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## Board of Directors Board Minutes January 17, 2017

**Board Members** Carol Moorehead, Chair, Bob Moore, Vice-Chair Directors: Seana Barry, Kathy Biles, John Lang, Mike McGowan, Doug Nelson, Terry Rahmsdorff and Scott Reynolds

**HDESD Staff** John Rexford, Superintendent, Paul Andrews, Deputy Superintendent, Shawna Bell, Senior Financial Analyst, Jayel Hayden, Human Resource Director, Greg Munn, Director of Business Services, Brook Rich, CTE and STEM Regional Director, Whitney Swander, STEM and TeachOregon Executive Director, Rachel Wentte-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant

**Call to Order** Carol Moorehead called the January 17, 2017 meeting to order at 5:30 pm

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### PRESENTATIONS AND REPORTS

#### Board Appreciation

Superintendent Rexford announced January is designated as Board Appreciation Month. He stressed how very much we all appreciate the time the board members dedicate to improving student outcomes. Board members were presented with a thank you from the Redmond EI/ECSE program, a copy of Paul Tough's book *Helping Children Succeed* and a treat from Ida's Cupcakes.

#### CTE (Career Technical Education) and STEM (Science, Technology, Engineering and Mathematics) Hub

Brook Rich, Director of CTE and STEM, delivered an overview of the CTE and STEM Team and highlighted the major grants that fall under CTE:

- Central Oregon Perkins Alliance provides over \$922,000 in basic and reserve grants. The CTE Consortia is made up of 17 high schools, 60 high school teachers in 54 programs, and 3 community college covering 27,500 square miles. Brook worked with 14 new CTE teachers this fall to help facilitate their teaching licenses.
- Secondary Career Pathways Fund has provided \$367,077 in 31 programs. It is incentive based funding for students who are earning 3 or more credits in CTE. Students who are historically underserved, students of color, English Language Learners, students with a disability or economically disadvantaged. Students who are pursuing industry based certification or credential.
- Math in Real Life's (MIRL) goal is to make math relevant to daily life. The original cohort consists of 19 high school and middle school math, science and CTE teachers. They have a goal of writing, vetting and revising at least 48 lesson plans, and are well on the way to reaching that goal. High Desert ESD will be hosting another Summer Boot Camp and professional learning communities throughout the year. MIRL provides high quality mentoring or coaching for our teachers, high quality professional development, integrates real-life into math classes region-wide.
- Measure 98 is also referred to as the CTE Measure. Schools will receive \$800/high school student ADMw. District plans must address three areas: Dropout Prevention, Advanced Courses/Dual Credit and CTE.

Whitney Swander, Executive Director of STEM Hub, explained the role of the STEM Hub in education and in the community. It connects regional pre K-12 education systems, higher education, community organizations, and business industry partners to align, enhance and catalyze new opportunities and exploration in science, technology, engineering and math (STEM). Whitney highlighted the funds and initiative areas for FY 2016-17 and their recent accomplishments:

- Convened Advisory Board in May 2016 to provide strategic direction.
- Initiative areas re-defined and measures in development.
- Transition of STEM-related workgroups from Better Together leadership.
- Skilled Trades and Apprenticeship Career Fair & Middle School Tour reached 1,500 students over three days.
- Elevating summer STEM exploration/activities for middle school students.

Funding for the STEM program is provided through state funding. Some were one year grants, but Whitney is not sure there will be continuing investments. There are 11 STEM Hubs around the state that are convened based on willing partners. Our STEM Hub includes members from Deschutes, Crook and Jefferson counties.

Terry mentioned his concern with the changing administration. Brook said the Perkins Grant is Federally Funded. The grant is currently stalled on the Senate Floor. Doug is going to Washington DC and will be addressing Carl Perkins Grant Funding. He asked Brook to provide him with any information she'd like him to include. It might be good to ask these questions at the Legislative Forum on 1/18.

Paul mentioned Brook and Whitney are doing amazing work across the state and are greatly respected among their colleagues. Mike McGowan asked if Brook and Whitney would be interested in presenting to the Redmond Economic Development group. He will get back to them about the schedule.

### **Fiscal Report**

General Fund revenue and expenses year to date continue to track with the monthly trend from last year. Overall revenue collection is down slightly due to the timing of quarterly indirect transfers on grant funds.

The 2017-18 budget development process has begun. Currently developing assumptions and reviewing all existing position as a basis for building the budget. The Finance Committee will meet on January 31 to review the calendar, budget committee vacancies and budget assumptions.

### **Facilities Report**

Snow removal and snow related issues are ongoing. Superintendent Rexford will cover them under his reports.

