



2804 SW Sixth Street, Redmond, Oregon 97756 / p 541.693.5600 f 541.693.5601 / www.hdesd.org

## Board of Directors Board Minutes October 17, 2017

**Board Members** Carol Moorehead, Board Chair, Kathy Biles, Vice-Chair, Directors: Seana Berry, Gwen Carr, John Lang, Mike McGowan, Bob Moore, Doug Nelson and Scott Reynolds

**HDES D Staff** Paul Andrews, Superintendent, Greg Munn, Business Office Director, Diane Tipton, Director of Early Childhood, Rachel Wenten-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant

**Call to Order** Carol Moorehead called the October 17, 2017 meeting to order at 5:30 pm

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### REPORTS

#### Early Intervention/Early Childhood Special Education Presentation

Diane explained the difference and similarities between Early Intervention and Early Childhood Special Education (EI/ECSE). She then shared stories of three students with low incidence disabilities. One student was learning to use eye gaze to access a computer. One student was Deaf/Hard of Hearing and one student was working with Speech and Language Pathologist, Louise Sea.

Diane reviewed the EI/ECSE budget which is now \$5,106,370.24. She is hoping to add back one more calendar day next year. The EI/ECSE team has adopted the Boston Basics Campaign which is a coalition of organizations and individuals working to make sure that every child gets a great start in life. Those basics include the following:

- Maximize Love, Manage Stress
- Talk, Sing, and Point
- Count, Group and Compare
- Explore through Movement and Play
- Read and discuss stories

#### Fiscal Report

General Fund revenue and expenses year-to-date through the end of September continue to track with the historical monthly trend from last year.

ESD auditors were on-site for field work the last week of September. Greg is pleased that there were no findings reported during the exit conference. The auditors provided a few suggestions that we've already implemented. The Finance Committee, Kathy, Scott and Mike, will meet on November 7<sup>th</sup> to review the audit. With the new auditors in the valley and current technology, the auditors plan to attend the Finance Committee meeting via Skype. If this works well, they will also attend the November Board Meeting via skype.

#### Facilities Report

Greg reported that Bob Martin has been preparing sites for winter by blowing out the irrigation systems. Bob is working with the tree service that works with Pacific Power & Light to have dead trees located close to the power line cut down at Skyliner Lodge. Fallen trees will remain on site for use as firewood for the lodge.

### DISCUSSION ITEMS

## Board Self-Evaluation Process

Carol asked board member to send their completed evaluations to Shelley. She will hold on to them for review later in the year to see what progress the board members have made. The board members agreed they are all continuing to learn all of the workings, programs and departments within the ESD. They asked Superintendent Andrews to review the completed evaluations and recommend pertinent trainings. Consider training on Cultural Responsiveness and Education Equity.

Bob asked how members felt about the evaluation tool. The feedback was this is a good process and the rubric is helpful to explain the answer options. This survey is a great place to start.

## Superintendent Report

- ✓ OSBA Fall Regional Conference is being held at the High Desert Regional Education Center on 10/18/17.
- ✓ Superintendent Andrews referenced the OAESD Fall Summit agenda and noted Colt Gill, Acting Deputy Superintendent will be presenting.
- ✓ He attended the OAESD Superintendent Retreat at Eagle Crest. Because of the number of new superintendents, OAESD has added a new superintendent training. It was a good meeting with the ESDs working together instead of against each other.
- ✓ BOLI Complaint Update – Districts have responded very well. Many of the substitutes would prefer to teach through their time without mandatory breaks. We are working with COSA and OSBA on a legislative fix.
- ✓ PERS Information – Greg reviewed a report from Moody's Investors Service, Oregon governments have limited options to address rising pension costs. Investment returns have been 10% through August.
- ✓ Governor's Council for Educator Advancement will morph into the Educator Advancement Council (the EAC). Paul has applied to be seated on the new council.
- ✓ Assistant Superintendent Burke joined 5 other staff members for a week long training at the Center for Equity Education (CFEE).
- ✓ Superintendent Andrews reminded the Board he will be attending the National AESA conference in San Antonio the end of November.

## Board Chair Report

- ✓ Carol reviewed the standing committees:
  - Finance – Kathy Biles, Mike McGowan and Scott Reynolds
  - Labor Negotiations – Scott Reynolds, Doug Nelson
  - Legislative – Gwen Carr, Bob Moore, Carol Moorehead and Doug Nelson
- ✓ The OSBA Fall Regional meeting will be held on 10/18/17. Board agreed to cover the expense of the meal. Patti Norris from Crook County has volunteered to serve on the OSBA Board of Directors. Cheri Helt would like to go back to the Legislative Policy Committee. The Board will be voting on this election along with a resolution to move OSBA to non-profit status at the November board meeting.
- ✓ Superintendent Andrews reviewed the schedule of presentations for the rest of the 2017-18 board meetings. He asked for additional requests and will consider adding any items that are identified in the self-evaluations.

## ACTION ITEMS

### Consent Agenda

- **Bob Moore moved and Scott Reynolds seconded a motion to approve the Consent Agenda as presented. Motion carried 9-0.**
  - ✓ Personnel Changes – October 2017
  - ✓ Second Reading Policies
    - GCBDD/GDBDD – Sick Time – Clarified Category One and Category Two employees
    - IGBAC – Special Education – Personnel
    - IGBAK – Special Education – Public Availability of State Application
    - IGBI – Bilingual Education
    - KJA – Distribution of Materials and Solicitations
  - ✓ Board Minutes – September 19, 2017

### Adjourn

The October 17, 2017, High Desert ESD Board of Directors Meeting adjourned at 7:08 pm.

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Carol Moorehead, Board Chair

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Shelley Knutz, Executive Assistant