



145 SE Salmon Avenue, Redmond, Oregon 97756 / P 541.693.5600 F 541.693.5601 www.hdesd.org

Board of Directors Board Minutes September 16, 2014

Board Members Scott Reynolds, Chair, Doug Nelson, Vice-Chair, Directors Mike McGowan, Bob Moore, Jenni Newby, Ron Radabaugh, and Terry Rahmsdorff. Mike excused himself at 6:40 pm.

HDESD Staff John Rexford, Superintendent, Paul Andrews, Deputy Superintendent, Sandy Bishop, Director of Special Programs, Katie Chipko, Deschutes Children's Forest Coordinator, Jayel Hayden, Human Resources Director, Bob Martin, Facilities Manager, Greg Munn, Director of Fiscal Services and Shelley Knutz, Executive Assistant

Call to Order Scott Reynolds called the September 16, 2014 meeting to order at 5:30 pm

REPORTS

Skyliner Usage/Cost Benefit Analysis and Children's Forest

Bob Martin gave a brief history of how High Desert ESD entered into the Skyliner lease. He reviewed a list of organizations who have used the Lodge, some multiple times. He also provided the lease offsets, and highlighted many of the improvements that have been completed and used to offset the \$7,600 lease. Bob reviewed the annual operating expenses from 2010-2014. He attributes the slight increase of electricity costs to the increased usage of the facility.

Superintendent Rexford explained that the ongoing annual cost to High Desert ESD is approximately \$21,000, which comes out of the general fund. Paul said the Deschutes Children's Forest would consider subsidizing that expense if they are able to cover them with grants. Revenue for 2013-14 was \$5,740. Bob mentioned the caretakers are doing an excellent job. They receive board and utilities in return for their services.

Katie Chipko noted they have exceeded the goal of utilizing at least 60% of the available school days (103 days) during the 2013-14 SY. The Lodge was utilized 73 (70.9%) days for school based and board education programs in the 2013-14 school year.

A subsequent goal was to have at least 14,000 students in Central Oregon participate in Deschutes Children's Forest educational programming with their schools by June 2014. While they didn't quite reach this goal, they did experience a significant increase in the number of student days spent in the field (71.9% increase). This indicates teachers are choosing to take their classes on more field trips. HDESD will be hiring a part time staff member who will be focused on developing high school and middle school programs for the Deschutes Children's Forest.

Deschutes Children's Forest partners provided training to 94 teachers during the 2013-14 SY focused on teaching science inquiry in the outdoors. They would like to reach 180 teachers this year. There were 1,200 participants in Discover Nature Days, 101 field trips supported by the School Engagement Fund, and 35 participants in Kids On-the-Move after school program focused on providing active outdoor recreation.

They are excited to be including the Ochoco National Forest and Crook County SD beginning in 2015. This led to the need to rebrand the program as the Children's Forest of Central Oregon (CFCO). Paul explained they will be applying for 501(c) 3 nonprofit status and the decision to pursue non-profit status. He also commented on what an excellent job Katie has done moving the program to this level; she deserves a great deal of credit for the program's success. Doug Nelson said this was evidenced by the increased usage by the districts.

Evaluation Update

Jayel Hayden distributed an evaluation packet for Instructional Leaders and Licensed Professionals. This new evaluation process is being put into place as a result of SB290. He said the team has worked hard putting this new system in place. We want to be able to get the most effective information back to our teachers/specialists. Jayel noted the outcomes we have been tracking over the years were very helpful to establish an effective evaluation system. Scott asked if there has been any discussion about making adjustments to SB290. Jayel is not aware of any plans for adjustment. Each district will be self-scoring their evaluation system. Mike confirmed the process for training the administrators to ensure consistency in understanding the process.

High Desert Children's Program

Sandy Bishop explained our contract with ODE to provide Long Term Care and Treatment (LTCT), and provide educational support to students who are in a day treatment behavioral facility. We have worked very hard with our partners to keep this contract in Central Oregon. The LTCT K-6 program will be located at Ridgeview High School this year. Sandy encouraged the board members to come by and tour the classroom at any time. They plan to serve 8-10 students in the program. Students must meet certain mental health criteria. These are students who are struggling in more than one environment, such as in their home and in the classroom. The students have difficulty self-regulating and with coping skills. We provide the educational support until they can return to their districts.

Paul mentioned there has been a licensed day treatment provider in Central Oregon for over 20 years. If this option didn't exist, there wouldn't be any support between what our partner school districts provide and residential treatment facilities in the valley. Oregon Department of Education has been a great partner in this situation. However, they have said if we lose the program in Central Oregon, we will not have another opportunity to have a day treatment program funded educationally again. Terry said he wants us to be considering program options throughout the year to find a way to get a viable plan in place.

