



Board of Directors Meeting March 15, 2011

Board Members: Chair Scott Pillar, Vice Chair Terry Rahmsdorff, Directors Ron Gallinat, Cathy Miller, Bob Moore, Carol Moorehead, Scott Reynolds and John Sundell

HDES Staff: Dr. Dennis Dempsey, Superintendent, Kathy Emerson, Deputy Superintendent, Paul Andrews, Executive Director of Children's Programs, Jayel Hayden, Director of Human Resources, Peter Miller, Consultant, Greg Munn, Executive Director of Fiscal Services and Shelley Knutz, Executive Assistant

Guests: Jon Williams, Project Manager for the City of Redmond

Call to Order: Board Chair Scott Pillar called the meeting to order with a quorum of eight at 5:30 pm.

PRESENTATIONS

Redmond Downtown Urban Renewal Plan

Jon Williams, Project Manager for the City of Redmond, presented the proposed urban renewal plan summary which would expand the urban renewal area by 102 acres. It would add 18 projects to the area and allow the acquisition of Evergreen Elementary by the City of Redmond. The City believes the investment in Redmond is greater because companies locate where business owners and skilled workforce want to live. Redmond's center city is underperforming in terms of attracting jobs and serving as the heart of the community.

Each taxing district is required to vote on the plan and then the Redmond City Council will vote on the plan April 12. Redmond School District passed the resolution unanimously and Greg Munn does not believe there will be a negative impact to HDES if the plan is approved

Alternative Learning Options Evaluations

Peter Miller evaluates contract and charter schools as required by the Oregon Department of Education for alternative educational programs. He reviewed the Executive Summary which included the Process of Evaluation of Contract/Charter Schools, Evaluation of Alternative Program and Charter/Contract/Program Work Sheet. Peter distributed three charter school evaluations for the board members to review and offered to answer any questions.

Ron Gallinat inquired about teacher training and professional development. Peter said that all teachers are certified through Teachers Standards and Practices Commission (TSPC). They are required to maintain their professional development hours in order to keep their license according to TSPC guidelines. Ron asked if he reviews the financial records. Peter relies on the financial officer of the district to review the financial records and verify the use of the funds. The district has the right at any time to request a more in depth audit.

Substitute Usage Data

Jayel Hayden distributed a substitute services informational dashboard that compared required substitute jobs, the fail to fill rates over the last four years and absences by the day of the week. Jayel reviewed the HDES Sub Finder Preference Process for teachers requesting substitutes as well as how teachers and schools can exclude substitutes. Ron Gallinat clarified that requests made with less than 24-hours notice do not go out to preference lists. Jayel noted that he is working with 509J to see if their substitutes would be interested in working in our programs because those jobs are hard to fill.

We are working on an on line evaluation tool for the teacher and administrator to complete rating the substitute's performance. Ron Gallinat commented that the system for getting qualified substitutes into classrooms seems to have improved this year. Cathy Miller asked about professional development of a substitute. Dr. Dempsey said they are responsible for keeping up their licenses and the ongoing courses that are required for that. Jayel noted that we do provide their mandatory trainings such as mandatory reporting and blood borne pathogens.

Renewal, Non-Renewal & Extensions of Contracts

Jayel distributed a copy of the Recommendations for Contract Renewals and Extensions for academic Year 2011-2012. He reported that no one is being recommended for non-renewal of their contract. He also confirmed that all of these contracts are dependent upon on funding. Cathy Miller asked if HDESD has a reduction in force due to budget cuts are they based upon merit. Jayel responded that any reduction in force will be handled according to our current bargaining agreements.

Fiscal Report

Greg Munn presented the Finance Report - Revenue and Expenditures as of February 28, 2011.

- General Fund – Operations, Fund Balance/ Reserves, Revenue and Expenditures
- Special Revenue Fund
- PERS UAL Debt Service Fund
- Detail Fund Report

John Sundell questioned Fund 260 – REMS Grant – \$250,000 grant we applied for but did not receive.

We received an update from the Bank of the Cascades. Now that they are well capitalized they are proposing that we transfer \$1M from the Local Government Investment Pool into the Bank of the Cascade account. Cathy Miller would like to keep the money locally if there is no risk. Greg is comfortable with the move and the finance committee members are comfortable with the move.

- **Scott Reynolds moved and Cathy Miller seconded a motion to approve moving \$1M from the Local Government Investment Pool Primary Account to the Bank of the Cascades Savings Account. Motion carried unanimously.**

Facility Committee Report

Dr. Dempsey reported that we had split cost of appraisal for the Tamarack building with Frank Jungers. The appraisal came in at \$1.72M. Mr. Jungers has decided to pay for a second appraisal which is expected to be complete by the end of March. This also extends the April 1st date to notify him of our intent to pursue purchase of the building should we decide to do so.

The Westside Campus lease is being finalized and should be signed within a week or two. A is a very positive move for the ESD and the City of Madras.

ACTION ITEMS

Resolution 08:11

- **Terry Ramsdorff moved and John Sundell seconded a motion to approve Resolution 08:11 to concur with the Proposed 12th Amendment to the Redmond Downtown Urban Renewal Plan as Provided for by Oregon Revised Statutes 457.470. Motion carried unanimously.**

Appoint Budget Committee Members

- **Scott Reynolds moved and Bob Moore seconded a motion to appoint the Budget Committee Members for 2011-2012 as presented. Motion carried unanimously.**

Adopt 2011-2012 Budget Calendar

Greg Munn explained that the 2011-2012 Budget Calendar has been adjusted to push things back to May until we get clearer budget numbers.

- **Bob Moore moved and Carol Moorehead seconded a motion to approve the Budget Calendar for 2011-2012. Motion carried unanimously.**

Final Reading Board Policy –GBEC – Drug-Free Workplace

- **Cathy Miller moved and John Sundell seconded a motion to approve the final reading of board policy GBEC – Drug-Free Workplace as revised. Motion carried unanimously.**

Consent Agenda

- **Scott Reynolds moved and Bob Moore seconded a motion to approve the Personnel Changes for March 2011, Board Meeting Minutes for January 18, 2011 and Contract Renewal, Non-Renewals & Extensions of Contracts for Academic Year 2011-2012 as presented. Motion carried unanimously.**

DISCUSSION ITEMS

Legislative Update

Dr. Dempsey reported on the status of SB250. He has been working on a bill for the Reorganization Act of ESDs for 2011. He is grateful to have the opportunity to give his input and will send copies to the Board when it is finished.

Start up of the Oregon Virtual School District is already full. There is a bill addressing the future of virtual education in Oregon. He will keep the Board updated.

Superintendent Report

Dr. Dempsey and Kathy Emerson will be meeting with the Superintendents of Crook County, Redmond and Sisters on Thursday to review and discuss the shared services reports from business, human resources, maintenance and special services. There have been some unintended positive consequences from the research and creation of the reports. They have caused us to evaluate our own efficiencies in some areas. The work we are doing is being used as a model across the state.

There has been very positive feedback from other districts and from within the agency about the reorganization of the Technology Department and the promotion of Rachel Wente-Chaney to Chief Information Officer.

Adjourn

The March 15, 2011, High Desert Education Service District Board of Directors meeting adjourned at 7:45 pm.

Scott Pillar, Board Chair

Shelley Knutz, Executive Assistant