## **DISCUSSION ITEMS**

### **2017-18 Local Service Plan**

Superintendent Rexford explained we are unique in the State by offering a full menu of services. Districts can access the services they want to use in the Local Service Plan (LSP). We are required by law to allocate 90% of our funding to our districts through the LSP process. Districts select the services they want to use, and those services will then be reflected in the budget process. There are no significant changes to this LSP. Doug asked about grant writing services. Deputy Superintendent Andrews mentioned Bruce Abernethy writes many of the grants that the ESD holds that include Bend-La Pine. Our program managers also work on writing grants for their programs. Carol asked about charter schools. Those services are provided through the .3 Alternative Learning Options position.

## Superintendent Report

- ✓ Snow Update - Alyce Hatch parking has been affected by the snow piles. Skyliner Lodge received another 3' of snow. The caretakers are doing the best they can to keep up with it. Prineville Education Center has had a significant snow load. The building was overstressed, and all snow has been removed along with a layer of ice. We will continue to monitor the situation. It continues to be operational and safe.
- ✓ Carol asked about the budget for snow removal. Bob has hired our landscaper to provide some snow removal. Those expenses come out of our facility reserve fund.
- ✓ Folks in the Bend and Redmond school districts are working very hard to work through this unprecedented snow load.
- ✓ Scott asked about the days that staff have missed because of snow. Certified staff will be paid according to their contract. The Classified staff will need to use leave, reschedule their time, or take leave without pay. Doug asked about Division 22 requirements and the difficulty of getting waivers from ODE regarding the weather impact.
- ✓ Hope Academy Open House is scheduled for January 19 from 6-7:30pm. There is one student attending, one waiting to be placed and two waiting to attend. Superintendent Rexford said he is thrilled with the work between Deschutes County and Lutheran Family Services.
- ✓ Superintendent Rexford and Deputy Superintendent Andrews will be meeting with representatives of the Early Learning Division regarding the transfer of the EL Hub contracts to High Desert ESD. There will be a few items requiring board action over the next few months. The 2016-17 Legislative Forum will be held here on January 18 from 6-8pm.
- ✓ The ESSA Community Forum with Salam Noor will be held here on January 24 from 6:30-8:00pm.
- ✓ Funding Update – The Co-Chairs Budget will be released on Thursday.
- ✓ Deputy Superintendent Andrews noted the Governor's Council on Educator Advancement recommendation is being proposed through SB182. This bill will give the Council the authority to define the regions.
- ✓ OAESD has been brainstorming what a P-20 network would look like.
- ✓ Deputy Superintendent Andrews thanked Bob for the January OAESD Newsletter. The newsletter has been very well received by the OAESD Superintendents.
- ✓ Scott inquired about the Jefferson County ESD Superintendent Position. It has been posted as a joint position but may be separate depending on the applicants.
- ✓ Superintendent Rexford read his letter of intent to retire effective June 30, 2017. He thanked the Board for their leadership and support the past five years. He is confident High Desert ESD is a stronger, more relevant educational partner and provider than when he arrived. The team at High Desert ESD rates second to none in this state and beyond.  
Terry noted he has had the honor to work with Superintendent Rexford in Bend-La Pine and at High Desert ESD.
  - **Doug Nelson moved and Scott Reynolds seconded the motion to accept Superintendent Rexford's letter of intent to retire effective June 30, 2017. Motion carried 9-0**

## Board Chair Report

- ✓ Carol reminded the board members that Deputy Superintendent Andrews' contract states pending successful contract negotiations, he will move into the role of Superintendent. She is recommending that she work with Bob, the Legal Staff, and Deputy Superintendent Andrews to create a contract to be presented for approval at the February board meeting.
- ✓ Bob asked about the plan to communicate this information. Superintendent Rexford explained all staff will be notified after the meeting and a press release will go out to communicate the information further. We will work on the transition internally. In terms of operational transitions, Deputy Superintendent Andrews intends to hire an Assistant Superintendent to fill his position, and that position will be posted tomorrow and the plan is to bring a recommendation to the Board in March.

- ✓ There has been discussion of a board evaluation process with clear criteria set forth from the beginning. Bob will be convening a committee to work on developing the process and the criteria.
- ✓ Doug mentioned he will be joining several OSBA board members who are headed to Washington, DC one week after the inauguration. He will communicate what he learns to the ESD board members via email.

## **ACTION ITEMS**

### **Approve 2017-18 Local Service Plan**

- Terry Rahmsdorff moved and John Lang seconded a motion to approve the 2017-18 Local Service Plan as presented. Motion carried 9-0.

### **Consent Agenda**

- Seana Barry moved and Kathy Biles seconded a motion to approve the Consent Agenda as presented. Motion carried 9-0.
  - Personnel Changes – January 2017
  - Board Minutes – December 13, 2016

### **Adjourn**

The January 17, 2017, High Desert ESD Board of Directors Meeting adjourned at 7:05 pm.

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Carol Moorehead, Board Chair

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Shelley Knutz, Executive Assistant