

Board of Directors Board Minutes April 16, 2013

Board Members Bob Moore, Board Chair, Scott Reynolds, Vice-Chair, Directors Cathy Miller, Jenni Newby, Terry Rahmsdorff, Ron Radabaugh and John Sundell

HDESD Staff John Rexford, Superintendent, Paul Andrews, Deputy Superintendent, Greg Munn, Director of Fiscal Services and Shelley Knutz, Executive Assistant,

REGULAR SESSION

Regular Session was called to order at 6:15 pm.

PRESENTATION AND REPORTS

Fiscal Report

Greg Munn presented the Finance Report as of March 31, 2013

- General Fund – Operations, reviewed year-to-date revenue and expenditures
- Finance Committee met on April 2, 2013. They discussed the budget assumptions, budget calendar, and the LSP meetings with the superintendents.
- Banking RFP resulted in five districts selecting Bank of the Cascades and two selecting Wells Fargo. This RFP also resulted in the savings of several hundred dollars in monthly fees. The Manzanita remodeling loan was reduced to 1.5%, saving us an additional \$130,000 in interest expense over the life of the loan.
- Terry Rahmsdorff asked if the decision required Board approval. Greg explained this was an operational decision, so he was informing the Board. No action is required.

DISCUSSION ITEMS

First Reading Board Policies

Superintendent Rexford thanked the board members again for their dedication to reviewing and revising multiple policies over the past few months. There are only two more policies to review after this batch, and we will be in a maintenance cycle for updating policies moving forward. He reviewed each of the policies presented for a first reading.

- BDDH – Public Participation in Board Meetings
- BFG – Board Policy Review
- IB – Freedom of Expression – OSBA states this is a required policy. It seems to be more appropriate for ESDs that operate schools. Shelley will follow up with OSBA to see if it is really required. It may not be relevant to our students.
- J1-JGA – Corporal Punishment - There was a question about removing the procedure pertaining to staff reporting requirements. Shelley will follow up with legal counsel
- KGC – Tobacco Use on High Desert ESD Premises by Public – There was a question about this policy pertaining only to the public. Shelley explained there is a separate existing policy covering tobacco use by students and staff.



Review 2013-2014 Board Meeting Calendar

The board members reviewed the proposed dates for the 2013-2014 board meetings. The February 14 date was incorrect. The calendar will be corrected and brought to the May meeting as an action item.

Board Member Election Update

Superintendent Rexford reported on the applications received for the three open board positions. Scott Reynolds has reapplied to represent Bend La-Pine, John Lang applied to represent Crook County, and Mike McGowan applied to represent Redmond. The ESD will advertise from June 3-June 14 for the two open appointed positions. Bob Moore noted that going forward; we will request a resume with applications for the elected and appointed positions.

Superintendent Report and Legislative Update

- Paul Andrews, Sandy Bishop and Carrie Compton attended the Therapy in Education Settings conference. This is for OT/PTs who work in education. They went over to watch Jill Barrett, OT, receive the Judith Rowe award. This annual award is given to an outstanding therapist. Cathy Miller thanked them for taking the time to support and recognize Jill. This means so much to staff.
- Superintendent Rexford reported on the fourth annual Positive Behavioral Interventions and Supports. This conference is organized by Catherine Halliwell-Templin and had over 220 participants. He complimented Catherine for her great work putting this together.
- House Bill 3401 has been amended to make Columbia Gorge, Lane and Northwest Regional ESDs pilot agencies. Superintendent Rexford explained the details of this bill, and the Board discussed the impact of this amendment. Bob Moore attended the OAESD Governance Council meeting was assured this bill was not going to move forward. He would like to see OAESD take a much stronger stance against this bill. Bob plans to contact Jim Mabbott and discuss it further.
- The Legislative Ways & Means committee is holding 6 public hearings across Oregon. They will be in Bend on Friday, April 19 at 4:30-6:00 at the armory in Bend. Superintendent Rexford will be in Salem that day, but it would be beneficial to have someone attend.
- The Early Learning Hub application process, providing services P-5, is being delayed. Superintendent Rexford is seated provisionally on the Wellness and Education Board of Central Oregon (WEBCO).
- There is an active bill which would delay the achievement compacts until the fall. This makes a lot of sense, because much of the data we need will not be available until at least August. Our achievement compact advisory committee will meet tomorrow to continue working on our recommendation.
- The next bargaining session is scheduled for tomorrow afternoon. They will be working on the second issue and presenting the remaining issues for the rest of the bargaining session. The sessions have been productive and negotiations are moving forward.

Board Chair Report

- Bob was able to sit in on the OAESD Governance Council meeting. Jim Mabbott mentioned that ESD board members do not receive ESD specific training. School board trainings do not always apply to ESD boards. Bob asked if the board members would find value in OAESD creating training. Superintendent Rexford said he is working with Mike McIntosh to set up boardsmanship training on July 17. This could include a break out session for the ESD. Terry noted it is a challenge to have a clear understanding of all the ESD does. Ron said it there is so much to learn that it takes time. Jenni agreed that local training with a local perspective would be more helpful for her than state level training. The members discussed having a workshop for our board members to cover the programs we handle regionally. John agrees that our board members need to have a good understanding of the programs, so they can be advocates for the ESD.

- The Spring OAESD conference is scheduled for May 16-18. Bob asked those who are able to attend to give an update at the June meeting.
- To clarify the superintendent evaluation process, there was a misunderstanding about when the board members would complete the evaluation survey. Cathy understood the board members were going to review the feedback from all the constituents before completing their survey. Scott said he feels the board member need to evaluate the superintendent based on their own experience. Bob agreed saying he had answered the questions from his own perspective.

Scott's shared his intention for leading the evaluation process. All data would be compiled for board members to review in May. They will review the data, create an evaluation, and discuss it with Superintendent Rexford during an executive session. The written evaluation will be presented to him during the regular meeting in June. Superintendent Rexford agrees it is important to have the individual board member perspective, and have all feedback impact the final products with a summary. The evaluation would include how he rates with his constituents, as well as a summary of how the board of directors rates his performance during his first year.

Cathy is concerned if she answer a question based on her own knowledge, and then realizes after seeing that data it is actually an area of concern. The directors are comfortable addressing any concerns that may arise from the data. Shelley will work on scheduling the executive session on May 21st.

ACTION ITEMS

Consent Agenda

- **Ron Radabaugh moved and Cathy Miller seconded a motion to approve the Consent Agenda as presented. Scott Reynolds asked for clarification on the Coordinator for Student Success position. Paul explained it is a position funded by Oregon Community Foundation. Motion carried 7-0**
 - Personnel Changes for April 2013
 - BBF – Board Member Standards of Conduct
 - BBFA – Board Member Ethics and Conflicts of Interest
 - BBFB – Board Member Ethics and Nepotism
 - BDDC – Board Meeting Agenda
 - BHD – Board Member Compensation and Expense Reimbursement
 - CCA – District Organizational Chart – Rescind – Replace with AR
 - CCG – Administrative Evaluation
 - CGB – Evaluation of the Superintendent
 - CM – District Annual Report
 - GCN/GDN – Evaluation of Staff
 - IGBAB/JO – Education Records of Students with Disabilities
 - Board Minutes 3-19-13

Adjourn

Cathy Miller moved and John Sundell seconded the motion to adjourn. The April 16, 2013, High Desert Education Service District Board of Directors Meeting adjourned at 7:41 pm.

Bob Moore, Board Chair

Shelley Knutz, Executive Assistant