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Board of Directors Board Minutes November 15, 2016

Board Members Carol Moorehead, Chair, Bob Moore, Vice-Chair, Seana Barry, John Lang, Mike McGowan, Doug Nelson, Terry Rahmsdorff and Scott Reynolds

HDESD Staff John Rexford, Superintendent, Paul Andrews, Deputy Superintendent, Shawna Bell, Senior Financial Analyst, Greg Munn, Director of Business Services, Diane Tipton, Director of Early Childhood Programs, Rachel Wenten-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant

Guests Candi Fronk and Margi Heater

Call to Order Carol Moorehead called the November 15, 2016 meeting to order at 5:30 pm

PRESENTATIONS AND REPORTS

Early Intervention/Early Childhood Special Education Report

Early Intervention (EI) programs serve children birth to age 3 who qualify for special education services. Early Childhood Special Education (ECSE) serves children ages 3-5 who qualify for special education services. Diane Tipton, Program Director, noted the Sign Language Pathologists are trained in the Hanen Program which provides an intensive 8-week training to the parents of children with communication difficulty. They are seeing excellent results from children whose parents have been trained in the Hanen Program.

EI/ECSE student numbers grew by 7% this year, in November we were serving 513 children. Thanks to the board member's hard work to increase funding, EI/ECSE was able to add three more staff members this year. Doug asked Diane what she would do if she received a significant increase in funding. She would focus those funds on more staff and increasing calendar days.

Diane shared examples from the 50/50 inclusion preschool program. Two additional 50/50 classes were added this year, one in Bend and the other in the new Redmond Early Learning Center.

Audit Presentation

Candi Fronk and Margi Heater with Price Fronk & Co. LLP, reported the 2016-17 audit went very well. Statement of Net Position shows liabilities are greater than assets due to the long-term PERS liability. PERS numbers normally run a year behind. The general fund ending balance was \$711,175. Candi noted the long-term debt balance for 2016 is \$11,302,710. She reviewed the schedule of expenditures and appropriations. High Desert ESD overspent one appropriation line by \$32,977. They have a new process in place to address this issue. Margi described the single audit procedures for federal awards. No deficiencies were noted.

Mike McGowan asked about the commitment to PERS contingency. Greg expects that to go up through the year with a balance of close to \$1M. The Board will need to decide how much they want to draw down this account in

the coming years to mitigate PERS cost increases. Terry Rahmsdorff asked if there were any issues the board members should be concerned about. Candi said they have no concerns. The High Desert ESD staff are doing a great job.

Fiscal Report

- Revenue is projected to be \$12,000 more than budget due to an increase in interest earning and a slight increase in the State School Fund Grant.
- With the 2015-16 audit complete, Greg was pleased to report the fund balance carry forward was \$30,000 over the budgeted beginning fund balance.

Facilities Report

- Snow removal contracts are ready to go.
- Radon kits have been placed at the Prineville Education Center. The meeting with the building staff went very well.
- Currently working on the two modular classrooms at Terrebonne Community School for the Long Term Care and Treatment program. We are leasing them from Redmond School District and subleasing to Lutheran Family Services.

DISCUSSION ITEMS

OSBA Legislative Policies and Priorities

Doug Nelson reviewed the 2017 OSBA Legislative Priorities and Policies in detail. Assuming most boards approve these, they will move on to the legislative committee. Terry asked what we need to do to include language about equity in the priorities. Doug would suggest a second motion to change the language.

Lori Sattenspiel has been appointed as the Interim Director of Legislative Services. Jim Green will continue to be involved in the legislative process.

Superintendent Report

- The day treatment program will be located in the former Boys and Girls modulars on the Terrebonne Community School campus. We plan to begin operations on 12/1/16 and intend to be fully operational with students by 1/1/17. Terry asked about housing the program in Terrebonne. Superintendent Rexford agrees that it is less than ideal, but he wasn't willing to give up the program for the region because of location.
- WEBCO has convened the Early Learning Hub for the three counties. The WEBCO Board voted to wrap up the work they are doing, because they are not in a sustainable financial position. Some of their work will be transitioned to the Central Oregon Health Council. It is being recommended the Early Learning Hub move to HDESD. John Lang asked what our strengths are to be prepared to take this over. Superintendent Rexford said we are already delivering quality programs to students, and this gives us credibility amongst our partners. We currently deliver 2/3 of the services provided by the EL Hub
- Measure 98 passed and will provide \$800 per high school student. We will work with the districts to help pool our efforts and resources.
- Measure 99 passed and those outdoor school dollars will go to through OSU extension services.
- OAESD/OSBA Convention Report – It was pretty amazing to have several high level ODE staff in attendance at the OAESD Summit. The educational leaders in Oregon are working closely with ESD leaders across the state.
- Lindsey Capps called Paul a “thought partner” in the work that we are doing.
- Deputy Superintendent Andrews reported the Governor’s Council for Education Advancement report will be released on 11/18/16 after it is has been presented to the governor.

- There were over 100 people at the Better Together celebration. It was a great turnout and presentation. He thanked those who attended.
- Anna has been working with Looking Forward, a group of business leaders in Central Oregon and the Bend-La Pine administration on innovative high school programs.
- There have been recent conversations with the staff and superintendents about the best way to keep kids safe. We want to make sure they have bullying and harassment systems in place.
- Superintendent Rick Molitor recently announced his retirement from 509J.

Board Chair Report

- Carol reported the OAESD Summit was a great way to start the conference, building relationships, equity and engagement in the process. She distributed the OAESD concept paper and legislative platform she received at the meeting.
- Bob attended a presentation on board evaluation tools. South Coast ESD uses a modified OSBA board evaluation tool for their board evaluation process. It is a self-reporting tool focused on board leadership. They will be sending their evaluation packet to him for our board to review and consider in the future.
- Scott Reynolds said this was the best OAESD/OSBA conference he has attended. High Desert is seen as a very positive influence in the region. We are very strong in what we do and districts look forward to engaging with High Desert.

ACTION ITEMS

Resolution 47:16 – Adopt OSBA 2017-18 Legislative Policies and Priorities

- Doug Nelson moved and Scott Reynolds seconded a motion to adopt OSBA 2017-18 Legislative Policies and Priorities as recommended by the OSBA Legislative Policy Committee. Motion carried 8-0
- Doug Nelson moved and Terry Rahmsdorff seconded a motion to recommend modifying the second legislative priority to read “provides stable, adequate, and equitable funding”. Modify proposed legislative policy 1.1 to read “adequate, stable and equitable funding”. Modify related descriptions accordingly. Motion carried 8-0.

Consent Agenda

- Bob Moore moved and Seana Barry seconded a motion to approve the Consent Agenda as presented. Motion carried 8-0.
 - Personnel Changes – November 2016
 - Board Minutes – October 18, 2016

Adjourn

The November 15, 2016, High Desert ESD Board of Directors Meeting adjourned at 7:27 pm.

Carol Moorehead, Board Chair

Shelley Knutz, Executive Assistant