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Board of Directors Board Minutes November 14, 2017

Board Members Kathy Biles, Vice-Chair, Directors: Seana Barry, Gwen Carr, John Lang, Mike McGowan, Bob Moore, Doug Nelson and Scott Reynolds

HDESD Staff Paul Andrews, Superintendent, Dave Burke, Assistant Superintendent, Shawna Bell, Financial Analyst, Jayel Hayden, Human Resources Director, Greg Munn, Business Office Director, Rachel Wente-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant

Call to Order Kathy Biles called the November 14, 2017 meeting to order at 5:30 pm

REPORTS

Audit Presentation

Auditors Pete Bejarano and Roy Rogers with Pauly Rogers and Co., PC joined the meeting via Skype to present the 2016-17 audit and financial report. Mr. Bejarano was pleased to report there were no significant deficiencies and reviewed the audit findings and recommendations with the Board. This is the first year Pauly Rogers conducted the High Desert ESD audit. They are impressed with the limited number of "best practices" (which he said was better referred to as "communications of risk") that came up during the audit. Mr. Bejarano reviewed the Management's Discussion and Analysis as of June 30, 2017.

Bob Moore asked how the first year with the new auditors went. Greg noted Pauly Rogers was very efficient. They work with so many school districts and ESDs and that experience is helpful. The federal program that was audited for 2016-17 was the IDEA funds.

2016-17 Goals and Outcomes

Assistant Superintendent Dave Burke noted the Goals and Outcomes document shines a light on the incredible work being done throughout the High Desert ESD. It represents the best that is possible. He gave an overview of how the goals were set in the fall of 2016. Highlighted data points of several programs within the ESD. He respects the transparency of the in depth outcomes reporting.

John Lang asked when we should expect the CTE results from ODE and at what point do students begin participating in CTE. Superintendent Andrews noted CTE programs officially begin in 9th grade. With Measure 98 we will begin offering some CTE programs in the 8th grade. Gwen Carr commented on how effective the CTE programs in Crook County are at reaching a diverse group of students. Assistant Superintendent Burke will be looking for ways to continue to grow the goals and the outcomes. In 2016-17 70% of the goals were met. Scott Reynolds said he believes the program goals and outcome data is an effective snapshot for the work we do.

Fiscal Report

Revenue is up over last year primarily due to the increase in the State School Fund which is 12% more than last year. Expenses are tracking with budget. PERS Reserve at June 30, 2017 was \$1,144,937. There was discussion around the Governor's PERS task force. Grant revenue in the Special Revenue Fund comprises almost 30% of the ESDs annual revenue.

Facilities Report

Bob Martin has been working on the winterization of buildings across the districts. A snow blower has been placed on the roof in anticipation of heavy snow at the Prineville Education Center. A new security system is being considered for the Alyce Hatch Center. Superintendent Andrews has asked Bob Martin and Jayel Hayden to look at safety across the region.

DISCUSSION ITEMS

Superintendent Report

- ✓ Superintendent Andrews thanked the board members for making time to attend the OAESD/OSBA conference.
- ✓ The OAESD summit was very good this year. Focused on the P-20 Network.
- ✓ BOLI Update – We are working with OSBA, COSA and OEA and believe we will have a solution soon.
- ✓ Board Evaluation – Paul reviewed the evaluation data. Member responses indicate they want to continue learning about High Desert programs.
- ✓ Superintendent Andrews, Sandy Bishop and Jayel Hayden have met with the High Desert Education Association regarding CEU credits. This is a follow up to last spring's bargaining.
- ✓ Measure 101 is coming up in January (Hospital Tax). If the tax is defeated, it will definitely impact the ESD
- ✓ Legislative Summit is being scheduled for January 18 or 19. We will keep you posted.
- ✓ He will have a report in January on his first year transition plan.
- ✓ He will be chairing the OAESD workgroup on chronic absenteeism
- ✓ Superintendent Andrews was elected to the OAESD Legislative Committee

Board Chair Report

- ✓ Carol Moorhead received Volunteer of the Year by Deschutes Land Trust
- ✓ OSBA Fall Regional meeting went well. The focus of the meeting was revenue reform.
- ✓ OSBA Conference – Scott Reynolds congratulated the High Desert ESD because they are usually years ahead of what the rest of the state is focusing on. He also mentioned how much he appreciates the time our staff volunteers to participate in the conference.
- ✓ Doug attended the informative Cascades Commitment presentation by Catherine Halliwell-Templin. High Desert is doing great work and are a good example of how Cascades Commitment was intended to work. Kathy Biles mentioned the school counselors are so grateful to Catherine for her work with the School Counselors PLC.
- ✓ OSBA is working to support Measure 101.

ACTION ITEMS

OSBA Elections

- Bob Moore moved and Mike McGowan seconded a motion to elect Patti Norris to the OSBA Board of Directors. Motion carried 8-0.
- Scott Reynolds moved and Gwen Carr seconded a motion to elect Cheri Helt to the OSBA Legislative Policy Committee. Motion carried 8-0.

Doug Nelson introduced the OSBA Resolution. OSBA legal counsel recommended they organize as a non-profit organization.

- **Doug Nelson moved and Seana Barry seconded a motion to approve the OSBA Resolution Recognizing the Oregon School Boards Association as a non-profit corporation and adopt the 2017 bylaws. Motion carried 8-0.**

Consent Agenda

- **Scott Reynolds moved and John Lang seconded a motion to approve the Consent Agenda as presented. Motion carried 8-0.**
 - ✓ Personnel Changes – November 2017
 - ✓ Board Minutes – October 17, 2017

Adjourn

The November 14, 2017, High Desert ESD Board of Directors Meeting adjourned at 7:20 pm.

Kathy Biles, Board Vice Chair

Shelley Knutz, Executive Assistant