Fiscal Report

Greg Munn presented the Finance Report for September 2014

- Unaudited revenue year-to-date through August is 8% more than this time last year. This is due to higher State School Fund revenue.
- With the exception of State School Fund (SSF) revenue and beginning fund balance, year-end estimated revenue and expenses mirror our adopted budget figures.
- ODE has published their revised SSF revenue estimates. They are approximately .6% higher than the amount in the adopted budget. We will distribute 90% of this increase to our districts via services in the Local Service plan.

ACTION ITEMS

OSBA Board Nominations

Doug Nelson's term on the OSBA Board of Directors is ending. Doug is willing to fill the position for another two-year term. Scott noted how beneficial it is to the High Desert ESD and the region to have Doug represent us.

- **Mike McGowan moved and Ron Radabaugh seconded the motion to nominate Doug Nelson to the OSBA Board of Directors for another term. The motion carried 7-0.**

Resolution 29-14 - Budget 2014-15 Clerical Adjustment

Greg Munn explained there was a clerical error on Budget Resolution 27:14. The purpose of Resolution 29:14 is to correct this error.

- **Doug Nelson moved and Terry Rahmsdorff seconded a motion to approve Resolution 29-14 as presented. Motion carried 7-0.**

Consent Agenda

- **Doug Nelson moved and Jenni Newby seconded a motion to approve the Consent Agenda as presented. Motion carried 6-0. Bob Moore abstained from voting, as he was not in attendance last month.**
 - Personnel Changes for September 2014
 - Board Minutes 7-15-14

DISCUSSION ITEMS

Superintendent Report and Legislative Update

- The Facilities Committee has met a few times during the summer. They have been considering a couple of real estate purchase options and will be discussing those options in detail during the Executive Session.
- The key message of increased funding for EI/ECSE is in the forefront for the legislative session. He will continue to focus on grants in aid, and keeping people on message.
- Rob Saxton's department will be presenting two initiatives for this biennium: funding for full-day K and reading at 3rd grade. The second proposal is focused on community based organizations. In rural Oregon, there may not be capacity for this effort, so Superintendent Rexford is lobbying for ESDs and K-12s to assist with the implementation of both initiatives.
- School Funding Task Force (SFTF) will hold their final meeting next Friday. Key findings of the SFTF are that fundamentally, Oregon's school support funding formula is fairly decent. Allocations are pretty fair. The point is more the amount of money being spent, not so much how those funds are distributed. There is a lot of pressure to increase funding for English Language Learners.
- The Achievement Compact Committee met to set goals to determine where we need to be by 2020. He distributed an updated copy of the High Desert ESD 2014-15 Achievement Compact. If the board members have any concerns, please let him know. Otherwise, he will have the committee review it before sending it on to the State.
- Paul reported on the Regional Achievement Collaborative (RAC) Summit. Better Together is the RAC for Central Oregon. Anna was able to tell the Better Together 8+9 story. Nancy Golden and Whitney Grubbs said that Central Oregon is doing the Cradle to Career work very well. OEIB has been very complimentary of the High Desert ESD.
- Kudos to Greg Munn for the work he has done with the IRS to get a tax credit for Healthy Beginnings. He and his staff are also doing great work with the Spray SD.

Board Chair Report

- Board Leadership Meetings – Scott passed the schedule around and asked the board members to select a date or two when they are able to attend.
- Scott encouraged everyone to get back to Shelley about their intentions for OSBA Annual Convention.
- He has asked Bob to stay on as the OAESD Governance Council, and Bob has agreed. Bob reported the OAESD Legislative Platform was adopted by the Governance Council. Smarter Balanced contract services will be combined with the State of Washington and delivered through OAESD.
- OEIB will be sunset this session. It will be interesting to see if it moves forward in its current status in the coming years.
- The Board committee structure we have in place seems to be very effective. Scott would like to see that continue and encouraged members to participate in the committees.
- He would like to propose the November-March board meetings be moved to 3:00 pm. He believes this would encourage public attendance. It would also be nice for people who have to travel further during the winter months. Jenni would like to discuss this further. He said this will send out an email and will put this topic on the October board agenda.
- Doug noted the OSBA Regional Meeting will be here October 23. Much of the agenda will be focused on Legislative topics.

EXECUTIVE SESSION

The regular board meeting recessed to Executive Session at 7:10 pm under ORS 192.660(2) (e) – Real Estate Transactions. Executive Session adjourned to Regular Session at 7:46 pm.

Adjourn

The September 16, 2014, High Desert Education Service District Board of Directors Meeting adjourned at 7:47 pm.

Scott Reynolds, Board Chair

Shelley Knutz, Executive Assistant