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Board of Directors Board Minutes June 19, 2012

Board Members Terry Rahmsdorff, Board Chair, Bob Moore, Vice Chair, Directors Jerry Crafton, Ron Gallinat, Carol Moorehead, Scott Pillar, Scott Reynolds and John Sundell

HDESD Staff Dr. Dennis Dempsey, Superintendent, John Rexford, Superintendent Elect
Dr. Paul Andrews, Executive Director of School Improvement, Jayel Hayden, Executive Director of Human Resources, Greg Munn, Director of Fiscal Services and Shelley Knutz, Executive Assistant

Guests: Dr. Doug Nelson, Virginia Nelson, Jenna Nelson and Ron Radabaugh

Call to Order

Board Chair Terry Rahmsdorff called the meeting to order with a quorum of 8 members at 5:35 pm

REGULAR SESSION

Oath of Office

Terry Rahmsdorff administered the Oath of Office to Dr. Doug Nelson. Dr. Nelson was elected to represent the Bend-La Pine School District effective July 1, 2012. The board members welcomed Dr. Nelson and thanked him for his interest in serving on the Board.

EXECUTIVE SESSION

The Regular Session adjourned to Executive Session for ORS 192.660(s)(d) – Labor Negotiations at 5:40 pm and reconvened at 6:30 pm.

BUDGET HEARING

Open High Desert ESD Budget Hearing 2012-2013

- Terry Rahmsdorff opened the High Desert ESD Budget Hearing 2012-2013 at 6:25 pm.

Audience Participation

Greg Munn explained that the budget being presented for approval this evening is the same one that was approved by the budget committee. There will be an adjusted budget to the Board for consideration in July after adjustments have been made to include the bargaining agreement.

- There was no audience participation or comment regarding the 2012-2013 budget.

Close High Desert ESD Budget Hearing 2012-2013

- The High Desert ESD Budget Hearing was closed at 6:30 pm.

REPORTS

Fiscal Report

Greg Munn presented the Fiscal Report for June 2012

- Cathy Miller had asked Greg to separate the funds being held in reserve in order to designate them as not part of the General Fund. Scott Pillar agreed we like to keep the contingency fund as established by the Board. Greg answered questions regarding the beginning fund balance. The beginning fund balance is a look back at the amount of money left unassigned. That balance cannot include LSP funds because those are designated for the districts. Terry suggested that we continue this format through July to give Cathy Miller an opportunity to comment on the changes since she was the one who had made the initial request.
- Scott Reynolds asked about the refinancing of the Manzanita loan. Columbia State Bank has offered to refinance the loan at the same rate being offered by Bank of the Cascades. They are currently evaluating whether they can free up the collateral. When asked where the \$480,000 is being held, Greg said it is restricted cash at this point. He plans to deposit it into the LGAP when the bank releases it. He will confirm this information and follow up with the board members prior to the July meeting.

DISCUSSION ITEMS

First Reading Policy JGAB – Use of Restraint and Seclusion

Paul Andrews explained that HB2911 requires districts and ESDs to establish this policy. It has been reviewed by the staff attorneys and it matches the statute and OARs. We will continue to utilize the Crisis Prevention Institute training program. Some adjustments may be made to staff licensure to accommodate for this requirement. When asked about the definition of an emergency, Paul said those details will be included in the administrative regulation.

- **Scott Pillar moved and Jerry Crafton seconded a motion to accept the first reading of policy JGAB – Use of Restraint and Seclusion. Scott Pillar amended his motion to make this the second reading and Jerry Crafton agreed to the amendment. Motion carried 8-0**

ACTION ITEMS

Resolution 15-12 – Adopting the Budget, Making Appropriations and Imposing and Categorizing Taxes for Fiscal Year 2012-2013

Greg Munn distributed a revised Resolution 15-12 which directly reflects the budget approved by the Budget Committee.

- **Scott Reynolds moved and Jerry Crafton seconded a motion to approve Resolution 15-12 – Adopting the Budget, Making Appropriations and Imposing and Categorizing Taxes for Fiscal Year 2012-2013 as presented. Motion carried 8-0.**

Resolution 16-12 – Transfer of Appropriations

Greg Munn explained the reason for requesting the appropriation was to account for increased revenue from Medicaid Administrative Claiming surveys.

