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Board of Directors Board Minutes June 16, 2015

Board Members Scott Reynolds, Board Chair, Directors Mike McGowan, Bob Moore, Carol Moorehead, Ron Radabaugh and Terry Rahmsdorff

HDESD Staff John Rexford, Superintendent, Paul Andrews, Deputy Superintendent, Sandy Bishop, Director of Special Programs, Joe Devine, Autism Specialist, Amy McCormack, Vision Teacher, Greg Munn, Director of Fiscal Services and Shelley Knutz, Executive Assistant

Call to Order Scott Reynolds called the June 16, 2015 meeting to order at 5:30 pm

CHANGES TO THE AGENDA

The Insurance Committee Recommendation has been revised and included in the packet.

BUDGET HEARING

Open High Desert ESD Budget Hearing 2015-16

The supplemental budget hearing was opened at 5:33 pm.

Audience Participation Regarding 2015-16 Budget

There was no audience participation or questions regarding the supplemental budget.

Close High Desert ESD Budget Hearing 2015-16

The supplemental budget hearing was closed at 5:35 pm.

REPORTS

Restraint and Seclusion Report

Sandy Bishop shared the annual physical restraint and seclusion data for the four programs run by High Desert ESD: BIC, Options, Child Center/High Desert Children's Program and Bridges. Paul Andrews explained that starting in 2012, we are required to report these numbers to the board along with strategies for improving them. He noted that Sandy specializes in this area, and we are very fortunate to have her running these programs.

We use several other strategies to try and deescalate, but when it becomes a safety issue, we must intervene. Restraint and seclusion is always a last resort. There will be a seclusion room built in the Bridges classroom next year, so she expects the number of physical restraints will decrease. Scott Reynolds asked about the threshold for determining seclusion vs physical restraint. Sandy said that really depends upon the student and how they react to both interventions.

Bob Moore asked what the plan is for day treatment next year. Sandy gave an update on Deschutes County's Request for Proposal (RFP) and the three programs who are interested in responding to the RFP. Oregon Department of Education has been very flexible with us as we search for a day treatment provider.



Fiscal Report

Greg asked if there were any questions regarding the general fund revenue or expenses. He noted the Series 2005 bonds were refunded on June 5. The new note is with Washington Federal and will save the ESD \$432,810 over the fifteen year life of the loan.

Facilities Report

Greg referenced the facilities update provided by Bob Martin. He gave an update on the new administration building. We expect to begin moving the first week of July.

EXECUTIVE SESSION

The regular meeting recessed to executive session at 5:50 pm under ORS 192.660(2) (d) – Labor Negotiator Consultation.

Regular session reconvened at 6:10 pm

DISCUSSION ITEMS

Superintendent Evaluation Report and Discussion

Doug, Carol and Ron worked on creating the evaluation summary from the survey responses and board member input during executive session. In addition to the summary, Superintendent Rexford has provided his 2014-15 progress report and proposed priorities for 2015-16.

Superintendent Report

- ✓ Kathy Thompson was recognized this year as the Healthy Beginnings Champion for Children. This is a great recognition of someone who has given so much for children and families in Central Oregon.
- ✓ We are still waiting for a decision on EI/ECSE funding.
- ✓ Expect K-12 funding to be raised to \$7.4B. The increase is targeted toward the second year of the biennium.
- ✓ There will be an additional \$30-\$35M directed toward Career Technical Education programs.
- ✓ There was an error made in the Healthy Families application submitted by WEBCO, which has initially disqualified them. The current contract will carry us through to September 30. We are exploring contingencies. WEBCO has asked their attorney to write a letter letting them know we stand ready to serve.
- ✓ The National Association of ESD's conference is in New Orleans December 2-5, 2015. Catherine Halliwell-Templin submitted a proposal on Cascade Commitment that was accepted. Paul would encourage one or two board members to attend if it will fit into their schedule.

Board Chair Report

- ✓ Scott and Doug will meet with Superintendent Rexford and Paul to review their current contracts over the next few weeks.
- ✓ Scott asked the board members to consider the chair and vice-chair succession plan. Because of his increased leadership responsibilities, Doug is not interested in becoming chair next year.
- ✓ Terry suggested that we have a plan for how we will deal with the impact of the PERS. He believes we have weathered the increased PERS costs in the past by planning ahead. He would like us to focus on a strategy internally.

ACTION ITEMS

Resolution 40-15 Adopting the Budget, Making Appropriations and Imposing and Categorizing taxes for Fiscal Year 2015-16.

Greg explained this is the adopted budget with all changes we are aware of to date.

- Bob Moore moved and Terry Rahmsdorff seconded a motion to approve Resolution 40-15 adopting the Budget in the amount of \$41,959,631, making appropriations in the amount of \$41,317,731 and imposing and categorizing taxes at the rate of \$0.0964 per \$1,000 of assessed value for district operations for the 2015-16 tax year upon the assessed value of all taxable property within the district. Motion carried 6-0.

Approve Superintendent Evaluation

- Mike McGowan moved and Ron Radabaugh seconded a motion to approve the 2014-15 Superintendent Evaluation as presented. Motion carried 6-0.

Ratify Collective Bargaining Agreement

- Terry Rahmsdorff moved and Carol Moorehead seconded a motion to ratify the tentative agreement with the High Desert Education Association as described and authorize the Superintendent to modify compensation of non-represented staff in a similar manner for the 2015-16 fiscal year. Motion carried 6-0.

Approve Insurance Plan Recommendation

The proposed recommendation has been updated to include a new Bronze plan to cover qualified substitutes in addition to the same plans we offered to staff last year. Superintendent Rexford has sent a records request to OEBB requesting the most current two plan years of utilization and claims experience. He hasn't received a response to his request. Mike mentioned he may be able to access this information.

- Ron Radabaugh moved and Mike McGowan seconded a motion to approve the 2015-16 insurance plan selection as presented. Motion carried 6-0.

New Building Naming Recommendation

- Terry Rahmsdorff moved and Carol Moorehead seconded a motion to name the new facility the High Desert Regional Education Center. Motion carried 6-0.

Consent Agenda

- Carol Moorehead moved and Ron Radabaugh seconded a motion to approve the Consent Agenda as presented. Motion carried 6-0.
 - Personnel Changes – June 2015
 - JHCD – Non-Prescription Medication – Student
 - JHCDA – Prescription Medication – Student
 - Board Minutes – May 19, 2015

Adjourn

The June 16, 2015, High Desert ESD Board of Directors Meeting adjourned at 6:40 pm.

Scott Reynolds, Board Chair

Shelley Knutz, Executive Assistant