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Board of Directors Board Minutes November 17, 2015

Board Members Scott Reynolds, Chair, Directors: John Lang, Mike McGowan, Bob Moore, Doug Nelson, and Ron Radabaugh

HDESD Staff John Rexford, Superintendent; Paul Andrews, Deputy Superintendent; Sandy Bishop, Director of Special Programs; Margie Blackmore, Autism Specialist; Jayel Hayden, Human Resources Director; Greg Munn, Director of Fiscal Services; Rachel Wentz-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant

Guests Candi Fronk and Margi Heater

Call to Order Scott Reynolds called the November 17, 2015 meeting to order at 5:30 pm

REPORTS

Technical Transition Assistance Network

Margie Blackmore gave a presentation on the role of a Transition Network Facilitator (TNF). There are eight TNF positions housed at ESDs throughout the state. Their mission is to support the alliances that shift the perception of society and raise expectations for individuals experiencing disabilities, so they can live full lives integrated in Oregon based on choice.

Oregon has recently made some changes to improve employment services to those with intellectual and developmental disabilities. Agencies focused on transition services have worked in silos over the years, but now they are focusing on successful transitions through collaboration. They are fostering education opportunities from birth to career, and provide value to our school districts, families and other customers.

Sandy noted that Margie is well respected throughout the state. She has a passion for transition and has brought many partners together for some tough discussions. Margie answer board member questions, and they thanked her for taking the time to present to them.

Audit Presentation

Candi Fronk and Margi Heater with Price Fronk & Co. LLP, reported the 2014-15 audit went very well. The PERS liability reporting has changed for the government-wide statements, but those changes do not affect actual fund balances. Margi audited in detail the EI/ECSE and CTE programs. Both programs have several federal requirements that must be met, and there were no concerns about the management of the programs. The capital projects fund had a slight deficit on June 30 as a result of construction costs incurred prior to the end of the fiscal year that was reimbursed by the bank loan after June 30.

Candi noted High Desert ESD has great systems in place. Board oversight results in clear reporting and transparency. Bob asked if there were any issues the Board should be aware of. Candi said the Board can have complete confidence that the numbers they are seeing every month are accurate and represent the fiscal condition of the district. The ESD has a great crew who do a lot of work to make the auditor's job easier. Scott complimented Greg and the finance team for their presentation of the ESD financial records which resulted in a clean audit.

Finance and Facilities Report

Greg asked if there were any questions regarding the revenue and expense section of the finance report.

Powell Butte Community Charter School (PBCCS) is interested in having our finance department provide their business services management. Greg met with their leadership, provided them with a draft contract, and he expects their board to vote on the proposal on 11/19. Greg mentioned our contract with Tyler Technology enables us to work out an arrangement for the smaller districts we serve. As long as we provide all of the business services for the smaller districts, they can be included under our Tyler Technology contract. It gives them access to a high quality system at a significantly reduced price.

The PERS 2014 Valuation advisory rates are up 4.38 percentage points. Our performance at the end of 2015 will determine our 2017-19 rates. We will be discussing these numbers in detail as we approach the budgeting cycle. Greg attended a town hall meeting with Steve Rodeman, PERS new Executive Director. Steve's presentation was very clear, and Greg felt like he did the best job explaining where we are currently with PERS and what is to blame. He included some of Steve's handouts in the board packet.

There were no questions on the facility report. Greg did note the Tamarack building will be painted in the spring.

ACTION ITEMS

OSBA Board of Directors – Central Region Representative

- **Doug Nelson moved and Bob Moore seconded a motion to elect Cheri Helt to the OSBA Board of Directors, representing the Central Region. Motion carried 6-0.**

Consent Agenda

Superintendent Rexford noted Kathy Levine was recently recognized by her colleagues as the Oregon Driver Educator of the Year, which is a real honor. Kathy is resigning her position as the co-manager for Driver's Education, so she can move closer to family.

- **Bob Moore moved and Ron Radabaugh seconded a motion to approve the Consent Agenda as presented. Motion carried 6-0.**
 - Personnel Changes for November 2015
 - Board Minutes 10-20-2015

DISCUSSION ITEMS

First Reading Policy KG – Use of ESD Facilities

Superintendent Rexford explained that Policy KG currently prohibits use of our facilities for private social functions. The proposed changes to the policy will align it with our current practices.

Superintendent Report and Legislative Update

- There was good conversation at the OAESD Focus Group. The input provided will be shared throughout the state.
- Healthy Families of the High Desert proposal has been submitted and is being reviewed. We anticipate a decision on November 19.
- Superintendent Rexford had the opportunity to testify in front of the Joint Education Policy Committees regarding EI/ECSE funding. It went well, and he feels we are making good progress. The topic has been getting some great air play. Scott noted all ESD superintendents and members are focused on EI/ECSE. He thanked Bob for his tireless work on this effort.
- We are recommending assigning board members a High Desert ESD email account as a best practice. Rachel explained it is much easier to archive official business email. We will offer a training and be available to support the transition.
- Deputy Superintendent Andrews reported we have received a Regional Promise Grant for \$560K. This supports the work being done through Cascades Commitment, which creates more dual credit options for students. We are working with COCC and OSU-Cascades. This grant will keep the program going for two more years.
- OAESD is looking beyond supporting just leadership. There is a work group focused on creating a program arm of OAESD looking at school improvement and others services that ESDs provide.
- He mentioned the Annual Report for Healthy Beginnings. The report shows 697 children were screened last year. They have expanded the types of screenings, and this is part of the reason for the large increase in numbers.
- We have been hosting several trainings on behalf of ODE.
- Paul is headed to Portland for a Chalkboard Affiliates meeting to thank them for the work they have been doing for TeachOregon. We have a strong relationship with Chalkboard, and hope to continue that good working relationship.

Board Chair Report

- Scott noted the OSBA convention was very positive. It is great to have Doug be the president-elect with his term beginning on January 1. He complimented the ESD leadership for taking such a visible leadership role in the state.
- Doug mentioned the ballot initiatives breakfast was exceptional. Our Oregon is proposing corporate consumption tax of 2.5%. Stand for Children is working on a budget initiative that would provide \$800 per high school student. Outdoor Ed is asking for \$25M from lottery funds.
- Bob attended Salaam's presentation and said it was positive and informed. Salaam seemed to be supportive of ESDs.
- The region meetings went really well. The Central Region had about 35 in attendance.
- We will be hosting a Legislative Forum here on January 20, 2016 at 6pm. We will invite school board members, superintendents, business managers, and other educational partners.

Adjourn

The November 17, 2015, High Desert ESD Board of Directors Meeting adjourned at 7:20 pm.

Scott Reynolds, Board Chair

Shelley Knutz, Executive Assistant