



145 SE Salmon Avenue, Redmond, Oregon 97756 / P 541.693.5600 F 541.693.5601 www.hdesd.org

Board of Directors Board Minutes

April 17, 2012

Board Members Vice Chair Bob Moore, Directors Ron Gallinat, Cathy Miller, Carol Moorehead, Scott Pillar, Scott Reynolds and John Sundell

HDES Staff Dr. Dennis Dempsey, Superintendent, John Rexford, Superintendent Elect
Dr. Paul Andrews, Executive Director of School Improvement, Martha Hinman, Regional Executive Director of Special Programs, Greg Munn, Director of Fiscal Services and Shelley Knutz, Executive Assistant,

REGULAR SESSION

Regular Session was called to order at 6:15 pm.

PRESENTATION AND REPORTS

EI/ECSE Report

Martha Hinman reported that four administrators took several field trips to other regions and met with 7 of the 8 EI/ECSE contractors in Oregon. Only half of the ESDs in Oregon have an EI/ECSE contract. They found the information they collected to be very interesting and informative. The team asked contractors a series of questions in order to equally compare reporting practices and requirements. They inquired about the time spent with students, the length and frequency of the program, ratio of staff to students, the time students spend on the bus, facilities and administrative costs.

Martha noted that there are a variety of programs being provided across the state. ODE does not set minimums and Federal requirements can be varied. Some contractors were surprised that High Desert ESD was collecting this data as it seems like something that ODE would be interested in tracking. With the few mandates and little guidance, many programs have adjusted to fit the needs of their area. Each contractor expressed an interest in getting copies of the data once it is compiled.

Martha mentioned that staff has completed a time study to track their one on one time with students, time on paperwork preparing for meetings, time preparing for instruction, time meeting with parents and time outside their contract. She will use this data when comparing our EI/ECSE program with other contractors.

It was imperative that we have this information in order to make sure we are providing the best options for children birth-5. Paul explained that Oregon combines children ages 0-3 and 3-5 into one category - birth-5. We currently provide more services birth-3 than required by the Federal government. Cathy Miller is concerned about the upcoming full-day kindergarten mandate. She is hopeful that this information be helpful in planning for the mandate.

Dr. Dempsey said that the High Desert ESD Board was very proactive 3-4 years ago and gave staff the directive of measuring outcomes. Many ESDs have not started gathering outcomes so High Desert is well ahead in this endeavor. There is another EI/ECSE workgroup meeting scheduled for next week taking into consideration this information and the budget cuts. Timing is crucial because this information is vital to bargaining proposals and budgeting. Many contractors are making cuts to their programs. We cannot continue the way we are going or we will just continue to cut days.



The Early Learning Council (ELC) hub has not been determined. High Desert ESD should be in a good position to help advocate for our students and the dollars. Going into the next legislative session ESDs will be very involved because of the ELC. Carol Moorehead said it is good that we are being proactive this could be an opportunity to reinvent our program. Paul explained the EI/ECSE has been pulled out of the ELC for the time being.

Fiscal Report

Greg Munn presented the Finance Report as of March 31, 2012

- General Fund – Operations, Fund Balance/ Reserves, Revenue and Expenditures
- Reviewed revenue and expenditures as a percent of budget
- Special Revenue Fund – Scott Reynolds asked for clarification on the actual % of budget
- Skyliner usage is up 50% and the costs are down to \$13,000 year to date– Deschutes Children’s Forest intends to have students at Skyliner 50% of school days next school year.
- Question regarding legal fees – funding from LSP, ESD and 6-7 smaller districts
- Question regarding Oregon Virtual School District – Contract with us to provide training statewide with districts that are interested in accessing the content.
- Drivers Education also shows a negative balance because we submit requests for reimbursement from the State.
- Substitute billing has flattened out. Cathy Miller asked about the unemployment issue. Greg said that this is still an issue for HDESD.

Superintendent Report

Dr. Dempsey reported that we have started bargaining and have had one session. The first session didn’t include the Uniserve representative or legal staff. The next session is scheduled for next week.

DISCUSSION ITEMS

ACTION ITEMS

Second Reading of Board Policy BBB – Board Elections

- **Scott Reynolds moved and Scott Pillar approved the second reading of Board Policy BBB.**
Shelley confirmed that the appointed member’s are not able to vote on appointing new members. There was a question regarding the summer calendar and whether it would make more sense to vote on appointed members at the July meeting rather than the August meeting. Shelley said it really depends on the number of applications we receive and how much time the board members will need to evaluate the applicants.
Motion passed unanimously.

Consent Agenda

- **Scott Reynolds moved and Carol Moorehead seconded a motion to approve the consent agenda as revised.**
Motion carried unanimously.

Miscellaneous Items

John Rexford distributed copies of his final transition plan. Commented that it is going well and his ESD email address is up and running.

Adjourn

Cathy Miller moved and John Sundell seconded the motion to adjourn. Motion carried unanimously.
The April 17, 2012, High Desert Education Service District Board of Directors Meeting adjourned at 7:07 pm.

Bob Moore, Board Vice-Chair

Shelley Knutz, Executive Assistant