



## Board of Directors Meeting May 18, 2010

Board Members: Board Chair Scott Pillar, Vice-Chair Terry Rahmsdorff, Directors Jerry Crafton, Ron Gallinat, Cathy Miller, Robert Moore, Carol Moorehead and Scott Reynolds

HDESD Staff: Dr. Dennis Dempsey, Superintendent, Kathy Emerson, Deputy Superintendent, Jim Golden, Director of Special Programs, Greg Munn, Director of Fiscal Services and Shelley Knutz, Executive Assistant

Call to Order: Board Chair Scott Pillar called the meeting to order with a quorum of eight at 6:00 pm.

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### PRESENTATIONS

#### Fiscal Report

Greg Munn presented the Finance Report as of April 30, 2010

- ❑ The revised SSF estimate of 05.10.10 is \$7,439,614 which is slightly above the budget of \$7,423,196.
- ❑ Expenditures are up because there were a lot of transfers to move funds internally for services purchased.
- ❑ Greg noted that there is no SSF payment in June but then there will be two SSF payments in July. Scott Reynolds asked if there would be adequate cash on hand for meeting the June payroll when there is no SSF payment in June. Greg does not anticipate having to borrow money for the June payroll.
  - ✓ Review of the General Fund, Operations, Fund Balance/Reserves, Revenue and Expenditures.
    - Actual revenue and expenditures compared to budget
    - Percent of revenue and expenditures compared to 2008-2009
  - ✓ Review of Special Revenue, PERS UAL Debt Service, Building Construction and Facilities Maintenance Funds.
  - ✓ Report of All Fund Activity as of April 30, 2010. Greg explained why two funds show they have spent over 100% of their budget. Bob Moore asked about the decrease in MAC Title 19 Funding. Kathy Emerson confirmed this is due to changes in reporting guideline from Medicaid.

Scott Pillar asked the board members if they find the Budget Report – All Funds report to be of value. All board members agreed they like the fact it this gives them a regular overview of the program level activity. Scott Reynolds said that this is the best programmatic review the board members get. Cathy Miller agreed that the more detailed the better for transparency purposes. Greg was pleased to find the report informative and helpful and will continue to provide it on a monthly basis.

### ACTION ITEMS

#### Consent Agenda

Dr. Dempsey mentioned the letter from USDA regarding Skyliner came with a contract that the attorneys have reviewed. This is a 10 year lease with a year to year opt out clause. Scott Reynolds noted there are grant funds for outdoor education and Dr. Dempsey has asked Judy Scales to look into possible grant funding. There are different organizations already inquiring about renting the facility. Bob Martin and the attorneys are looking into the

necessary forms and guidelines for those who want to rent it. School districts will be allowed to use the facility at no cost. The annual lease is \$7,600 and we qualify for \$7,300 credit for upgrades. Terry Rahmsdorff asked for a utilization report and Dr. Dempsey said that this report is due to USDA by July 1 and he will present it to the Board at the August meeting. The Board suggested holding the August board meeting at Skyliner Lodge if possible.

- **Scott Reynolds moved and Ron Gallinat seconded a motion to approve the consent agenda as presented. Motion carried 8-0.**

## DISCUSSION ITEMS

### First Reading Board Policies

Eleven policies were presented for review and revision. Special Education law and policy is very specific and it is important that we stay current with the OAR and ORS requirements. Jim Golden has discussed these recommendations with Attorney Shawn Swisher. He is recommending adding what was necessary to comply with the letter of the law and while keeping the policies as uncomplicated as possible.

- ❑ **IGBA**-Students with Disabilities – Revise to reflect new OAR Requirements
- ❑ **IGBA/JO**-Education Records-Revise and recode to reflect current language and practice
- ❑ **IGBAC**-Special Education Personnel-Replace to reflect current language and practice
- ❑ **IGBAE**-Special Education, Participation in Regular Ed Program-Revise to reflect current language and practice
- ❑ **IGBAF**-Special Education, Individualized Education Program-Revise to reflect current language and practice
- ❑ **IGBAG**-Special Education, Procedural Safeguards-Replace to reflect current language and practice
- ❑ **IGBAH**-Special Education, Evaluation Procedures-Revise to reflect current language and practice
- ❑ **IGBAI**-Special Education, Private Schools-Replace to reflect current language and practice
- ❑ **IGBAK**-Special Education, Public Availability of Application-Replace to reflect current language and practice
- ❑ **IGBAL**-Special Education, Services for Home School Students-Revise to reflect current language and practice
- ❑ **IGBG**-Homebound Instruction-Delete policy, covered in OARs and Policy IGBG/IGBGA

Jim Golden and Shelley Knutz answered specific questions from the Board.

IGBAE – Special Education, Participation in Regular Ed Program. Cathy Miller would like to change the reference of child in the last sentence to student in order to be consistent with the rest of the policy. Jim Golden noted that some of the children are younger so changing the reference throughout to child/student would be most appropriate. Shelley will make sure the references are changed.

IGBAF – Special Education, Individualized Education Program – The Board questioned the added sentence requiring the ESD to ensure participation of a representative from the student's school. Jim and Kathy explained that it is necessary for the ESD to do this to make the extra effort on behalf of the student.

Scott Pillar noted that these policies will be presented for a second reading at the June meeting unless the board members would prefer to consider this as the first/second reading and approve them tonight.

- **Bob Moore moved and Cathy Miller seconded motion to approve a first and second reading of all 11 policies with the recommended changes. Motion carried 8-0.**

**Superintendent Report**

- ✓ We have been asked to partner with ODE and Accelerate Oregon to apply for a federal grant which would pay for a SmartBoard in every 8<sup>th</sup> grade classroom in the State.
- ✓ Discussion regarding talks with St. Charles Health Systems to help cover the cost of equipment to use our EBS license. This would allow 4G wireless services for home bound patients and students. Dennis offered to have Michael Allen report on this project at the June meeting.
- ✓ Board members asked about the transition plan for the Sisters superintendent. Jim Golden will officially take over on July 1<sup>st</sup> but he is already participating in meetings as appropriate. Dennis noted that other members of the Executive Team have been helping as needed.
- ✓ We are working on moving forward with the regionalization of Human Resources services between Crook County, Redmond and Sisters. The hope is to have this HR consortium up and running by July 1.

Meeting was adjourned to Executive Session at 7:07 pm.

**EXECUTIVE SESSION**

Regular session reconvened at 7:44 pm.

**Adjourn**

The May 18, 2010, High Desert Education Service District Board of Directors meeting adjourned at 7:44 pm.

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Scott Pillar, Board Chair

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Shelley Knutz, Executive Assistant