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Board of Directors Board Minutes February 18, 2014

Board Members Bob Moore, Board Chair, Scott Reynolds, Vice-Chair, Directors John Lang, Carol Moorehead, Ron Radabaugh and Terry Rahmsdorff

HDESD Staff John Rexford, Superintendent, Paul Andrews, Deputy Superintendent, Shawna Bell, Business Analyst, Ray Hasart, CTE Coordinator, Greg Munn, Director of Fiscal Services and Shelley Knutz, Executive Assistant

Call to Order Bob Moore called the February 18, 2014 meeting to order at 5:30 pm

PRESENTATIONS AND REPORTS

Career Technical Education Program Update

Ray Hasart, Regional Career Technical Education (CTE) Coordinator, began his presentation with a video from careertech.org. He informed the Board that the CTE region covers a very large area encompassing 2 community colleges, 5 ESDs, 15 school districts and 19 high schools. There are over 8,000 high school students take at least one CTE class, and 1,700 college students taking CTE courses. All high school programs are aligned with community colleges. Ray distributed a list of articulated CTE credits for 2012-13. There were 1,711 credits earned across the region.

One of the outcomes Ray is most proud of is the academic improvement among CTE students. Their reading scores increased from 68% to 94%, and math scores improved from 55% to 77%. The graduation rate among CTE students is 84%. Ray attributes these improvements to CTE teachers and academic teachers working together to align literacy and math standards with CTE Standards. Culver School District is a Science, Technology, Engineering and Math (STEM) district for students grade K-12. CTE is also able to help license teachers who do not have a degree but are proficient in their industry. We are also the first in the state to submit a request to license substitute CTE teachers. CTE grants have brought in over 1 million in revitalization grants the past few years.

Superintendent Rexford said Ray has been recognized nationally for his great work with CTE. We are fortunate to have him on board with HDESD to leverage what he did on a district level throughout the region. Ray was recently awarded the Distinguished Service Award by Oregon FFA for his long time support of the organization. He has been working on this program for nine years. Ron said that this is a great opportunity for students and is providing what he believes has been missing in education. Bob asked about the funding mechanism. Carl Perkins is the main funding source, Ray is paid out of the Local Service Plan (LSP). Better Together School to Career has decided that CTE is one of the programs they want to support.

Fiscal Report

Greg Munn reviewed the Finance Report for February 2014

- ✓ Revenue and expenses are on track.
- ✓ The 5% decrease in revenue is a result of the lower indirect rates.
- ✓ Property tax increases are estimated to push out an additional \$87 per student to K-12 school districts next year.

Renewals and Extensions for Academic Year 2014-2015

Jayel explained the process for renewing licensed teachers and administrators. He shared that 32 staff members have left the ESD over the past year for various reasons. Jayel reviewed the areas of progressive discipline, performance standards and directed goal setting. Scott noted Jayel and his staff do a good job managing issues. He asked about the process for classified staff. Jayel noted the classified staff are evaluated and renewed on a yearly basis.

DISCUSSION ITEMS

First Reading – Board Policies and Administrative Regulations

Superintendent Rexford noted that we normally ask the Board to focus on goals and policies. Administration is responsible for setting the administrative regulations and the operation procedures. However, there are a few special education administrative regulations that ODE and OSBA say are required to be adopted by the board.

- **GCDA/GDDA – Criminal Record Checks/Fingerprinting**
- **IGBAB/JO-AR – Records of Students with Disabilities**
- **IGBAG-AR – Procedural Safeguards**
- **IGBAJ-AR – Free and Appropriate Public Education**
- **JGAB – Use of Restraint and Seclusion**

Strategic Planning Update

Superintendent Rexford explained the Strategic Planning process has been very open and organic. He believes our primary mission is to improve student outcomes whether it is through academic achievement or learning a life skill. John Lang anticipates his fellow board members and staff are anxious for the outcomes of the strategic plan, but it is difficult to get enough time devoted to the process. He asked for their patience during the process. Superintendent Rexford believes that staff understand the importance of getting it done right rather than quickly. Paul noted the team is working on clarifying which opportunities we should pursue. He is confident the grant work we have been focused on falls under the umbrella of what opportunities we should pursue. Scott said the team needs to remain flexible for adding staff vision, input and adjustments once the plan is presented.