- **Scott Pillar moved and Carol Moorehead seconded a motion to approve Resolution 16-12 – Transfer of Appropriations as presented. Motion carried 8-0.**

Approve Bargaining Agreement with HDEA for 2012-2013

- **Carol Moorehead moved and John Sundell seconded a motion to approve the bargaining agreement with HDEA for 2012-2013 as presented. Motion carried 8-0.**

Approve Achievement Compacts for 2012-2013

Paul Andrews distributed copies of the Education Achievement Compact. He said the achievement compacts are part of the state's NCLB waiver. The goal of the Achievement Compact is to move Oregonians toward the 40/40/20 goal. This goal refers to 40 percent of Oregonians will have earned a bachelor's degree or higher; 40 percent will have an associate's degree or postsecondary credential as their highest level of educational attainment and 20 percent will have earned at least a high school diploma, an extended or modified high school diploma, or the equivalent of a high school diploma as their highest level of educational attainment. The Oregon Education Investment Board (OEIB) will be evaluating how ESDs respond to the compacts and we felt it was important to report the shared services efficiencies.

- **Bob Moore moved and Scott Pillar seconded a motion to approve the Education Achievement Compact as presented. Motion carried 8-0.**

Approve Deputy Superintendent Contract

John Rexford reminded the Board of his proposal to move Paul Andrews into the position of Deputy Superintendent and asked that they approve the Deputy Superintendent contract as presented.

- **Scott Reynolds moved and John Sundell seconded a motion to approve the Deputy Superintendent Contract as presented. Motion carried 8-0.**

Second Reading Board Policy EBB – Pest Management

Dr. Dempsey clarified that High Desert ESD will provide these service at our buildings including Skyliner Lodge and Alyce Hatch. The school district who owns the locations we lease will be responsible for providing pest management in their districts. John Sundell noted we should include this information in future lease agreements.

- **Jerry Crafton moved and Scott Pillar seconded a motion to approve board policy EBB – Pest Management as presented. Motion carried 8-0.**

Consent Agenda

- **Bob Moore moved and Ron Gallinat seconded a motion to approve the consent agenda as presented. Motion carried 8-0.**

PRESENTATIONS/INTRODUCTIONS

Bob Moore introduced Ron Radabaugh who submitted his application for the High Desert ESD At Large board position. Bob welcomed Ron to the meeting and asked that he provide the board members with some background information. Ron served on the Deschutes ESD from 1978-1982 and he felt they were able to achieve some great things working with the districts. His background includes the ESD Board, Builder's Board and NW Ski Association Board. He shared his interest in the ESDs lease of Skyliner Lodge. He has 3 children and 7 grandchildren so he has a perspective of the different levels of education to students and admitted he would have a lot to learn to familiarize him with current ESD projects and programs.

Bob Moore explained that High Desert is operating on a pilot governance model. We didn't receive any applicants for the Higher Ed position. COCC recommended Jenny Newby. She has expressed an interest in serving and will meet the one year residency requirement in August.

Board Member Recognition

Terry Rahmsdorff thanked the retiring board members and superintendent for their many years of service to the High Desert ESD. The board members received a clock engraved with their name and years of service.

- ★ Ron Gallinat has provided good judgment and great insight to the Board. Terry is amazed at Ron's involvement in so many great endeavors in the community.
- ★ Jerry Crafton has been a salt of the earth, dedicated board member even through his recent health challenges. He has continued to give good, solid advice.
- ★ Scott Pillar has gained so much wisdom and grace through his years of dedicated service. Not only by his service to the High Desert ESD but also as an OSBA board member. It will be hard to replace his knowledge.
- ★ Dennis Dempsey has provided sound leadership over the years and the Board is thankful for that. Because of Dennis' wisdom and ability to forecast the future, High Desert has become one of the premier ESDs in the state of Oregon. He has been a blessing to this agency.

With four great individuals leaving tonight and new ones moving into their roles, Terry is certain the High Desert ESD will thrive under their leadership.

Adjourn

The June 19, 2012, High Desert Education Service District Board of Directors Meeting adjourned at 8:00 pm.

Terry Rahmsdorff, Board Chair

Shelley Knutz, Executive Assistant