



2804 SW Sixth Street, Redmond, Oregon 97756 / p 541.693.5600 f 541.693.5601 / www.hdesd.org

Board of Directors Board Minutes September 15, 2015

Board Members Carol Moorehead, Vice-Chair; Directors John Lang, Bob Moore, Doug Nelson, Ron Radabaugh and Terry Rahmsdorff

HDESD Staff John Rexford, Superintendent; Paul Andrews, Deputy Superintendent; Shawna Bell, Business Analyst; Jayel Hayden, Human Resource Director; Greg Munn, Business Services Director; Rachel Wenten-Chaney, Chief Information Officer and Shelley Knutz, Executive Assistant

Call to Order Carol Moorehead called the September 15, 2015 meeting to order at 5:45 pm

Carol encouraged the board members to bring their Hydro Flasks to future meetings. They can be filled with filtered water from the refrigerator. This will save resources by not using disposable water bottles, as well as save money.

Paul reviewed the Better Together Executive Summary. This is the equivalent of a report card and focuses on the data that was contained in their annual report. It has been distributed through various work groups and the Better Together Board of Directors.

REPORTS

Fiscal Report

Unaudited General Fund revenue year-to-date through August is up 7% from this time last year. This is due primarily to the increase in State School Fund revenue. Our expenses are up 4% from last year. This increase is due to normal payroll cost increases, including a slight increase in funding for the PERS reserve, and an increase in technology expenses from the addition of a position to develop web based applications for our programs. The ending fund balance will come in a little less than projected due to costs associated with remodeling and transitioning to the new building.

The auditors are scheduled to be on site for three days at the end of the month to perform their field work. The Finance Committee will meet the first week of November to review the preliminary 2014-15 Audit.

Facility Report

Greg reviewed the complete facilities report as submitted by Bob Martin.

At Skyliner Lodge the Children's Forest of Central Oregon in conjunction with the Heart of Oregon Corp and Central Oregon Builders' Association will begin work this month on the ADA ramp off the east side of the lodge. Over 90% of Central Oregon students now have access to Outdoor School.

The Bean Foundation continues the process of purchasing the Westside Elementary School from the 509j School District in Madras. We have been assured by the Bean Foundation that our program is essential to their concept of a community center, and they consider HDESD to be an anchor tenant.

ACTION ITEMS

OSBA Board Nomination

Doug Nelson will become President Elect at OSBA, which means his OSBA board seat will be open. We have not been contacted by anyone interested in filling the position. He has spoken with Cheri Helt, current member of the OSBA Legislative and Policy Committee, she may be interested in representing the region on the OSBA Board. If Cheri is elected to fill the position, it would leave a vacancy on Legislative and Policy Committee.

- **Doug Nelson moved and Bob Moore seconded the motion to nominate Cheri Helt to the OSBA Board of Directors contingent upon her interest in serving. Motion carried 6-0.**

Consent Agenda

Doug Nelson asked about the hiring of a Regional Construction Manager. Brett Hudson is working with several partner agencies, and we are serving as his employer as he contracts with those agencies. Jayel mentioned how impressed he has been with the quality of the hires we have accomplished this summer. Paul also noted the rich pool of candidates.

- **Bob Moore moved and Doug Nelson seconded a motion to approve the Consent Agenda as presented. Motion carried 6-0.**
 - Personnel Changes for September 2015
 - Board Minutes July 21, 2015

DISCUSSION ITEMS

First Reading Board Policy DJ-DJC – Purchasing and Bidding Policy

Greg Munn explained this policy was brought to the Board for review a year ago. In the past 6 months, we have been reviewing purchasing policies and processes. They found this policy needed to be adjusted slightly. The policy did not accommodate the superintendent's approval of a couple of large transits we handle each year. This policy will be on the October agenda for a second reading.