Superintendent's Report

- ✓ The Facilities Committee is in the exploratory stage right now. The committee will recommend that we not pursue the purchase option of the Tamarack building.
- ✓ Criteria for Service Expansion continue to be a work in progress. He will continue to work on this topic for the March meeting.
- ✓ Superintendent Evaluation timeline has the team reviewing the survey questions in March. The process will be led by the vice-chair.
- ✓ During the tragic incident at Bend High School, we had several staff members who showed professionalism and support for our students. Superintendent Rexford wanted to publicly recognize Angela Buck, Tammy Catalano and Alan Yankus for their support of one of our students who was in the classroom during the tragedy. Janice Vetter also provided additional counseling over the weekend. Extraordinary people do extraordinary things in tragedy.
- ✓ He was impressed with the way Bend-La Pine used multiple means of communication to get the district through a very tough situation. There are areas for improvement that will be reviewed during the Safe Schools Alliance Meeting. The Crisis Response Team did an excellent job. Bend-La Pine has previously requested we hire a regional school safety officer with LSP funds.
- ✓ The compensation proposal for non-union staff has been brought to Superintendent Rexford for his review. He agrees to it conceptually but asked a few clarifying questions. Paul confirmed there has not been a formal process in place, and the desire is to put some structure to the process. Rexford indicated he will be keeping the Board informed while it is implemented.
- ✓ Paul updated the Board on their presentation of Better Together to the entire Oregon Education Investment Board (OEIB) in Salem. It went well and represented what ESDs are capable of doing with a regional collaborative. John noted he was very proud of Paul and Anna. John Lang asked if there were any parallels between the HDES presentation and the SOESD presentation. Paul indicated it seemed to be a little more narrowly focused on college "going" rates.

Board Chair Report

- ✓ Bob noted that board members have been joining Superintendent Rexford at the LSP presentations to the district boards. Bob and Doug joined him for the Bend-La Pine presentation. Carol and Paul joined him at the Sisters meeting. Superintendent Rexford received feedback from board members and staff that they appreciated their presence. Superintendent Wilkinson explained to his board members why he didn't believe the opt-out is the right thing to do. Carol reported the Sisters Board seemed pleased to make the connection. She believes there is value in making that connection. It is important to remind our districts of the good work being done by the ESD. Paul noted it helps their board members make the connection with our board members. He also invited board members to attend district school board meetings during the year.
- ✓ Bob and Superintendent Rexford participated virtually in OAESD Governance Council meeting last week. Bob updated the board on the topics of discussion. Jim Mabbott has put together a draft newsletter regarding ESD related issues. Bob will continue to push for this forum. Carol asked Bob if he expects our board members to understand what is going on with other ESDs. He said it would be his hope that our board members had a common vehicle to communicate with other ESDs across the state. A simple newsletter may be a high level way to share best practices with other ESDs.
- ✓ The Finance Committee has met to review the budget assumptions.

ACTION ITEMS

Declare Vacancies on Budget Committee

- **Scott Reynolds moved and John Lang seconded a motion to declare vacancies on the Budget Committee as presented. Motion carried 6-0.**

Approve Budget Calendar for 2014-2015

- **Scott Reynolds moved and Terry Rahmsdorff seconded a motion to approve the 2014-2015 Budget Calendar as presented. Motion carried 6-0.**

Terry asked about compensation for non-union represented and the impact it will have on the budget process. Superintendent Rexford said they have considered the impact on the budget assumptions for 2014-2015

Consent Agenda

- **Terry Rahmsdorff moved and Ron Radabaugh seconded a motion to approve the Consent Agenda as presented including the Personnel Changes, Renewal, Non-Renewal and Extensions of Contracts, Board Policies EBCB and GCBDC and Board Minutes from January 21, 2014. Motion carried 6-0.**

Adjourn

The February 18, 2014, High Desert Education Service District Board of Directors Meeting adjourned at 7:16 pm.

Bob Moore, Board Chair

Shelley Knutz, Executive Assistant