removing barriers. Our continued work is to unlock and remove barriers at the individual and organizational level that systematically reinforce the importance of innovation. The i4 process from a staff person's perspective begins with refining an idea through brainstorming, working with an idea coach, drafting a pitch for their request. The Pitch workshop is a facilitated collaborative of 3-5 local entrepreneurs from the group Opportunity Knocks. They pitch their idea to an investment panel to access innovation funds. Staff have 5 minutes to make their pitch, so it needs to be a very strong pitch. We have to figure out how to provide the time and the space for staff to bring good ideas forward and innovate those ideas.

Scott Reynolds asked for Anna's projection of the process. She said for the next 12 months there is a lot of work for staff to become engaged in the process. Long term she is hopeful that the innovation fund will continue to grow, and there will be an opportunity for educators to access this program. Superintendent Rexford noted he has heard folks at that state level are intrigued by the process. Anna talked about the leverage of funds for other grants and foundations. Doug Nelson believes it is fascinating work and applauds the ESD for supporting it.

## **Finance Report**

General Fund revenue and expenses year-to-date continue to track with the historical monthly trend from last year.

Staff have submitted their budgets. Greg and Shawna are in the process of reviewing and balancing funds. The Local Service Plan will be reviewed with our component district's superintendents and business managers after spring break.

The Request for Proposal for the insurance agent of record has been issued and proposals are due back by March 24. The team will evaluate the proposals on April 5, and they will make a recommendation to the Board at the April board meeting.

## **Facilities Report**

Greg Munn referenced the Facility Report submitted by Bob Martin. There are no additional items to report that are not included in the report.

## **ACTION ITEMS**

### **Appoint Budget Committee**

Greg Munn reviewed the proposed 2016-17 Budget Committee. There were 2 vacancies for Bend-La Pine, one for Crook County and one for Sisters.

- **Doug Nelson moved and Bob Moore seconded a motion to approve the Budget Committee as presented. Motion carried 6-0.**

### **Consent Agenda**

Superintendent Rexford noted the Consent Agenda includes the retirement of Ray Hasart. He will truly be missed, but we are celebrating his retirement after all the excellent work he has done to further the Career and Technical Education program across the state.

- **Terry Rahmsdorff moved and Ron Radabaugh seconded a motion to approve the Consent Agenda as modified. Motion carried 6-0.**
  - Personnel Changes for March 2016
  - Board Minutes 2-16-2016

### **Healthy Families Oregon Contract**

Superintendent Rexford summarized the Authorization for Superintendent to sign the Healthy Families Oregon Contract: We are working on finalizing the details on the contract. He is asking for the Board's approval to sign the Healthy Families Oregon contract as described above, subject to final legal counsel approval.

- **Doug Nelson moved and Terry Rahmsdorff seconded a motion to authorize the superintendent to sign the Healthy Families Oregon Contract with WEBCO, subject to final legal counsel approval. Motion carried 6-0.**

## **DISCUSSION ITEMS**

### **First Reading Board Policies**

Superintendent Rexford presented two policies for a first reading. He asked that any questions be directed to him before the policies are submitted for approval at the April board meeting.

- ✓ GBC - Staff Ethics – He recommends the definitions be moved to the end of the policy.
- ✓ KL - Public Complaints – Recommended changes from OSBA

### **Superintendent Report and Legislative Update**

- Superintendent Rexford noted we were successful securing increased caseload funding for EI/ECSE. The Board should be proud of all the work they put into this funding increase.
- OAESD had implemented its Program Cabinet made up of 9 members. The group will be focused on working with our partners. Deputy Superintendent Andrews has been appointed to represent our region.
- Jim Mabbott, OAESD Executive Director, has resigned. They are working on a search process to fill the position.
- Superintendent Rexford was in Nashville last week presenting at the Association of Government Work Groups conference on behalf of PACE, OSBA and SDAO.
- He passed around a draft of the building plaque for everyone's review and approval. He is recommending we put the date of opening instead of the date of acquisition.
- Deputy Superintendent Andrews gave an update on the STEM Hub. We are taking over the convening role of the STEM Hub. The STEM Hub will be working under CTE. Whitney Swander is currently the interim STEM Hub Director. We are also in the process of hiring someone for the Math in Real Life Grant. These programs will be managed by Brook Rich as the CTE Regional Coordinator. He mentioned that Brook will do an incredible job taking over the roll when Ray retires in June.
- The Regional Promise Grant will fund an AP Summer Institute for educators.
- The new ramp at Skyliner Lodge was built for ADA compliance. There is still work to be done to make the restroom ADA compliant. The Children's Forest of Central Oregon will be contributing to the cost

for this additional work, with the ESD covering the balance. These upgrades and repairs will count against our annual rent to the forest service. Bob Martin will be managing the project.

### Board Chair Report

- Scott Reynolds noted it is time to begin work on the superintendent evaluation. There have been questions about the different cohorts to which the survey is sent. Some people feel if we had a larger cohort for the survey, they would be open to expressing their thoughts. Bob Moore mentioned that it is helpful to review the comments based on the relationship of responder. He has a more informed perspective knowing where the comments come from, and he is leery about losing that perspective. There is also consistency in the data to consider. This process is directed by the Vice-Chair, so Scott will work with Carol Moorehead and Shelley to get the process started.
- Doug Nelson distributed the Oregon Plan for the Reauthorization of the ESSA – Every Student Succeeds Act. ODE is working on the plan for ESSA, it needs to be done by the beginning of school and ready to go by the first of the year.
- There is an ODE Town Hall meeting with Salam Noor on April 25<sup>th</sup> here at the HDESD.
- Stand for Children is sponsoring Measure ip65. It would provide \$800 per high school student for dropout prevention. This would be over and above the SSF. OSBA is setting up a task force to look at funding reform. Cheri Helt will be representing our region on this task force.
- The OSBA Board is looking at succession planning for OSBA.
- Bob Moore mentioned he attended the Redmond School District board meeting with Superintendent Rexford to present the Local Service Plan. He noted the positive comments from their board chair who has a child who has received services from HDESD. Superintendent McIntosh is very appreciative of the support he receives from Superintendent Rexford and Deputy Superintendent Andrews.
- John Lang commented on Anna's innovation work. She has turned this into a great opportunity for employee recognition in the organization.

### EXECUTIVE SESSION

The regular meeting recessed to executive session at 7:00 pm under ORS 192.660(2)(f) – Records Exempt from Public Inspection.

Regular session reconvened at 7:30 pm

### Adjourn

The March 15, 2016, High Desert ESD Board of Directors Meeting adjourned at 7:45 pm.

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Scott Reynolds, Board Chair

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Shelley Knutz, Executive Assistant