Superintendent Report and Legislative Update

- Timeline for PERS discussion – Superintendent Rexford is recommending this discussion take place at the November board meeting. This would allow time to incorporate board member recommendations into the budget process. Doug mentioned this will also be a topic of discussion at the OSBA Fall Regional meeting.
- Update on Healthy Families of Central Oregon Program – We are still waiting for a decision from the review committee. The Early Learning Council will meet on September 23 to hear the review committee's recommendation. If the sole applicant is found to be unable to continue the work, they will reopen the application process. Our contract has been extended through December 31, 2015. Superintendent Rexford continues to be hopeful this will be resolved with a positive conclusion. Lori Colvin is doing an excellent job leading her staff during this uncertain time.
- High Desert Children's Program is currently located in a modular classroom at Brown. We are installing a temporary two office modular next to the classroom as a support space. Doug asked about the focus of the High Desert Children's Program. It is intended to be a day treatment program for students who need day treatment mental health support. It isn't a licensed day treatment program. Deschutes County is putting out an RFP to get a licensed day treatment program in Central Oregon. The Oregon Department of Education has been very supportive during the process. Superintendent Rexford believes we are making progress, but we need to come up with a permanent solution. We are the largest population base without a licensed day treatment program or a residential treatment program in Oregon.
- We continue to work hard to increase funding for EI/ECSE. Superintendent Rexford meet with Rob Saxton and Don Grotting. They are working with lobbyist Ozzy Rose to get a funding strategy in the short legislative session. Superintendent Rexford called for a meeting of all EI/ECSE contractors at the COSA Special Education Conference in October. As our number one priority out of the legislative session, we are going to continue to advocate for this cause. The early learning hubs and early learning initiatives are receiving the majority of funding, which has left increasing funding of EI/ECSE off the table.

- Director of Innovation – Anna Higgins. Deputy Superintendent Andrews gave some background on how this position came to be. The State of Oregon wanted to purchase some of Anna’s time to provide technical assistance for the Regional Achievement Collaborative across the state. She will be taking a lead role in the work being done for the strategic initiatives and strategic priorities.
- Grant Update – Legislation has been passed to allow ESDs to apply for any available grants. We have done very well with grants and initiatives and what we’ve done with what we’ve received is very impressive.
 - TeachOregon grant is in the second year of a three year grant. The work is focused on increasing interest in the teaching profession.
 - Regional Promise Grant - \$150-\$200K – Catherine Halliwell-Templin is working on this as Cascades Commitment. The goal is to provide more opportunities for high school students to earn college credits.
 - Kendra Coates – PreK Regional Programs – Bend-La Pine is opening 4 sessions of preschool. Redmond is opening an early learning center at the Hugh Hartman campus in 2015. Crook County and Culver have both opened a preschool class. This funding is being channeled through the Early Learning Hub.
 - Healthy Beginnings received a \$200K grant for their work in assisting children sign up for the Oregon Health Plan. They will be expanding into many rural counties.
 - We are partnering with the High Desert Museum and OSU Cascades on the STEM Hub.
- Doug asked for clarification on the Early Learning Hub. Superintendent Rexford explained it is handled through the Wellness Education Board of Central Oregon (WEBCO). Crook County is the fiscal agent for WEBCO. They are apparently the only early learning hub associated with an intergovernmental agency.
- Doug asked about the anticipated teacher shortage. He wondered if the TeachOregon grant will be looking at this situation. Jayel noted that all Central Oregon districts have filled their positions. The general education pool has been good. It is the specialty positions that prove a challenge to fill. The teacher cadet programs starting in middle school through high school have been very popular in Crook County, Madras, and Sisters.

Board Chair Report

- Board Leadership Meeting Schedule – Shelley will email the schedule out to the board members. The location of these meetings will vary based on convenience for the group.
- Bob and John participated in the OAESD Governance Council video conference.
 - They discussed the OAESD meeting on November 12.
 - OAESD has hired part time clerical support.
 - The ESD superintendent credentials requirement has been removed from Oregon Statute.
 - OAESD is looking at developing ongoing board member training opportunities.
- Deputy Superintendent Andrews and Catherine Halliwell-Templin will be presenting at the National Association of Education Service Agencies conference in New Orleans in December.

The Board viewed the 2015 Inservice Video. Carol and Doug were able to attend the inservice, and Doug noted it was a wonderful beginning to the new school year.

Adjourn

The July 21, 2015, High Desert Education Service District Board of Directors Meeting adjourned at 7:10 pm.

Carol Moorehead, Vice-Chair

Shelley Knutz, Executive Assistant