



## Board of Directors Meeting August 17, 2010

Board Members: Vice-Chair Terry Rahmsdorff, Directors Jerry Crafton, Ron Gallinat, Cathy Miller, Bob Moore, Scott Reynolds and John Sundell

HDES Staff: Dr. Dennis Dempsey, Superintendent, Kathy Emerson, Deputy Superintendent, Paul Andrews, Executive Director of Children's Programs, Jayel Hayden, Executive Director of Human Resources, Greg Munn, Executive Director of Fiscal Services and Shelley Knutz, Executive Assistant

Call to Order: Board Vice-Chair Terry Rahmsdorff called the meeting to order with a quorum of seven at 5:30 pm.

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### Tour of Skyliner Lodge Facility

Bob Martin gave a brief history of Skyliner Lodge to the Board highlighting all the work that has been done by the caretaker, Steve Kelly. Bob gave them a tour of the building and the grounds and discussed the possibilities for use by our districts.

### Changes to Agenda

The EBS Budget Plan has been changed to an EBS Update

### BUDGET HEARINGS

#### Open Supplemental Budget Hearing 2010-2011

☞ Terry Rahmsdorff opened the High Desert ESD Supplemental Budget Hearing for 2010-2011 at 6:05 pm.

Greg Munn explained the 2010-2011 Budget had to be adopted before the ESD was able to adjust the budget to comply with the governor's 9% mandated budget reduction and before the bargaining process was complete. Bob Moore asked for an update on the RIF. Jayel said 3 positions were affected by the RIF and one position was reduced to .5. All positions funded by state funds will have four days cut from their contracts.

Dr. Dempsey distributed a letter from Governor Kulongowski warning of another \$200-\$500 million deficit. The next revenue forecast will be released on August 26.

#### Close Supplemental Budget Hearing 2010-2011

☞ With no audience participation the High Desert ESD Supplemental Budget Hearing for 2010-11 was closed at 6:10 pm.

### ACTION ITEMS

#### Resolution 05:10 - Adopting 2010-2011 Supplemental budget

- Scott Reynolds moved and Cathy Miller seconded a motion to approve Resolution 05:10 Adopting 2010-2011 Supplemental Budget. Motion carried 7-0.

### Election of 2010-2011 Officers

#### Board Chair

- Cathy Miller moved and Jerry Crafton seconded a motion to nominate Scott Pillar as Board Chair.

**No other nominations were made and Scott Pillar was re-elected as Board Chair for 2010-2011. Motion carried 7-0.**

Bob Moore asked about the progression of the vice-chair to chair. Terry Rahmsdorff said he has served as chair in the past but does not have the desire to be board chair again. He does enjoy the agenda planning process and believes that he and Scott have similar governing styles. Bob Moore would like the Board to discuss the governance structure because it would be beneficial to move other board members into leadership roles. This will be a discussion item on the September Board Agenda. Cathy Miller would like to include the superintendent position in the discussion regarding chair and vice-chair. The experience of the superintendent is critical in how those roles would be identified.

#### Board Vice-Chair

- **Jerry Crafton moved and Bob Moore seconded a motion to nominate Terry Rahmsdorff as Vice-Chair. No other nominations were made and Terry Rahmsdorff was re-elected as Vice-Chair for the 2010-2011 school year. Motion carried 7-0.**

#### Resolution 06:10 – Annual Procedural Business

The resolution was adjusted to remove “River” from Columbia River Bank – the resolution will reflect Columbia Bank.

1. Dennis Dempsey as Chief Administrative Officer and District Clerk.
  2. Greg Munn as Director of Financial Services and Deputy Clerk.
  3. Board Chair, Vice Chair, and Superintendent as authorized signers on accounts, with security access for computer generated facsimile signatures on checks.
  4. Dennis Dempsey as Budget Officer.
  5. Harrigan Price Fronk & Co. LLP as auditors.
  6. Western States Insurance Agency as insurance agent of record.
  7. Jayel Hayden as Safety Officer.
  8. The Bank of the Cascades, Columbia ~~River~~ Bank, and the State of Oregon Local Government Investment Pool as depositories for funds.
  9. The Bulletin as newspaper of record.
  10. John Witty, Greg Colvin and Shawn Swisher legal counsels / labor attorneys.
  11. The Board as local contract review board in accordance with rules established by the Attorney General.
  12. The third Tuesday of each month at 5:30 P.M. as the regular monthly board meeting day and time. Meetings will be held at the ESD Administration building unless otherwise noted.
- **Ron Gallinat moved and Cathy Miller seconded a motion to approve Resolution 06:10 Annual Procedural Business removing the work “River” from #8. Motion carried 7-0.**

There was a consensus among board members to research our relationship with our current financial institutions and pursue an RFP for future banking relationships.

#### Consent Agenda

- **Ron Gallinat moved and John Sundell seconded a motion to approve the consent agenda as presented. Motion carried 7-0.**

#### PRESENTATIONS

##### Fiscal Report

Greg Munn presented the Finance Report comparing revenue and expenditures to the amended 2010-2011 budget as of July 31, 2010.

- ❑ Facilities Committee will be meeting to discuss the upcoming lease purchase option on Tamarack.
- ❑ Greg asked if there was additional information that the board members would like to see. The Board does like to see the details for each program. Cathy Miller asked that the programs being considered for regionalization be highlighted.

##### HDESD Board Objectives for 2010-2011

Kathy Emerson referred the Board to the 5 year Strategic Objectives they had adopted for 2008-2013 and emphasized the objectives that were the focus of 2009-2010. There was extensive discussion regarding met/non-met goals and the benefit of programs selecting goals that push them to achieve rather than ones that are easily met each year. Scott Reynolds complimented Kathy on the detailed and easy to understand format of the goals presentation. Bob Moore continues to be impressed by the HDESD goal reporting because it is so far ahead of many agencies. The HDESD has made great progress in having programs set and pursue these important goals.

John Sundell asked for clarification on the number of programs that are state mandated vs the number of programs that are our own.

Kathy highlighted the three objectives that administration is recommending as the focus for 2010-2011.

**Efficiency** – Provide services on a regional basis to meet the needs of identified students in our local school districts.

**Equality** – Advocate for stable and adequate resources for all students birth to age 21.

**Excellence** – Support a systems approach to school improvement that promotes an increase in student achievement.

- **Bob Moore moved and Ron Gallinat seconded a motion to adopt the 5-year Strategic Objectives Focus for 2010-2011 as recommended by staff. Motion carried 7-0.**

## DISCUSSION ITEMS

### EBS Update

Dennis explained why the business plan was not ready for presentation this month. The requirements and the information for maintaining our EBS license is continually changing. A draft business plan will be presented at the September meeting. Discussions continue with COCC and the Bend-La Pine School District about what needs to be done in order to our license.

### Superintendent Report

- ✓ He is looking into some issues with unemployment insurance and will keep the Board apprised of what he finds out.

### Additional Comments

- ✓ Ron Gallinat complimented Jayel for all the work that has been done to improve the understanding and usage of the Subfinder system within the Bend-La Pine School District. He is creating a handout to help staff select their preferences.
- ✓ The World Class Summit put on by Bend-La Pine highlighted some great work being done within their district. Ron suggested that the ESD look at a format for highlighting and sharing all of the successes within our constituent districts. It would be a great role for the ESD to take on. Kathy will look into this recommendation.

### Adjourn

The August 17, 2010, High Desert Education Service District Board of Directors meeting adjourned at 7:50 pm.

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Terry Rahmsdorff, Board Vice-Chair

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Shelley Knutz, Executive Assistant