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Board of Directors Board Minutes March 17, 2015

Board Members Doug Nelson, Vice-Chair, Directors John Lang, Mike McGowan, Bob Moore, Carol Moorehead, Ron Radabaugh and Terry Rahmsdorff

HDESD Staff John Rexford, Superintendent, Paul Andrews, Deputy Superintendent, Shawna Bell, Business Analyst, Wendy Bloom, Network System Engineer, Jayel Hayden, Director of Human Resources, Greg Munn, Director of Fiscal Services, and Shelley Knutz, Executive Assistant

Call to Order Doug Nelson called the March 17, 2015 meeting to order at 5:30 pm

Changes to the Agenda

Superintendent Rexford deleted the Emergency Declaration action item from the agenda.

REPORTS

Web Filter Update

Wendy Bloom, VOIP Network System Engineer, presented information on the new web filter from Lightspeed Systems. The decision to contract with Lightspeed was based on discussions with the network administrators and the districts we support. Those districts include Crook County, Redmond, Sisters and all High Desert ESD facilities.

They selected Lightspeed for the following reasons:

- ✓ Focused on education. Keeping students safe with education focused content filter.
- ✓ Customizable based on district, user, IP address and group.
- ✓ Scalable filtering across the regional network.
- ✓ Robust reporting tool allows for customizable reports by district and user.
- ✓ Mobile filtering allows for filtering for any device, anytime, anywhere.

They collaborate with superintendents to find out exactly what they want for their districts, and trust teachers to tell them the sites students need access to. Doug asked about filtering out social media sites. Wendy said they do not filter out social media sites. These sites were more limited in the past, but the thinking on social media has changed over time.

Superintendent Rexford noted how smoothly the web filter transition went from a user's perspective.

Fiscal Report

Unaudited revenue year-to-date through February is 8% more than this time last year. This is due to increases in SSF and property tax revenue over last year. Greg gave an update on several business office items:

- ✓ Continuing to transition staff off of paper time sheets to an electronic time sheet program resulting in significant time savings and less opportunity for error.
- ✓ Working with ESD business managers around the state, they have developed a calculator that allows any ESD to calculate their indirect rates months before the rate is distributed by ODE. Significant planning and budgeting implications.

- ✓ Developed new registration and cash receipting process for Drivers Ed using a software application we already own. Result will save at least 1,468 man hours.
- ✓ Analyzing available options to refund the bonds that purchased Manzanita and Prineville building. Expect debt service savings of \$25K/year. For a total savings of \$300K.
- ✓ Currently working with districts to extend leases for the Bend Education Center, Tamarack and Prineville Education Center.
- ✓ Implementing procedures and processes for purchasing cards.

Facilities Report

- ✓ Greg reported that Bob Martin is doing well. He is about halfway through his recovery time, and the doctors are pleased with his progress.
- ✓ New Admin Building
We've contracted with Crook County and Redmond Districts for construction staff expertise and guidance until Bob returns. Final draft of bid ready plans were reviewed on Monday the 16th. Permit plans are due by the end of the week. Bid packages will be available shortly thereafter. Doug asked Superintendent Rexford to put together a committee to work on naming the new facility.
- ✓ Prineville Education Center
Adding a small concrete track to the playground for students, and a concrete pad to provide an outside break area for staff.
- ✓ Manzanita
We have contracted with Outbuilders to build a storage building during spring break.

DISCUSSION ITEMS

Superintendent Report

- ✓ Strategic Initiatives were presented to the full Strategic Planning committee today. Bob thought it went well and believes the sub group has progressed in the right direction, with several creative proposals that we will want to focus in a way that we can make an impact. The next step will be refining the list/ideas. Doug thought the group has done a great job. The final plan will be presented to the Board in May or June.
- ✓ The first bargaining session will be April 6. Superintendent Rexford would like to meet with the bargaining subcommittee (Scott, Bob & Carol) after spring break.
- ✓ Legislative Update – There are two bills being introduced that are intended to reset the funding level for frontier ESDs.
- ✓ K-12 Funding at 7.235M level. The added funding is being diluted by the increased student enrollment across the state. This may be deferred until after the May forecast.
- ✓ Tim Knopp told the Ways & Means Education Sub-Committee that we need education to be funded at \$8B
- ✓ Jim Golden is going to Greater Albany Public Schools as their new superintendent. A posting for a new superintendent in Sisters will be going out soon.
- ✓ Shay Mikalson has been hired as the new superintendent for Bend-La Pine Schools.
- ✓ Catherine Halliwell-Templin received the Champion Practitioner Award from NorthWest Positive Behavior Interventions and Supports (NWPBIS). It acknowledges her outstanding contribution and continued support of PBIS.
- ✓ Paul Andrews received the President's Award from NWPBIS to acknowledge and recognize his outstanding contribution to the NWPBIS Network.
- ✓ Paul referenced the first Baseline Report from Better Together. This impressive report covers the 25 shared measures from before birth to career.
- ✓ High Desert ESD hosted a Smarter Balanced presentation by ODE and Oregon PTA on March 5. The turnout was low, but the presentation was very informative.

Board Chair Report

- ✓ The Superintendent Evaluation survey questions will remain the same this year and Shelley will send it out in April. Carol and Ron offered to work with Doug on the evaluation.
- ✓ The students and parents who testified to the legislature were very articulate and made an impact.
- ✓ Bob joined the David Douglas superintendent to talk about the EI/ECSE contract. Early Intervention programs were well represented. He had three minutes for his testimony, and he focused his presentation on the importance of our K-12 partners receiving students who are ready to learn. They received a copy of our letter and white paper asking for \$15M increase. Ozzy Rose spoke to the committee co-chairs, and the testimony was well accepted. The board members thanked Bob for taking the time to make the trip and his presentation.
- ✓ Doug reported on the OSBA board meeting this weekend. Governor Brown appointed Lindsey Capps as the Education Policy Advisor.
- ✓ Doug distributed copies of two funding ideas that are being discussed. One is supported by Fully Fund Oregon Schools and the other is House Joint Resolution 23.
- ✓ Bobbie Regan has resigned her position as president-elect of OSBA to focus on her district.
- ✓ Doug will be attending the NSBA conference in Nashville.
- ✓ Congratulations to Superintendent Rexford. He has been reappointed to the PACE Board of Trustees for another term.

ACTION ITEMS

Appoint Budget Committee Members

Two positions have expired: Martha Hinman with Redmond SD and Sandy Tartaglia with Sisters SD. Their districts are recommending the extension of Martha and Sandy's terms to 6/30/17.

- **Terry Rahmsdorff moved and Bob Moore seconded a motion to appoint the Budget Committee Members as presented. Motion carried 7-0.**

Consent Agenda

- **Carol Moorehead moved and Ron Radabaugh seconded a motion to approve the Consent Agenda as presented. Motion carried 7-0.**
 - Personnel Changes – March 2015
 - Board Minutes – February 17, 2015

Adjourn

The March 17, 2015, High Desert ESD Board of Directors Meeting adjourned at 6:54 pm.

Doug Nelson, Board Vice-Chair

Shelley Knutz, Executive Assistant