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Board of Directors Board Minutes January 21, 2014

- Board Members** Bob Moore, Board Chair, Scott Reynolds, Vice-Chair, Directors John Lang, Mike McGowan, Carol Moorehead, Jenni Newby, Ron Radabaugh and Terry Rahmsdorff
- HDESD Staff** John Rexford, Superintendent, Paul Andrews, Deputy Superintendent, Greg Munn, Director of Fiscal Services and Shelley Knutz, Executive Assistant
- Call to Order** Bob Moore called the January 21, 2014 meeting to order at 5:35 pm
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PRESENTATIONS AND REPORTS

Fiscal Report

Greg Munn reviewed the Finance Report for January 2014

- ✓ Revenue year-to-date is up 3%. Most of the increase is in the State School Fund.
- ✓ PERS Advisory Rates based on pool performance as of 12/31/12 have been received. The tier 1-2 rate is anticipated to increase by 1.6 percentage points. The OPSRP rate is anticipated to decrease by 1.4 percentage points.
- ✓ Superintendent Rexford is encouraged by projected rates. It looks like 2013 will be another good earnings year for PERS which could reduce these numbers.
- ✓ Black Butte has asked for a proposal to purchase business services for the 2014-15 fiscal year.
- ✓ St. Francis has also asked for a proposal to purchase business services. The finance department will work on the proposal and wait for the board to finalize their parameters before committing to provide service.

DISCUSSION ITEMS

First Reading – Board Policies

- **Policy EBCB – Emergency Drills**
We do not currently have this policy in place. If the program is in a school building, we follow that district's procedures. This policy will apply to programs in our own facility. The Safe School Alliance is working on standardized procedures including a more aggressive response to school violence. Bend-La Pine School District has asked to include a safety officer in the Local Service Plan (LSP). The officer would help coordinate protocols and training district wide.
- **Policy GCBDC – Domestic Violence/Harassment/Sexual Assault/Stalking Leave**
Update to the definition of an eligible employee.

2014-2015 Local Service Plan

Superintendent Rexford noted the LSP creates the umbrella under which we align all of the services we provide to local districts. The 2014-2015 LSP has been updated to include some programs we have brought on board over the last few years. We have also updated the annual performance section. We are required to report performance measures to our constituent districts, and we will be using our annual goals and outcomes as a measurement. Superintendent Rexford discussed this with the superintendents at their meeting last week, and they are all in support of this change.

He intends to make the presentations to the district boards an opportunity to spend some time explaining why we do what we do. The HDESD board members are invited to attend these presentations. Shelley will send out the dates for each district presentation, so the board members can check their schedules.

Terry noted he has watched other ESDs struggle with this model of a Local Service Plan, and he wonders why. High Desert ESD's move to allocate funds to districts based on ADM alleviated the politics that many ESDs are currently dealing with. Instead of telling a district what we will do for them, it is imperative that they understand the reason we exist is to provide efficiencies. Each presentation will be personalized by letting the board know the areas they have expressed a desire for us to provide efficiency. Greg said he feels our focus on students is another key message to share with the boards.

Ron asked what the "At Large" board representative reports to. Superintendent Rexford said it would be great if Ron could attend the Crook County board meeting. Bob said it this is a great opportunity to hear the questions or concerns of our component district school boards. John Lang suggested that Superintendent Rexford take an HDESD board member and meet with each district's board chair. A one-on-one meeting may be a better way to improve understanding and the relationship between the ESD and the school district. Carol believes when a new board member is elected, it is an excellent opportunity for an ESD board member to meet with them to help them understand what the ESD does.

Criteria for Service Expansion

This is an early draft proposal breaking down the primary and secondary considerations for service expansion. It was not intended to be complete, so the board members can provide input. Some potential customers are a higher priority than others. Our contracts with the state provide 30% of our funding. We may take on a new initiative or mission critical initiative, like Skyliner Lodge, that isn't financially positive in the short run, but meets the criteria of our greater vision. It is accruing benefits to the district regardless of the financial benefit. Jenni has also relied on the ESD for relationship building across the districts.

Superintendent Rexford has documented the input and will create a new draft. We want these decisions to be informed by the board members, whether that is a policy, AR or agency procedures in writing. This is the framework by which we consider future expansion requests.

Strategic Planning Update

The notion of Starting with Why has begun to inform the planning process. The team has met twice and has identified a long list of stakeholders. They have had a couple of great conversations and plan to offer an opportunity for folks to provide input. The team will put a little more structure on the suggested process and report back to the Board in February.

Terry said he said we should aim to be THE state leader in providing quality services to schools, children and families. Mike agrees that looking at ESDs across the state he feels that HDESD really has the structure to provide the best services for everyone. It is capable of running the entire program for the state. We should not limit ourselves. That is what makes the expansion of services is a huge part of the strategic process. Be bold, don't limit ourselves.

Superintendent's Report

- ✓ The Facilities Committee has met twice, and a few facility visitations are set up. The committee is considering where our facilities would be if we were starting over, and what it would take to consolidate our programs. They will have a proposal for the Board in May or June.
- ✓ Paul and John had a great meeting with Whitney Grubbs, Director of Operations for OEIB. Ms. Grubbs wanted to discuss Better Together and the lessons we've learned while implementing the program in a rural setting. OEIB sees us as a leader with this initiative.
- ✓ Governor Kitzhaber has called a regional meeting tomorrow, and Superintendent Rexford will be attending to discuss regional achievement collaborative, WEBCO, early learning hubs and coordinated care initiatives. We expect this to raise our visibility and will report back on how the meeting went.

- ✓ Board Appreciation Month – Superintendent Rexford thanked the board members for their time and dedication to the High Desert ESD. The Child Center and BIC programs made them posters, and EI/ECSE made cards for each board member. They also enjoyed student videos from Lacie and Avery. Mike said his brother attended the school for the deaf until he was able to attend mainstream classes in high school in Vale. The success we provide our students will benefit them throughout their lives.

Board Chair Report

- ✓ Bob asked the board members to consider signing up for a board leadership meeting. There are four openings.
- ✓ Jim Mabbott from OAESD is looking for board members who may be interested in helping with planning the spring conference at Eagle Crest.

ACTION ITEMS

Approve 2014-2015 Local Service Plan

- **Carol Moorehead moved and Terry Rahmsdorff seconded a motion to approve the 2014-2015 Local Service Plan as presented. Motion carried 8-0.**

Consent Agenda

- **Carol Moorehead moved and Mike McGowan seconded a motion to approve the Consent Agenda as presented including the Policy EBBB – Injury/Illness Report and the Board Minutes from December 17, 2013. Motion carried 8-0.**

Adjourn

The January 21, 2014, High Desert Education Service District Board of Directors Meeting adjourned at 7:25 pm.

Bob Moore, Board Chair

Shelley Knutz, Executive Assistant